

A regular meeting of Council was held on Tuesday, April 2, at the Town Hall at 7:00 p.m.

Members Present:

Mayor Paul Stapleton
Deputy Mayor Scott Goldsworthy
Councillor Tom Toope
Councillor Christian Hayter
Councillor Barbara Warren
Town Clerk/Manager Linda Sweet
Water & Sewer Operator Glen Vokey

Delegates:

George Hayter, Reg Johnson, Josh Cole

Visitor:

Amanda Mitchell

Mayor Stapleton called the meeting to order at 7:00 p.m.

Motion 2024-04-16: was made by Councillor Warren to adopt the agenda that was posted online, it was seconded by Councillor Hayter. Mayor Stapleton, Deputy Mayor Goldsworthy, Councillors Toope, Hayter and Warren in agreement, no objections, motion carried.

The minutes for March 6th were circulated and Mayor Stapleton asked if there were any errors or omissions. No errors or omissions were noted **Motion 2024-04-17:** was made by Deputy Mayor Goldsworthy, it was seconded by Councillor Toope. Mayor Stapleton, Deputy Mayor Goldsworthy, Councillors Toope, Hayter and Warren in agreement, no objections, motion carried.

Amanda Mitchell arrived at 7:05 p.m.

Business Arising from Minutes:

Mayor Stapleton informed Council that 35 High Street's request to subdivide into three building lots was posted for 30 days, and we didn't receive any objections. A discussion took place and **Motion 2024-04-18:** was made by Deputy Mayor Goldsworthy, it was seconded by Councillor Toope. Mayor Stapleton, Deputy Mayor Goldsworthy, Councillors Toope, Hayter and Warren in agreement, no objections, motion carried.

Mayor Stapleton informed Council that an agency for Cruise Lines has approached the Town to find out if we were interested in accommodating a visit from one of their vessels. He went on to say the first step is to have an individual who has taken a formal Marine Facility Security Officer Course that Councillor Hayter has agreed to take.

Councillor Hayter informed Council that he has started the course and is hoping to have it completed by the end of this week. Once the course is completed, he will help with completing the OUMF questionnaire to be submitted to Transport Canada for approval.

Fire Department

Town Clerk/Manager informed Council that George Hayter was elected as Fire Chief at their last meeting. A discussion took place and **Motion 2024-04-19:** was made by Deputy Mayor Goldsworthy to accept George Hayter as the new Fire Chief, it was seconded by Councillor Warren. Mayor Stapleton, Deputy Mayor Goldsworthy, Councillors Toope, Hayter and Warren in agreement, no objections, motion carried.

Town Clerk/Manager informed Council that she was asked to get a quote to get a washer hooked up at the Fire Hall and it came in at \$1,355.00 plus HST. She went on to explain that the cost was a bit high because a small lift station had to be installed due to the fact the washer and laundry sink sit below the height of the drainage pipe to the sewer, so a lift pump is required. A discussion took place and **Motion 2024-04-20:** was made by Councillor Warren to have Bartlett's Electrical hook up the washer in the Fire Hall, it was seconded by Councillor Toope. Mayor Stapleton, Deputy Mayor Goldsworthy, Councillors Toope, Hayter and Warren in agreement, no objections, motion carried.

Fire Chief Hayter informed Council that 5 of the SCBA's are out of commission as of December 16, 2024, and need to be replaced. A discussion took place and **Resolution 2024-04-21:** was made by Deputy Mayor Goldsworthy to apply for 6 SCBA's under the Firefighting Equipment Program, it was seconded by Councillor Hayter. Mayor Stapleton, Deputy Mayor Goldsworthy, Councillors Toope, Hayter and Warren in agreement, no objections, motion carried.

Councillor Hayter inquired if the tanker was worth having someone look at it to see if it could be fixed. A discussion took place, and it was agreed to defer it to the next meeting.

Water & Sewer

Water and Sewer Operator Glen Vokey informed Council that we were on a boil water advisory because a pump went down but he was able to repair and get it up and running until the new parts came in. He went on to say that it was fixed within hours, but he is required to put in place a boil water advisory.

Incoming Correspondence

- a) Environment and Climate Change Re: Permit to alter a body of water at 30 Water Street. - File
- b) Transportation and Infrastructure Re: Municipal infrastructure master construction specification change request form. - File
- c) 20 Jenkins Road RE: A request to have snow cleared. – A discussion took place and

Council agreed they would look what roads are being cleared and which roads are town roads before the next snow clearing season.

d) Service NL Re: Self-imposed boil water advisory. - File

e) Cole Investments Re: Request to set up a sausage/food cart in Trinity during the summer season. – A discussion took place and **Motion 2024-04-22:** was made by Councillor Warren to approve the application to set up a sausage/food cart in Trinity pending Service NL’s approval and subject to review next year, it was seconded by Councillor Hayter. Mayor Stapleton, Deputy Mayor Goldsworthy, Councillors Toope, Hayter and Warren in agreement, no objections, motion carried.

f) Service NL Re: Removal of boil water advisory. - File

g) Municipal Assessment Agency Re: Update on the Agency. - File

h) Fort to Forge 5k/10k Run/Walk. Re: Update on this year’s event. – Councillor Hayter informed Council that this year's event the committee will put a third vehicle at the 5k start for additional safety, close a stretch of road at Fort Point during the start from 9:30-10:30 a.m., and move the finish line to the area between the post office and the Town Hall for safety reasons.

i) Random Passage Re: Open house on April 3rd from 2:00 p.m., to 7:00 p.m. – Mayor Stapleton encouraged people to attend.

j) 16 – 18 Cooksley’s Road Re: Request to build two bunkies/cabins. – A discussion took place and Council agreed to look at the application once the survey was completed.

k) Groundglass Re: Casting real people in commercials. – Post on Facebook.

l) Confederation 75 Celebration Grant Program Re: \$1,000.00 grant to be used for Canada Day.

m) Kids Help Phone Re: Donation. A discussion took place and **Motion 2024-04-23:** was made by Deputy Mayor Goldsworthy to donate \$50.00, it was seconded by Councillor Warren. Mayor Stapleton, Deputy Mayor Goldsworthy, Councillors Toope, Hayter and Warren in agreement, no objections, motion carried.

Outgoing Correspondence

-35 Fort Point Road with approval to make minor changes to original plans. - File

- Letter of support for the application to appoint Rev. Dr. John Clinch to the Canadian Medical Hall of Fame. - File

Invoices for Operating Account from March 1 to 28, 2024, \$89,337.96. **Motion 2024-04-24:** was made by Deputy Mayor Goldsworthy to approve the invoices in the operating account, it was seconded by Councillor Warren. Mayor Stapleton, Deputy Mayor Goldsworthy, Councillors Toope, Hayter and Warren in agreement, no objections, motion carried.

Income for Operating Account from March 4 to 28, 2024, \$89,247.64.

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| Operating Account | \$152,448.70 |
| Southside Trail | \$352.20 |
| Fire Dept. Funds | \$57,798.82 |
| Trinity Festival | \$5,827.45 |

Motion 2024-04-25: was made by Councillor Warren to approve the finances as presented, it was seconded by Deputy Mayor Goldsworthy. Mayor Stapleton, Deputy Mayor Goldsworthy, Councillors Toope, Hayter and Warren in agreement, no objections, motion carried.

New Business

Councillor Hayter said he looked at the washout at 24 Hannah Hiscock's Hill and discussed possible ways of diverting the water to prevent it from going down the driveway. He went on to suggest that we meet with the owner to look at possible solutions. Council agreed.

Deputy Mayor Goldsworthy informed Council that we got some feedback on the town's Facebook page regarding a better way of notifying residents when the town is placed on a boil water advisory. A discussion took place and Councillor Warren said she was familiar with Mailchimp and would be more than happy to help set it up.

Town Clerk/Manager informed Council that Councillor Warren has agreed to sit on the festival committee, and they would be meeting in the next week to discuss this year's activities.

Councillor Warren suggested we put some thought into a recycling program that would keep recycling out of the landfill. A discussion took place on the pros and cons of recycling and who would look after it, etc., and it was decided that the Town Clerk/Manager, while at the PMA convention next week, check with other towns to see what they are doing. Also check with MMSB as there may be some funding available to start a project and they may be at the convention with the Trade Show.

Motion 2024-04-26: was made by Deputy Mayor Goldsworthy to adjourn the meeting at 8:20 p.m., it was seconded by Councillor Hayter. Mayor Stapleton, Councillors Toope, Hayter and Warren in agreement, no objections, motion carried.

The next regular meeting of Council will be Monday, May 6, at 7:00 p.m., at the Town Building.

Mayor

Town Clerk/Manager