

A regular meeting of Council was held on Monday, February 6th, at the Town Hall at 7:00 p.m.

Members Present:

Mayor Jim Miller
Deputy Mayor Scott Goldsworthy
Councillor Tom Toope
Councillor Christian Hayter
Councillor Ron Warren
Town Clerk/Manager Linda Sweet
Water & Sewer Operator Glen Vokey
Fire Chief Doug Ballett

Delegate:

Elizabeth Burry

Visitor:

Ian Morris

Mayor Miller called the meeting to order at 7:00 p.m.

The minutes for December 5th, 2022, was circulated and Mayor Miller asked if there were any errors or omissions. No errors or omissions were noted **Motion 2023-02-01:** was made by Deputy Mayor Goldsworthy, it was seconded by Councillor Warren. Five in favor, motion carried.

Motion 2023-02-02: was made by Deputy Mayor Goldsworthy to adopt the agenda that was posted at the Post Office, it was seconded by Councillor Warren. Five in favor, motion carried.

Business Arising:

Mayor Miller updated on the Town Plan Review and explained that the online survey is closed and feedback has been provided as a first draft. He went on to say that some edits have to be made prior to the draft being released for Council and the public to review and provide feedback and estimated the timeline on that should be within the next few weeks.

Mayor Miller informed Council that the temporary website should be ready to launch in a few days. He went on to say that Amanda Mitchell was a huge help in getting this ready.

Delegate:

Elizabeth Burry informed Council that Len Barry with the Department of Transportation and Infrastructure, Superintendent, Port Rexton Department met with her regarding the snow clearing issue and agreed to keep the snow pushed back providing there was no vehicles parked on the side of the road. She went on to explain that she also inquired about putting no parking

signs up on Dock Lane and Mr. Barry fully supported the idea. A discussion took place Mayor Miller noted that a letter was sent to head office last year asking them to put up signs and we didn't get a response. Council agreed with putting up signs but also noted that we write the department and inform them that we are putting up the signs. Town clerk/manager to order two no parking signs and write the Department of Transportation and Infrastructure, Clarendville office letting the know we are erecting the signs.

Fire Department:

Fire Chief Ballett asked if it were possible to have a list of all the people who has keys to the houses that are vacant. He explained that they received a call from an alarm company that the smoke alarm was going off, and the door had to be broken into in order to get into the house. He explained that if they had a contact for someone with a key they could contact that person and it would avoid this from happening. A discussion took place and Council had some concerns but would get the Town Clerk/Manager to check with other municipalities that are similar to this area and see what they do.

Incoming Correspondence

- a) Request from Corey Jones for a letter of support from the Town in his application to Crown Lands for the RFP at the Loop. – A discussion took place and Council agreed that they should remain neutral as they may get several requests and could not support one application and not another and if supported all it would be a mute point in doing so. The Town was also party to development of the RFP and should not be involved at any other stage at this point. Council did however say that they looked forward to the completion of the process and would work with the successful candidate once the RFP was accepted by Crown Lands.
- b) Copy of a letter from Service NL Re: Proposed Renovation to 124 Route 239. - File
- c) Municipal Assessment Agency Re: Update on the Municipal Assessment Agency. - File
- d) Epilepsy NL Re: March 26th is Purple Day, a global initiative to help end the stigma associated with epilepsy and sign a proclamation. – Mayor Miller signed the proclamation.
- e) Municipal Assessment Agency Re: Manager of assessment operations. - File
- f) Heritage NL Re: National Heritage week 2023. – Mayor Miller informed Council that National Heritage week is February 20th to 26th and Deputy Mayor Goldsworthy, Amanda Mitchell and Daphne Clarke Trinity Historical Society (THS) were going to get together in the next day or so to discuss some heritage building to photograph that can be shared and posted during heritage week. Mayor Miller signed the proclamation.
- g) 60 Main Road Re: Request to reopen 60 Main Road as a vacation rental. – A discussion took place and approval was granted providing all government regulations were met.
- h) Whitecroft Holdings Re: Request to operate a coffee roaster that will be installed in a mobile trailer. – A discussion took place and Council agreed to approve the application but note that this would not be permitted in the heritage area. It was noted that the applicant indicated in the request that this would not be operated in the heritage area.
- i) 24 West Street Re: Request to install an exterior door in the north facing wall. – Council reviewed the application and approved the door to be installed.
- j) Municipal Affairs Re: Municipal Conduct Code of Conduct reminders and compliance form. – A

discussion took place and Council agreed that they would all do the training on April 29th. Town Clerk/Manager to register.

k) 28 Hannah Hiscock's Hill Re: Request to operate as a vacation rental. – A discussion took place and approval was granted providing all government regulations were met.

Outgoing Correspondence

-Letter to RCMP thanking them for the information and congratulating Cst. Cassandra Barker for receiving the police officer of the year award. - File

- Letter to the THS regarding the Town hosting a ceremony on November 11th . - File

Invoices for Operating Account from December 6th, 2022, to February 2nd, 2023, \$86,577.11. A discussion took place and **Motion 2023-02-03:** was made by Deputy Mayor Goldsworthy to approve the invoices in the operating account, it was seconded by Councillor Toope. Five in favor, motion carried.

Income for Operating Account from December 6th, 2022, to February 2nd, 2023, \$70,157.75

Operating Account	\$126,478.77
Southside Trail	\$435.00
Fire Dept. funds	\$49,964.07
Donations	2,854.75
Profit	\$52,818.82

Motion 2023-02-04: was made by Councillor Toope to approve the finances as presented, it was seconded by Deputy Mayor Goldsworthy. Five in favor, motion carried.

New Business

Mayor Miller updated on some of the discussions that came from the Town Plan Review meeting that were held in September 2022 and suggested that if any of them were to be implemented now would be a good time to start.

The ambassador's program was suggested and this entailed having volunteers greet busses that come into the community giving them information on where to park, public washrooms, local businesses, etc. A discussion took place and Council agreed that the Town Clerk/Manager put out a notice to see if we get any interested volunteers.

The need for signage and parking was also suggested. Mayor Miller informed that he spoke to the province and they do not want to give up any more green space for parking, but suggested that the Provincial Historic Sites, Trinity Historical Society, and Rising Tide Theatre have a designated parking area for staff. Mayor Miller explained that this would have to be a group effort and employers would have to keep staff in check to make sure they used that area of parking and no other. The Town would send a letter to each of these respective parties to ask for their cooperation in this matter to try for the 2023 season.

Bus parking within Town was another concern that was brought up and a suggestion to have the busses bring in passengers drop them off and come back and pick them up when the visit was finished. It was suggested that they could park in by the Fire Hall, but we would need to clear some trees and do some landscaping to make it presentable. It was noted that some busses only visit for a short period of time, and they probably would not make the effort to come to Trinity if this were the case. A discussion took place, and it was noted that if the ambassador's program was successful the busses could be directed to park on Church Road. Mayor Miller would check with the bus companies and get their thoughts on the parking issue.

The need for more businesses such as restaurants was also brought up and a suggestion was made to build kiosks in the Town's centre that were of heritage character. Mayor Miller informed that he spoke with the province, and they are not interested in using up any more green space or putting any more buildings or structures on provincial property. It was encouraged if this could take place in another part of Town they would support it. Council is open to ideas from residents regarding this matter.

The lack of cell service was another concern that was brought forward and Mayor Miller suggested we arrange a meeting with Bell Aliant, Council, and the Business Community. As well start a letter campaign. Mayor Miller suggested the Town send out a circular with a mock letter to residents to send to the MHA's and Federal MP. Town Clerk/Manager and Mayor Miller to set up a meeting once a contact at Bell Aliant can be found and send out a circular.

The lack of affordable housing and lack of available land was also a concern. Mayor Miller informed Council that he reached out to the Crown Lands about the land going up towards the Loop. It appears that the land going up to the Loop on the right side belongs to the Crown and it could be purchased at fair market value or the Town could apply for a Crown Lands reserve for five years. Mayor Miller indicated that no decision had to be made at this time however he was just presenting the information to Council as an update and for their future consideration.

Motion 2023-02-05: was made by Deputy Mayor Goldsworthy to adjourn the meeting at 8:00 p.m., it was seconded by Councillor Warren. Five in favor, motion carried.

The next regular meeting of Council is Monday, March 6, 2023, at 7:00 p.m., at the Town Building

Mayor

Town Clerk/Manager