

A regular meeting of Council was held on Monday, February 7th, at the Town Hall at 7:00 p.m.

Members Present:

Mayor Jim Miller
Deputy Mayor Scott Goldsworthy
Councilor Tom Toope
Councilor Christian Hayter
Councilor Ron Warren
Town Clerk/Manager Linda Sweet
Water & Sewer Operator Glen Vokey

Delegate:

Jonathan Baggs, Marieke Gow

Zoom:

Joan Kane, Michele DuRand, Ian Morris

Mayor Miller called the meeting to order at 7:00 p.m.

The minutes for December 6th, was circulated and Mayor Miller asked if there were any errors or omissions. No errors or omissions **Motion 2022-02-01:** was made by Deputy Mayor Goldsworthy to adopt the minutes of December 6th, it was seconded by Councilor Toope. Five in favor, motion carried.

Motion 2022-02-02: was made by Deputy Mayor Goldsworthy to adopt the agenda we post online; it was seconded by Councilor Warren. Five in favor, motion carried.

Business Arising:

Mayor Miller informed Council that we have budgeted for a new Town Plan for 2022 and will start work on preparing an RFP and follow the Public Procurement Act to seek proposals for town planner.

Mayor Miller informed Council that under the Come Home Year 2022 Cultural Funding Community Organizations he has applied for some funding for a Branding and Marketing Strategy for the Town which will include a new Town logo and brand; research into determining latest marketing trends and target audiences and means of reaching these audiences; creation of a new website, digital Town map and signage. He went on to say that even if we don't get approved for the funding we have already agreed and set aside funds in our budget for a new Town website. Town Clerk/Manager to start working on an RFP and follow the Public Procurement Act to seek proposals for the website.

Mayor Miller informed Council that the cleanup of the mussel farm started in October but did not get completed. He went on to say that the Provincial Aquaculture Association put out a call to cleanup several areas around the province but ran out of money and will be putting in another request to finish the project if the federal government program gets renewed for 2022. The Association will maintain contact with Mayor Miller and inform him if they proceed with an application so the Town can provide a letter of support. A discussion took place and Council agreed that we should write a letter to just follow up to make sure the work gets completed in 2022.

Water & Sewer Operator

Water & Sewer Operator informed Council that one of the pumps in the lift station on High Street malfunctioned mostly due to the heavy rain. He went on to say he would have it serviced in April when we do the lift station behind the theatre.

Fire Department

Mayor Miller informed Council that the Fire Hall work was nearly completed and would be finalized next week.

Mayor Miller informed Council that the special assistance grant to do the repairs on the tanker was approved and we have the parts ordered for the pump as well the new fuel tank will be picked up tomorrow. He went on to say that hopefully within the next month this work will be completed.

Mayor Miller informed Council that the application for a new tanker has been submitted.

Incoming Correspondence

- a) Dept. of Health and Community Services Re: Work-Isolation for Essential Workers Identified as Asymptomatic Close Contacts. - File
- b) Purple Day for Epilepsy March 26th Re: Proclamation. - Mayor Miller signed the proclamation.
- c) 1 Hill Street Re: Requesting a permit to place a prebuilt storage shed on the property. - A discussion took place and Council agreed that they needed more information including a drawing, site plan, etc. Town Clerk/Manager to write the applicant and ask for further clarification.
- d) Municipal Assessment Agency Re: Municipal Representatives to Board of Directors Elected. - File
- e) Dept. of Environment and Climate Change. Re: 2022 Clean and Safe Drinking Water Workshop in Gander on March 22 to 24. - File
- f) Municipal Assessment Agency Re: Urban Director elected to Municipal Assessment Agency's Board of Directors. - File
- g) 21 West Street Re: See attached letter and drawing. - Town Clerk/Manager to set up a time for Council and the applicant to meet.

- l) Dept. of Municipal Infrastructure Re: Adoption of NFPA 2020 and Electrical Design Considerations. - File
- m) Derrick Drodge Re: Engagement letter for 2021 audit. - A discussion took place and **Resolution 2022-02-03:** was made by Deputy Mayor Goldsworthy to engage Derrick Drodge to prepare the Town's 2021 audit, it was seconded by Councilor Hayter. Five in favor, motion carried.
- n) 35 Fort Point Road Re: Request to have an approved septic design for a new house. - Town Clerk/Manager informed Council that the plans have been submitted to the Heritage Committee and posted and will be brought back to the next meeting. Council agreed to wait until they received a recommendation from the Heritage Committee.

Outgoing Correspondence

- Letter to the Provincial Aquaculture Association regarding the clean-up of the mussel farm. - Mayor Miller informed Council that himself and a resident did a zoom call with the Aquaculture Association for an update and they hope to get funding from DFO again this year to complete the clean-up but apparently, they have to apply for funding. Mayor Miller went on to say the Town would support an application and write a letter of support when the time comes.
- Application for a new tanker under 80/20 cost shared funding. - File
- Letter to Hike Discovery asking the South Side Trail be included in their portfolio. - File

Invoices for Operating Account from Dec 2, 2021 to Feb 2, 2022, \$89,306.43. A discussion took place **Resolution 2022-02-04:** was made by Councilor Toope to approve the invoices in the operating account, it was seconded by Councilor Warren. Five in favor, motion carried.

Income for Operating Account from December 1, 2021 to February 2, 2022, \$34,328.84

Finances:

Operating Account	\$43,358.80
Trinity Festival Account	\$435.60
Southside Trail	\$435.00
Wellness	\$426.52
Stimulus Program	(\$65,858.74)
Gas Tax Funding	\$ 5,927.31

A discussion took place and **Resolution 2022-02-05:** was made by Councilor Warren to approve the finances as presented, it was seconded by Deputy Mayor Goldsworthy. Five in favor, motion carried.

New Business

Mayor Miller informed Council that we would need to have some type of covering over the main door of the Town building as the snow and ice slides down from the roof and is dangerous. A discussion took place and Council agreed to have Frank Lapointe design something and bring back to the next meeting.

Mayor Miller informed Council that Kris Drodge started a cell coverage petition for the Trinity Bight and it is receiving tremendous support and encouraged everyone to support it. Council agreed that it would provide a letter of support to the petition once it was ready for submission to the provincial government.

Mayor Miller informed Council that we are very hopeful that this year we will be able to bring back our Trinity Festival. He went on to say with only a few members on the committee we may need to put out an expression of interest to see if we can get a few more members to sit on that committee. It was noted that we need a few more members for the Heritage Committee as well. Town Clerk/Manager to advertise for committee members for the various committees of Council and bring back to the next meeting.

Motion 2022-02-06: was made by Deputy Mayor Goldsworthy to adjourn the meeting at 7:40 p.m., it was seconded by Councilor Warren. Five in favor, motion carried.

The next regular meeting of Council is Monday, March 7th, 2022 at 7:00 p.m., at the Town Building.

Mayor

Town Clerk/Manager