

A regular meeting of Council was held on Tuesday, October 11<sup>th</sup>, at the Town Hall at 7:00 p.m.

**Members Present:**

Mayor Jim Miller  
Deputy Mayor Scott Goldsworthy  
Councillor Tom Toope  
Councillor Christian Hayter  
Councillor Ron Warren  
Town Clerk/Manager Linda Sweet

**Regrets:**

Water & Sewer Operator Glen Vokey

**Visitor:**

Michele DuRand, Marieke Gow

Mayor Miller called the meeting to order at 7:00 p.m.

The minutes for September 6<sup>th</sup>, was circulated and Mayor Miller asked if there were any errors or omissions. No errors or omissions were noted. **Motion 2022-10-65:** was made by Deputy Mayor Goldsworthy to adopt the minutes of September 6<sup>th</sup>, it was seconded by Councillor Warren. Five in favor, motion carried.

**Motion 2022-10-66:** was made by Deputy Mayor Goldsworthy to adopt the agenda that was posted, it was seconded by Councillor Toope. Five in favor, motion carried.

**Business Arising:**

Mayor Miller informed Council that UPLAND Planning and Design Inc., were in Trinity the week of September 19<sup>th</sup> to the 22<sup>nd</sup> and met with Council, had two-day walk-in sessions, a meeting with the businesses, a meeting with the public and a zoom meeting and all were well attended. He went on to say that an online survey will be posted with the next week and encouraged everyone to fill it out.

Mayor Miller informed Council that the Municipal Plan Amendment No. 4, 2022 and Development Regulations Amendment No. 6, 2022 to change the land use designation and zoning of properties along the southeastern side of Railway Road from Rural to Mixed Development is ready for adoption as we did not receive any objections. A discussion took place and **Resolution 2022-10-67:** was made by Deputy Mayor Goldsworthy that be it so resolved that Municipal Plan Amendment No. 4, 2022 and Development Regulations Amendment No. 6, 2022, be approved as adopted. Furthermore, be it resolved, that the Amendments be submitted to the Minister of Municipal and Provincial Affairs for registration, in accordance with the Urban and Rural Planning Act 2000, it was seconded by Councillor Toope. Five in favor, motion carried.

Town Clerk/Manager informed Council that she is still working on a resolution for grease traps as it should have been installed to standards when water and sewer went through in 2005. She went on to say that the businesses should have a manual clean out at the point of contact but is checking with Municipal and Provincial Affairs and Service NL.

#### **Water & Sewer:**

Town Clerk/Manager informed Council that with the next month we will have to switch the sewer system from Fort Point to Trinity, so the line doesn't freeze.

#### **Fire Department:**

Mayor Miller informed Council that he has a list of what was lost from the tanker and will seek assistance from Fire and Emergency Services for replacement.

#### **Heritage Committee**

Mayor Miller informed Council that the application for 35B Fort Point Road to build a house 28 ft x 31 ft has been posted and received no objections. A discussion took place and **Motion 2022-10-68:** was made by Deputy Mayor Goldsworthy to approve 35B Fort Point Road's application to build a house as per the drawings presented, it was seconded by Councillor Toope. Five in favor, motion carried.

Mayor Miller informed Council that the application for 35C Fort Point Road to build a house 32 ft 6 inches x 29 ft has been posted and received no objections. A discussion took place and **Motion 2022-10-69:** was made by Deputy Mayor Goldsworthy to approve 35C Fort Point Road's application to build a house as per the drawings presented, it was seconded by Councillor Hayter. Five in favor, motion carried.

#### **Incoming Correspondence**

a) 65 High Street Re: Request to replace the dock and boat launch approximately 8' wide and 60' long made of wood that got washed away. A discussion took place and **Motion 2022-10-70:** was made by Councillor Warren to approve replacing the dock and boat launch, it was seconded by Councillor Toope. Five in favor, motion carried. It was noted that this may require notification to the Department of Fisheries and Oceans, and this would be noted in the approval letter.

b) Dept. of Transportation & Infrastructure Re: Call for 2023-2024 Municipal Infrastructure Applications. – A discussion took place regarding maybe applying to get a section of High Street replaced and getting a quote to find out the cost. Councillor Hayter felt that there was only a small section of the road that needed to be reconstructed and didn't feel like the cost would be something that would apply under this funding. It was decided at this time to not apply for this program unless another matter came up before the deadline.

c) Service NL Re: Final approval certificate for 35 Fort Point Road's sewer system. - File

- d) Municipal Assessment Agency Re: 2023 Assessment Service Fee. – Town Clerk/Manager to put into the 2023 Budget.
- e) Request to move structure from 57 High Street to 1 West Street. A discussion took place and **Motion 2022-10-71:** was made by Deputy Mayor Goldsworthy to allow 57 High Street’s building to be moved to 1 West Street with the understanding that 65 High Street agrees, it was seconded by Councillor Toope. Five in favor, motion carried.
- f) Request to have snow removed at the beginning of Clinch’s Lane. – Mayor Miller read a letter from 6 Dock Lane requesting to have the snow removed from the entrance of Clinch’s Lane that the Department of Transportation and Infrastructure leaves there while clearing the provincial roads. A discussion took place and Council agreed that portion of Clinch’s Lane is a foot path and not maintained by the Town and does not get plowed. As well the Town also agreed they have no authority to force the Department Transportation and Infrastructure to clear snow that gets deposited at ends of driveways/entrance ways as they do multiple daily rounds and bypass many of these leading into Trinity and every community/municipality and do not have a precedence for removing. The request was denied and property owner to be informed that this is not a Town matter but one with the Department of Transportation and Infrastructure should they wish to address this matter.
- g) 8 Main Road Re: Request to have Dickies Lane cleared of snow. A discussion took place and Council agreed that Dickies Lane is just a foot path and not maintained by the Town therefore the request was denied.

Outgoing Correspondence

- Letter to 35 Fort Point Road was approval to build a shed. - File
- Letter to 9 Hill Street denying the request to put vinyl siding on the house. - File

Invoices for Operating Account from September 2<sup>nd</sup> to October 7<sup>th</sup>, 2022, \$33,923.14. A discussion took place and **Motion 2022-10-72:** was made by Deputy Mayor Goldsworthy to approve the invoices in the operating account, it was seconded by Councillor Warren. Five in favor, motion carried.

Income for Operating Account from September 5<sup>th</sup> to October 6<sup>th</sup>, 2022, \$29,669.35.

Operating Account	\$203,032.31
Southside Trail	\$435.00
Fort to Forge	\$455.00
Profit from the Trinity Festival/Fire Department fundraiser	\$42,909.09

A discussion took place and **Motion 2022-10-73:** was made by Deputy Mayor Goldsworthy to approve the finances as presented, it was seconded by Councillor Toope. Five in favor, motion carried.

**New Business**

Mayor Miller informed Council the Town Clerk/Manager will draft a budget for 2023 and Council will review in November and make any adjustments necessary.

Mayor Miller informed Council that we received the Draft Financial Statements for 2021 and asked if anyone had any questions or concerns. A discussion took place and **Motion 2022-10-74:** was made by Deputy Mayor Goldsworthy to adopt the Draft Financial Statements for 2021, it was seconded by Councillor Toope. Five in favor, motion carried.

Town Clerk/Manager informed Council that she prepared the Tax Recovery Plan, and the Town was above to recover 86.77% of 2021 taxes. A discussion took place and **Motion 2022-10-75:** was made by Councillor Warren to approve the Tax Recovery Plan for 2021, it was seconded by Deputy Mayor Goldsworthy. Five in favor, motion carried.

Mayor Miller thanked everyone who was involved in the Fort to Forge Run/Walk held on September 24<sup>th</sup>.

Mayor Miller also noted that the defibrillator that Trinity Anchor purchased has been placed on the building and wanted to send out a thank you to Elizabeth Burry for using the funds to purchase the equipment. A discussion took place and Council asked the Town Clerk/Manager to get the information on how to care for the equipment and to make sure the box is heated to protect it during the winter.

Councillor Toope informed Council that he found the old curtain at the Ryan Premises that used to be upstairs in the building and wondered if we should try and get it to bring back to the building. A discussion took place and Mayor Miller said he would check into it.

**Motion 2022-10-76:** was made by Deputy Mayor Goldsworthy to adjourn the meeting at 7:55 p.m., it was seconded by Councillor Warren. Five in favor, motion carried.

The next regular meeting of Council is Monday, November 7, 2022, at 7:00 p.m., at the Town Building.

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Mayor

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Town Clerk/Manager