

A regular meeting of Council was held on Monday, June 1<sup>st</sup>, at 7:00 p.m.

**Members Present:** Mayor Jim Miller – Lester Garland House  
Deputy Mayor Joan Kane – Joined in by Zoom  
Councillor Thomas Toope – Lester Garland House  
Councillor Dawne Marlow – Joined in by Zoom  
Councillor Karen Huys – Joined in by Zoom  
Town Clerk/Manager Linda Sweet – Lester Garland House

**Regrets:** Water & Sewer Operator Glen Vokey

**Visitors:** Ian Morris, Michele DuRand, Tineke Gow, Marieke Gow joined in by Zoom.

**Motion 2020-06-25:** was made by Councillor Marlow to adopt the minutes of May 4, 2020, it was seconded by Councillor Toope. Five in favor, motion carried.

**Motion 2020-06-26:** was made by Deputy Mayor Kane to adopt the agenda we posted online, it was seconded by Councillor Huys. Five in favor, motion carried.

### **Business Arising from Minutes**

Mayor Miller informed Council that during discussions with the Department of Municipal Affairs and Environment they would not agree to cover the additional funding necessary to complete the Parish Hall project and suggested we cancel and reapply in September. Mayor Miller explained that on Council's behalf he said no as with everything that is happening with Covid-19 a new capital works application may not get approved. Our engineer Peter Jackson has taken some of the minor things out of the tender and will re-tender the project. He also explained that the new tender would include the bidder having experience with heritage restoration and all felt the bids should come in on budget.

Mayor Miller informed Council that the amendment for Rural Land Use Designation for Remote Cottages has to be advertised for 30 days to see if we get any objections/concerns. He went on to explain that the Town Clerk/Manager is working with our commissioner Jeff Green to determine a date to hold a public hearing if necessary and then the ad would be posted.

Mayor Miller informed Council that our Town Planner contacted a colleague of hers who has prepared a number of signage programs for communities in NL and he came back with a description of the scope of work and a quote. He went on to say that the description of work would consist of providing assistance on illustrated design guidelines for premises signs to be incorporated into the Development Regulations, develop a uniform directional signage program, including a sign template, a placement plan and program guidelines (how to apply, design parameters, etc) and the price quote was \$4,500.00 plus HST. A discussion took place and Council agreed to ask for a quote for

guidelines that would need to be added in the Town Plan and Council would come up a design and placement plan.

Mayor Miller informed Council that we are working on an RFP for the development of a new website and thanked Tineke and Marieke for continuing to upload things to the old site until we get a new one.

Mayor Miller informed Council that we would try one day for clean-up on June 11<sup>th</sup>. A discussion took place and Council agreed that if another day was necessary we could do another day in a few weeks.

### **Water & Sewer Operator**

Mayor Miller informed Council that on June 3<sup>rd</sup>, our water and sewer operator would be flushing the lines and went on to say that the Town Clerk/Manager would put up notices for residents and businesses.

### **Fire Department**

Mayor Miller informed Council Thomas Coffey Technical Services has provided a quote to do some work on the pump that is leaking on the tanker and the cost is \$1,690.49 plus HST. A discussion took place and **Motion 2020-06-27:** was made by Councillor Toope, it was seconded by Councillor Marlow. Five in favor, motion carried.

### **Heritage Committee**

Mayor Miller informed Council that 5 Water Street has applied to extend the entrance to the back of the house to allow for the addition of a washroom and the Heritage Committee were recommending. A discussion took place and **Motion 2020-06-28:** was made by Deputy Mayor Kane to approve the plans providing we don't get any objections/concern prior to the deadline of June 13<sup>th</sup>, it was seconded by Councillor Toope. Five in favor, motion carried.

### **Incoming Correspondence**

- a) Children's Wish Foundation Re: Donation. May 7/20 – Donate \$25.00
- b) Fisheries and Land Resources Re: Crown Land application for the trail on the South side has been received. May 13/20 - File
- c) 10 Hannah Hiscock's Hill Re: Request to build a gazebo 25 x 25, total square footage 625. May 13/20 – A discussion took place and Council agreed that without a proper set of plans it is very difficult to determine what this accessory building will be as it appears both photos seem to be somewhat different one showing a one storey with windows on all sides with no porch and the other shows a porch/veranda. Council also agreed that the proposed application is more to twice the size of the current cabin which is approximately 370 square feet and the Development Regulations state they must be smaller in size and height than the principal buildings. Town Clerk/Manager to write the applicant informing them we need a set of plans and the size of the building must be reduced.

- d) Cal Legrow Re: Fire Departments policy. May 21/20 – Mayor Miller informed Council that effective July 1, 2020 the Contagious (Infectious) Disease Benefit will no longer be included in the policy.
- e) Dept. of MAE Re: Guidance for wastewater collection and wastewater treatment for operator during COVID-19. May 22/20 - File
- f) 15 Hannah Hiscock’s Hill Re: Request to subdivide. May 27/20 – A discussion took place and **Motion 2020-06-29:** was made by Councillor Toope to allow 15 Hannah Hiscock’s Hill to subdivide, it was seconded by Councillor Marlow. Five in favor, motion carried.
- g) Owner of 7 Water Street Re: Trailer parking in Trinity. May 27/20 – Mayor Miller read a letter concerning two trailers that have been parked on private property on Water Street for more than a year. A discussion took place and all agreed that there is no easy answer and we have no policy in place for RV parking. Town Clerk/Manager to check with the other town’s (Bonavista/Brigus) to see if they have a policy in place and get back to Council prior to making any decisions.
- h) Letter from 11 Ash’s Lane asking to be compensated for damage done to the fence during snow clearing. A discussion took place and Council agreed that they would not be compensating for fence repairs as this is our standard policy for many years. It was agreed however that before next winter Council would do the following: a) encourage residents to place markers on their fences b) meet with the contractor to determine any areas where snow could be pushed and/or stockpiled during the winter c) Council and the Heritage Committee will recommend to those installing new paling/picket fences that they be installed to be removable during the winter months.

**Outgoing Correspondence**

- Letter to 68 Route 239 regarding mil rate.
- Letter to 25 High Street regarding fence damage.

Invoices for Operating Account from May 1<sup>st</sup> to 28<sup>th</sup>, 2020, \$24,561.45. A discussion took place and **Motion 2020-06-30:** was made by Councillor Huys to pay the invoices in the operating account, it was seconded by Councillor Toope. Five in favor, motion carried.

Income for Operating Account May 1<sup>st</sup> to 28<sup>th</sup>, 2020, \$17,190.34

<b>Operating Account</b>	<b>\$174,494.41</b>
<b>Recreation Account</b>	<b>\$7,681.30</b>
Winter Carnival supplies	97.22
<b>Recreation Account</b>	<b>\$7,584.08</b>
<b>Playground Account</b>	<b>\$2,024.85</b>
Equipment Grant	9,000.00
<b>Playground Account</b>	<b>\$11,024.85</b>
<b>Trinity Festival Account</b>	<b>\$1,129.60</b>

A discussion took place and **Motion 2020-06-31:** was made by Councillor Huys to accept the finances as presented, it was seconded by Deputy Mayor Kane. Five in favor, motion carried.

**New Business**

Mayor Miller informed Council that there has been no decision from the Department of Municipal Affairs and Environment or other town's on how to deal with business tax for 2020 therefore it would be deferred until the next meeting.

Mayor Miller informed Council that we received approval for the JCP for work on the Girl Guide Hut but explained that he didn't expect to get any applicants but would keep Council informed.

Mayor Miller informed Council that Kyle Hurdle has started work today and will be working on getting signs put back up, cutting grass, etc.

Mayor Miller informed Council that given the circumstance with Covid-19 it is highly unlikely the Trinity Festival would take place this year. A discussion took place and Council agreed that we would cancel 2020 Trinity Festival.

Mayor Miller informed Council that given the circumstance Canada Day would not take place on July 1<sup>st</sup>; however it could be done at a later date. A discussion took place and Council agreed to look at doing something Labour Day or Remembrance Day.

**Motion 2020-06-32:** was made by Councillor Huys to adjourn the meeting at 8:15 p.m., it was seconded by Councillor Marlow. Five in favor, motion carried.

The next regular meeting of Council will be at 7:00 p.m., on Monday, July 6<sup>th</sup>, 2020.

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Mayor

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Town Clerk/Manager