

A regular meeting of Council was held on Monday, July 9<sup>th</sup>, at 7:00 p.m., at the Bonaventure English Harbour Development Association building.

**Members Present:** Mayor Miller  
Deputy Mayor Joan Kane  
Councillor Dawne Marlow  
Councillor Thomas Toope  
Town Clerk/Manager Linda Sweet

Water & Sewer Operator Glen Vokey

**Visitor:** Helene Gareau, Judy Dupuis, Tony Huys, Marieke Gow, Jon Baggs, George Hayter, Scott Goldsworthy (George & Scott arrived 7:12)

**Motion 2018-07-39:** was made by Councillor Marlow to adopt the minutes of June 4<sup>th</sup>, it was seconded by Councillor Toope. All in agreement, motion carried.

**Business Arising from Minutes:**

Mayor Miller informed Council that the smoke testing of the sewer system has been completed and we received the report that showed several properties with broken sewer caps as well as two manholes belonging to the Town. The Town Clerk/Manager will write residents and have them replace the broken sewer caps and the Town will further investigate the manholes.

Mayor Miller informed Council that the appraisal is in the hands of the Central Diocese and the Property and Planning Committee and is expecting a reply soon in regards to the Parish Hall.

**Heritage Committee:**

Mayor Miller informed Council that the Heritage Committee met and had some concerns regarding 10 Water Street's application. They had concerns about the height size and the amount of decking. They are recommending that we ask the applicants to resubmit the application with all dimensions in metric, including the height in the front and back and to minimize the amount of decking. As well they are suggesting we get dimensions on the drawings for the boathouse. Council agreed to defer this application until the new information is received.

Mayor Miller informed Council that the Heritage Committee is recommending we approve 1 West Street's application to build a utility building 16 x 43. A discussion took place and **Motion 2018-07-40:** was made by Councillor Marlow to approve a building permit for 1 West Street based on the drawings provided with the setback, side yards, rear yard as per the Development Regulations, it was seconded by Deputy Mayor Kane. All in agreement, motion carried.

Mayor Miller informed Council that the Heritage Committee is recommending we approve 47 Fort Point Road's application to build a 16 x 24 shed. A discussion took place and **Motion 2018-07-41:** was made by Deputy Mayor Kane to approve a building permit for 47 Fort Point Road based on the drawings provided with the setback, side yards, rear yard as per the Development Regulations, it was seconded by Councillor Toope. All in agreement, motion carried.

### **Water & Sewer Operator**

Water & Sewer Operator Glen Vokey noted that a few weeks ago a member of the fire department opened the flushing station by the Fire Hall causing some major trouble for the larger Pressure Reducing Valve (PRV) in the Pump House as well as residents receiving discolored water. He asked Council to remind the Fire Department that these flushing stations are not fire hydrants and should only be used in case of an emergency. He explained that should the tanker need to be filled they can use the flushing station that is running at the corner of Church Road. As well he noted that should the fire department have an emergency call and need to use the flushing station they must call him in order to manually open the large PRV.

### **Incoming Correspondence**

- a) Fire Services Re: Received a copy of our application for financial assistance for SCBA's for the Fire Dept. June 12/18 - File
- b) NL Power Re: LED Street and Area Lighting Proposal. June 18/18 - File
- c) Discovery Geopark Re: Contribution of \$500.00. June 22/18 – Mayor Miller informed Council that the proposed UNESCO Global Geopark on the Bonavista Peninsula will represent a new tourism and educational product within the region, one which will result in direct enhancement of the tourism industry and growth of small business. He went on to say that federal and provincial government has a commitment of over \$200,000 and the board is responsible to provide 10% matched funds toward the initiative, which include site enhancement, educational programming including interpretative panels, brand development and marketing, etc. He explained that some of the sites have already been identified and one will be Trinity (Gun Hill). A discussion took place and **Motion 2018-07-42:** was made by Deputy Mayor Kane to donate \$500.00, it was seconded by Councillor Marlow. All in agreement, motion carried.
- d) Wooden Boat Museum Re: 11<sup>th</sup> Annual Wooden Boat Conference in Twillingate on Sept. 28-29th. July 3/18 – File
- e) BioMaxx Re: Smoke Testing Report. July 3/18
- f) 54 High Street Re: Request to remove three old dormers and add three new ones within keeping of the heritage guidelines. July 4/18 – A discussion took place and **Motion 2018-07-43:** was made by Councillor Marlow to approve a General Repair permit to 54 High Street to remove existing dormers and replace with the ones in the new drawing provided, it was seconded by Councillor Toope. All in agreement, motion carried.
- g) 76 Main Road Re: Request to seek approval from Water Resource Division to install a breakwater. July 4/18 – A discussion took place and **Motion 2018-07-44:** was made by Deputy Mayor Kane to approve 76 Main Road's application to seek approval from Crown Lands, Water Resources Division to erect a breakwater but prior to any work

starting all approvals must be on file at the Town Office, it was seconded by Councillor Marlow. All in agreement, motion carried.

h) Dept. of Municipal Affairs Re: New Special Assistance Grants application. July 5/18 - File

### **Outgoing Correspondence**

-Letter of approval for 29 High Street to build three homes.

-Letter of approval for 10 Water Street to seek approval from Crown Lands, Water Resources Division to erect a dock/wharf.

Invoices for Operating Account from June 5<sup>th</sup> to July 5<sup>th</sup>, 2018, \$20,419.81. A discussion took place and **Motion 2018-07-45:** was made by Councillor Marlow to pay the invoices in the operating account, it was seconded by Deputy Mayor Kane. All in agreement, motion carried.

Income for Operating Account June 5<sup>th</sup> to July 5<sup>th</sup>, 2018, \$25,053.64

### **Finances**

**Operating Account** **\$176,213.92**

**Recreation Account** **\$4,242.75**

Rent for Yoga Festival 100.00

**Recreation Account** **\$4,142.75**

**Trinity Festival Account** **\$2,391.67**

A discussion took place and **Motion 2018-07-46:** was made by Deputy Mayor Kane to accept the finances as presented, it was seconded by Councillor Toope. All in agreement, motion carried.

### **New Business**

Mayor Miller asked Council if they had any questions regarding the 2017 Draft Audit that was circulated for review. A discussion took place and **Resolution 2018-07-47:** was made by Councillor Marlow to approve the 2017 Draft Audit that was presented and the adjusting journal entries, it was seconded by Councillor Toope. All in agreement, resolution carried.

Mayor Miller circulated the Town of Trinity's Tax Recover Plan for the year end December 31, 2017. A discussion took place and **Motion 2018-07-48:** was made by Deputy Mayor Kane that The Town of Trinity resolved to accept the Tax Recovery Plan, including associated amendments, for the year 2017, it was seconded by Councillor Marlow. All in favor, motion carried.

Town Clerk/Manager informed Council that she has received suggestions from citizens that our Town Sign at the entrance of Trinity as well as the area in general should get some attention and have a new sign as well as the area cleaned up. A discussion took place and Council agreed that we could look at getting a new sign but suggested putting it out to the public for suggestions/ideas and look at having something done over the winter to be placed next year.

Mayor Miller informed Council that we will be calling a By-Election in the near future to fill Councillor Huys seat which has been vacated.

Deputy Mayor Kane asked for an update on the Festival and Mayor Miller informed everyone that the committee has things all in order for the event and the fire works has already arrived.

Councillor Toope inquired about the potholes on West Street and Garland Road and Council agreed to have John Vivian grade them.

**Motion 2018-07-49:** was made by Deputy Mayor Kane to adjourn the meeting at 7:40 p.m., it was seconded by Councillor Marlow. All in favor, motion carried.

The next regular meeting of Council will be at 7:00 p.m., Monday, August 6<sup>th</sup>, at the Bonaventure English Harbour Development Association.

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Mayor

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Town Clerk/Manager