

A regular meeting of Council was held on Monday, August 05 at 7:00 p.m., at the Bonaventure English Harbour Development Association building.

Members Present: Mayor Jim Miller
Councillor Joan Kane
Councillor Doug Ballett
Councillor Ian White
Town Clerk/Manager Linda Sweet

Regrets: Deputy Mayor Scott Goldsworthy

Delegates: Gerald Hiscock

Visitors: Helene Gereau, Diane Thorne, Neil Edmondson

Meeting called to order at 7:00p.m.

Resolution 2013-08-68: was made by Councillor Kane to adopt the minutes of July 2, it was seconded by Councillor White. All in agreement, resolution carried.

Business Arising from the Minutes:

Mayor Miller asked if Council had an opportunity to look at the vacant land in order to decide which piece of property to sell. He went on to explain that we had some interest in a piece on Fort Point Road. A discussion took place and **Resolution 2013-08-69:** was made by Councillor Ballett to start the process of selling 47 Fort Point Road, Parcel ID 196-204, it was seconded by Councillor White. All in agreement, resolution carried. Town Clerk/Manager to contact McInnes Cooper to start the process of selling 47 Fort Point Road. Pending the outcome of this sale the Town would consider selling other pieces of vacant land.

Committee Reports:

Mayor Miller informed Council that we have received three applications for the Heritage Area.

Mayor Miller informed Council that at June 3rd, meeting 25 Water Street applied to build a porch at the rear of the property and Council requested to have more information on the pitch of the roof and the materials to be used. He explained that the information has been submitted and the Heritage Committee was recommending it for approval as it meets the heritage guidelines. **Resolution 2013-08-70:** was made by Councillor Ballett to approve in principle the porch at 25 Water Street giving the public 30 days notice for any objections/concerns, it was seconded by Councillor White. All in agreement, resolution carried.

Mayor Miller informed Council that 20 Church Road has submitted an application to repair the existing shed and raise the roof ridge and the Heritage Committee was recommending it for approval as it meets the heritage guidelines. **Resolution 2013-08-71:** was made by Councillor Kane to approve in principle the repair work on the shed and raise the roof ridge at 20 Church

Road giving the public 30 days notice for objections/concerns, it was seconded by Councillor White. All in agreement, resolution carried.

Mayor Miller informed Council that we received an application from 37 Water Street to construct a roof over the front deck and the heritage committee was recommending it for approval as it meets the heritage guidelines. **Resolution 2013-08-72:** was made by Councillor White to approve in principle the construction of a roof over the front deck at 37 Water Street giving the public 30 days notice for objections/repairs, it was seconded by Councillor Kane. All in agreement, resolution carried.

Incoming Correspondence

- a) Dept. of Municipal Affairs Re: Signed copy of project #12251 repairs to the Town Office. July 08, 2013 – Mayor Miller informed Council that we would start this project in the fall.
- b) Dept. of Municipal Affairs Re: Signed copy of project #13002 overflow on the Lift Station. July 08, 2013 – Mayor Miller informed Council that this project would start in the fall.
- c) Dept. of Municipal Affairs Re: Signed copy of project #11122 Waste Water Disposal System. July 08, 2013 - Mayor Miller informed Council that the project is started and should be complete by the end of August.
- d) Dept. of Municipal Affairs Re: Approval to upgrade Hannah Hiscock's Hill. July 8, 2013 – Mayor Miller informed Council that we received approval to do the upgrades to Hannah Hiscock's Hill with the total project cost being \$42,124.00, and the Municipal Contribution being \$4,026.00. A discussion took place and **Resolution 2013-08-73:** was made by Councillor Ballett to accept the 2013 Municipal Capital Works Program, Project No. 17-MCW-14-14087, Road Upgrading-Hannah Hiscock's Hill, it was seconded by Councillor White. All in agreement, resolution carried.
Resolution 2013-08-74: was made by Councillor White to give authorization for the Mayor and Clerk to enter into Project No. 17-MCW-14-14087 Agreement on behalf of Council, it was seconded by Councillor Kane. All in agreement, resolution carried.
- e) Services NL Re: Approval to install a sewage system at the BEDA building. July 09, 2013 - File
- f) Dept. of Tourism, Culture and Recreation Re: \$3,550.00 Community Recreation Development Grant. July 22, 2013 - Deposited
- g) Gov't Services Re: Permit for festival highway signs. July 23, 2013 - File
- h) Dept. of Municipal Affairs Re: Jim Miller has been appointed Chair of the Discovery Regional Service Board. July 16, 2013 – File
- i) Olivia Chow, MP Re: Motion to carry out a review of the Vessel Operation Restriction Regulations. July 16, 2013 - File
- j) Wooden Boat Museum Re: 6th Annual Wooden Boat Conference. July 16, 2013 - File
- k) Fire and Emergency Services Re: Assignment of Fire Protection Officer to Trinity and the Fire Department is Tony Rose. July 29, 2013 - File
- l) Services NL Re: BWA. July 31, 2013 – Boil water advisory has been removed.
- m) Dept. of Environment Re: 2012 Annual Drinking Water Quality Report. July 31, 2013 - File

Outgoing Correspondence

- Letter to Vintage NL regarding parking - File

- Letter to Artisan Inn regarding parking - File
- Tax reminder letters

Invoices for the Operating Account from July 1 to August 2, 2013, needing approval \$36,694.34. **Resolution 2013-08-75:** was made by Councillor White to approve the invoices for the operating account, it was seconded by Councillor Kane. All in agreement, resolution carried.

Finances:

Operation Account as of August 2, 2013	\$100,027.94
Community Recreation	\$1,203.33
Recreation Grant	3,550.00
Community Recreation as of August 2, 2013	\$4,753.33
Wine Quest	\$ 820.00

Lethbridge Waster Disposal

Amount Remaining	\$ 4,597.49
Nortrax Canada	15,481.00
Total	\$ (10,883.51)

Resolution 2013-08-76: was made by Councillor White to accept the finances as presented, it was seconded by Councillor Ballett. All in agreement, resolution carried.

General/New Business:

Gerald Hiscock asked if Council would consider posting the agenda for upcoming meetings on the town’s website prior to the meeting. A discussion took place and Council agreed that parts of the agenda could be published prior to the meeting and they would be posted at the Post Office and on the town’s website.

Mayor Miller informed Council that we are getting complaints regarding the number of signs that businesses are putting up. He explained that he has reviewed the sign policy in the Town of Trinity Development Regulations under *Section 6.8 General Standards for Signs*. The maximum number of signs a commercial use may have is 2. The following table outlines the specifications that shall apply to all signs erected for any commercial use.

- Window Sign – 1 m2 (maximum)
- Awning/Canopy Sign – 3 m wide by 0.75 m high (maximum)
- Wall Sign – 3 m wide by 0.75 m high (maximum)
- Hanging and Projecting Sign – 1 m2 (maximum)
- Murals – At the discretion of Council
- Free Standing Sign – 7.5 m2 (maximum), one per use
- Prohibited Signs
 - a) Billboards
 - b) Roof Mounted Signs
 - c) Portable Signs

A discussion took place and Council agreed to send a general letter to all businesses advising them of the signage regulations and follow up individual letters if signs are not kept under control.

Mayor Miller informed Council that we received a price quote from Bartlett's Electrical to upgrade the water and sewer line from West Street up Victoria Road. He explained the difference from the 4" sewer line to the 6" sewer line and the difference to 3/4" water line to the 2" water line is \$6,994.00 plus HST. A discussion took place and **Resolution 2013-08-77:** was made by Councillor Kane to upgrade the water and sewer line at a cost of \$6,994.00 and recuperate some of the cost if other property gets developed by charging \$2,000.00 per connection fee, it was seconded by Councillor White. All in agreement, resolution carried.

Mayor Miller read a letter from the property owner of 5 Victoria Road requesting Council pay half of the digging cost \$4,980.00. A discussion took place and Council asked to have a copy of the quote to find out if that just included the digging of Victoria Road or if that included the entire project. This matter will be deferred until the next meeting.

Mayor Miller read a request from 7 Water Street to operate as a Vacation Home. A discussion took place and **Resolution 2013-08-78:** was made by Councillor Kane to approve in principle 7 Water Street operate as a Vacation Home providing they met all the government regulations and giving the public 30 days notice for objections/repairs, it was seconded by Councillor White. All in agreement, resolution carried.

Mayor Miller read a request from 63 Route 239 to build a rear porch 15 ft x 4 ft to match the existing home. A discussion took place and the application was approved as presented.

Mayor Miller declared a conflict of interest and asked to be excused from the meeting at 7:50 p.m.

Councillor Kane read a request from the Trinity Historical Society asking to sponsor a hole at the Annual Golf Tournament at a cost of \$300.00. A discussion took place and **Resolution 2013-08-79:** was made by Councillor Ballett to approve the donation of \$300.00, it was seconded by Councillor Kane. All in agreement, resolution carried.

Resolution 2013-08-80: was made by Councillor Ballett to adjourn the meeting at 8:00 p.m., it was seconded by Councillor White. All in agreement, resolution carried.

Next regular meeting will be held September 3rd, at the Bonaventure English Harbour Development Association building at 7:00 p.m.

Mayor

Town Clerk/Manager