

A regular meeting of Council was held on Monday, February 3<sup>rd</sup>, at 4:00 p.m., at the Bonaventure English Harbour Development Association building.

**Members Present:** Mayor Jim Miller  
Deputy Mayor Joan Kane  
Councillor Thomas Toope  
Councillor Dawne Marlow  
Councillor Karen Huys  
Town Clerk/Manager Linda Sweet  
Water & Sewer Operator Glen Vokey

**Delegate:** Michele DuRand

**Visitors:** Ian Morris

**Motion 2020-02-01:** was made by Councillor Huys to adopt the minutes of December 2<sup>nd</sup>, 2019, it was seconded by Councillor Marlow. Five in favor, motion carried.

**Motion 2020-02-02:** was made by Huys to adopt the posted agenda and add RFP for the green space, it was seconded by Deputy Mayor Kane. Five in favor, motion carried.

### **Business Arising from Minutes**

A discussion took place regarding overspending on two projects in the amount of \$348.00 under the Gas Tax funding and the cause was due to a change in the HST rebate from 13% when the applications were submitted and 15% when they were approved and Council agreed to rescind the two resolutions made on December 2, 2019.

**Resolution 2020-02-03:** was made by Deputy Mayor Kane to rescind **Resolution 2019-12-111:** it was seconded by Councillor Toope. Five in favor, resolution carried.

**Resolution 2020-02-04:** was made by Councillor Marlow to rescind **Resolution 2019-12-112:** it was seconded by Councillor Huys. Five in favor, resolution carried.

Mayor Miller informed Council that the tender documents for the renovation work on the Parish Hall are ready to be released. He went on to explain that they did find some lead paint on the interior and exterior of the building which will require additional funding and once we get a price quote back we will apply for Special Assistance to complete this work.

### **Water & Sewer**

Water & Sewer Operator informed Council that he as asked Bartlett's Electrical to prepare a quote to have new chlorine tanks and a mini filter system installed in the pump house. He explained that installing the filter system may cut down on some of the debris that goes into the tanks and our tanks are in need of replacement. Council agreed and will look at the cost once the quote is received.

## Fire Department

Deputy Mayor Kane had some concerns regarding a 911 call that came in a few weeks ago from an accident in Port Union that took all the Trinity and Area Volunteer Fire Department along with the Port Rexton Fire Department and equipment attending leaving our area without any fire department members or equipment. A discussion took place and all agreed that this was not necessary and Mayor Miller agreed to speak to the Fire Chief and find out exactly what happened and bring back to the next meeting.

- a) ATIPP Re: Resource material. Dec 23/19 - File
- b) THS Re: Request for a donation towards the Winter Carnival. Jan 6/20 – A discussion took place and **Motion 2020-02-05:** was made by Councillor Huys to donate \$50.00 to the Winter Carnival, it was seconded by Councillor Marlow. Five in favor, motion carried.
- c) 1 Dock Lane Re: The waste disposal system. Jan 6/20 – Mayor Miller read a letter from 1 Dock Lane requesting compensation for loss of business and financial burden as was indicated in the letter due to lack on maintenance done on the sewer system near the business. A discussion took place and Council noted that we have our lift stations maintained in the spring and fall every year and once we were aware that the lift stations were filling up and not running freely the sewer removal truck was brought out from St. John's that day to rectify the problem. It was determined that the blockage was caused by grease blockage. After much discussion it was decided to write 1 Dock Lane and explain the situation but Council agreed they would not pay any compensation as Council had expended just as much as the business owner if not more for the truck to come and rectify the problem and therefore felt that costs were equally born..
- d) 7 Dock Lane Re: Request to operate as a vacation rental. Jan 12/20 – A discussion took place and **Motion 2020-02-06:** was made by Deputy Mayor Kane to approve the vacation rental providing all government approvals were on file at the office, it was seconded by Councillor Huys. Five in favor, motion carried.
- e) Dept. of Municipal Affairs Re: Acknowledged they have received our 2020 Municipal Budget. Jan 20/20 - File
- f) Copy of a letter Re: Concerns about MNL. Jan 20/20 - File
- g) 9 Gallivan's Lane Re: Requesting approval to un-subdivide and turn the three lots back into one lot. Jan 20/20 – A discussion took place and **Motion 2020-02-07:** was made by Councillor Huys to approve the request to un-subdivide the three lots back into one lot to be known as 9 Gallivan's Lane, it was seconded by Deputy Mayor Kane. Five in favor, motion carried.
- h) Dept. of Municipal Affairs Re: 2020 Clean and Safe Drinking Water Workshop. Jan 20/20 – Water & Sewer Operator agreed to go to a training session later in St. John's rather than the conference in Gander and Council agreed.
- i) Dept. of Municipal Affairs Re: Water System Report Form - 2019. Jan 22/20 – Town Clerk/Manager to fill out and return.
- j) Kids Help Phone Re: Thank you for the support. Jan 22/20 - File

## Outgoing Correspondence

- Letter to 2 Dandy Lane approving the request to install an egress window.

- Letter to 2 Dandy Lane approving building plans as presented.
- Letter to 7 Dock Lane approving the extension plans.

Invoices for Operating Account from December 1, 2019 to January 30, 2020, \$79,044.40. A discussion took place and **Motion 2020-02-08:** was made by Councillor Marlow to pay the invoices in the operating account, it was seconded by Councillor Huys. Five in favor, motion carried.

Income for Operating Account December 1, 2019 to January 30, 2020 \$26,406.30

**Finances:**

<b>Operating Account</b>	<b>\$60,221.41</b>
<b>Recreation Account</b>	<b>\$7,681.30</b>
<b>Playground Account</b>	<b>\$2,024.85</b>
<b>Trinity Festival Account</b>	<b>\$1,875.60</b>
(Moose Burgers)	396.00
<b>Trinity Festival Account</b>	<b>\$1,479.60</b>

A discussion took place and **Motion 2020-02-09:** was made by Deputy Mayor Kane to approve the finances as presented, it was seconded by Councillor Huys. Five in favor, motion carried.

**New Business**

Mayor Miller informed Council that we received the proposed plans for the three Little Free Libraries for Trinity. He explained one would be placed near Rosewood Suites and would will be taken care of by Michele DuRand, the second would be placed in the Playground area and will be taken care of by Darren, Jill and Jaiden Hunt and the third one would be placed near the Parish Hall/Courthouse and will be taken care of by Ian Morris and Brenda O'Brien.

Michele DuRand explained that these would be built within the next few months and be ready by mid to late June.

Council thanked everyone involved and is looking forward to seeing them when completed.

Councillor Huys informed Council that she is working on the Community Healthy Living grant to hopefully purchase some new playground equipment. She went on to say that she has a quote from Bienenstock Natural Playgrounds for 6 pieces of equipment totaling \$87,830.89 including shipping and handling. She also noted that this is expensive and the grant was only for \$10,000.00 but we could apply to get one or two pieces and continue to fundraise to work towards the larger picture. A discussion took place and Council agreed for Councillor Huys to proceed with the application.

Mayor Miller informed Council that we will resubmit the RFP for the Central Park area as we have some funds allocated in that project to do some work in the playground.

Councillor Huys noted that we should have the Department of Transportation and Works come back and investigate the work they done this past year on Dandy Lane. She explained that the water is not running into the catch basin it runs across the street and holds up near the post office parking lot. A discussion took place and Council agreed for the Town Clerk/Manager to contact Port Rexton department and have one of the supervisors come over and take a look at the problem.

The next regular meeting of Council will be at 4:00 p.m., on Monday, March 2<sup>nd</sup>, 2020 at the Bonaventure English Harbour Development Association.

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Mayor

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Town Clerk/Manager