

A regular meeting of Council was held on Monday, December 14<sup>th</sup>, at BEDA Building at 4:00 p.m.

**Members Present:** Mayor Jim Miller  
Deputy Mayor Joan Kane  
Councillor Thomas Toope  
Councillor Dawne Marlow  
Councillor Karen Huys  
Town Clerk/Manager Linda Sweet

**Delegates:** Wilson Vokey

**Visitors:** Marieke Gow

Mayor Miller called the meeting to order at 4:00 p.m.

**Motion 2020-12-75:** was made by Councillor Marlow to adopt the minutes of November 2<sup>nd</sup>, 2020, it was seconded by Councillor Toope. Five in favor, motion carried.

**Motion 2020-12-76:** was made by Councillor Huys to adopt the agenda we post on line, it was seconded by Deputy Mayor Kane. Five in favor, motion carried.

### **Business Arising from Minutes**

Mayor Miller informed Council that the Parish Hall project is over budget by approximately \$20,000.00 due to the extra work on the tower. He went on to explain that he has applied for a Special Assistance Grant for that amount to cover the lead abatement which was a non foreseeable cost that could not go into the tender call of work for the project and is hopeful that it will be approved. He went on to explain that the work is near completion and is expected to be finished early in the New Year.

Mayor Miller informed Council that at the last meeting the Town Clerk/Manager was asked to check with Bonavista to find out what they were doing with business tax for 2020 due to COVID-19.

Town Clerk/Manager informed Council that Bonavista was giving a 50% reduction to vacation homes/B & B's, any other businesses that were affected by having to close a 20% reduction and exempting not-for-profits. Deputy Mayor Kane and Councillor Huys asked to not be part of the discussion or decision making as both have financial gain in the business industry. A discussion took place and **Motion 2020-12-77:** was made by Councillor Marlow to reduce the following taxes for businesses in 2020; vacation rentals/B & B's 50%, restaurants 20%, plumbing and electrical 20%, salons 20%, and all minimum business tax 20% and exempt the not-for-profits, it was seconded by Councillor Toope. Three in agreement, motion carried.

Mayor Miller thanked everyone who helped out in any way to make Remembrance Day/Canada Day a huge success and all agreed it was something that should take place every year.

Mayor Miller informed Council that at the last meeting Whaly NL Ltd., was going to submit a plan for a building but decided that he would just bring his trailer to the site and remove it daily. He went on to explain that he still has not received any response from Provincial Historic Sites and would contact them again. Council agreed to wait until we receive a response from Provincial Historic Sites prior to making any decision.

Mayor Miller informed Council that at our finance meeting the purchase of playground equipment was addressed and as no agreement was reached it was decided to bring back to the Council Meeting. Deputy Mayor Kane had some concerns over purchasing one slide or purchasing a multi-piece of equipment that would service a larger age group of children. Mayor Miller expressed his concerns that he would like to invite parents and children to a meeting to determine what was more appropriate. A discussion took place and **Motion 2020-12-78:** was made by Councillor Huys to purchase the Nature's Instruments slide, it was seconded by Councillor Marlow. Councillors Huys and Marlow in agreement, Deputy Mayor Kane and Councillor Toope against. Mayor Miller against, motion defeated. Mayor Miller asked the Town Clerk/Manager to check and find out when the funds for the playground equipment had to be spent and if the request for the equipment approved could be changed. He went on to say once we have these questions answered we could move forward.

Mayor Miller informed Council that we requested a drawing for the breeze-way for 57 & 59 Route 239 which was forwarded to Council for review. A discussion took place and **Motion 2020-12-79:** was made by Councillor Marlow to approve the drawing as presented; it was seconded by Councillor Huys. Five in favor, motion carried.

Deputy Mayor Kane advised Council that the tree lighting the Lions Club was going to do in the centre of town will not be happening this year.

### **Water & Sewer Operator**

Town Clerk/Manager informed Council that we had our lift stations serviced for the season.

### **Fire Department**

Mayor Miller informed Council that the Fire Chief was having some concerns about attendance and was sending a letter to all members of the Department to find out who was still interested in serving on the Department. He explained that this was necessary for insurance purposes.

### **Heritage Committee**

Mayor Miller informed Council that the application for 5A West Street to reconstruct the existing stage and wharf was sent to the Heritage Committee and they had no concerns. A discussion took place and **Motion 2020-12-80:** was made by Councillor Huys to approve the drawings as presented, it was seconded by Councillor Marlow. Five in favor, motion carried.

## Incoming Correspondence

- a) Dept. of Land Use Planning Re: Town of Trinity Municipal Plan Amendment No. 3, 2020 and Development Regulation Amendment No. 4, 2020 has been registered. Nov 9/20 - File
  - b) 15 Jenkins Road Re: Request for a permit to build an addition 14 x 28 to the existing shed. Nov. 9/20 – The Town Clerk/Manager informed Council that the shed extension would put the building over the size limit. A discussion took place and Council agreed that out buildings within the Mixed Development regulations may require an amendment as the current size restrictions are not working. **Motion 2020-12-81:** was made by Councillor Huys to amend the Mixed Development Regulations for out buildings, it was seconded by Councillor Marlow. Five in favor, motion carried. Town Clerk/Manager to inform our Town Planner to start working on the amendment.
  - c) 21 & 23 High Street Re: Request to consolidate into a single lot. Nov. 9/20 – A discussion took place and **Motion 2020-12-82:** was made by Deputy Mayor Kane to approve the two lots as one, it was seconded by Councillor Huys. Five in favor, motion carried.
  - d) 20 Jenkins Road Re: Request to have the road snow cleared. Nov. 10/20 – A discussion took place and Council asked the Town Clerk/Manager to check with our snow clearing operator to find out why the road is not snow cleared.
  - e) Churence Rogers, Member of Parliament Re: Safe Restart Agreement funding. Nov 16/20 - File
  - f) Copy of a letter from Service NL Re: Fire & Life Safety approvals for 2 Dandy Lane. Nov 16/20 – File
- Marieke Gow left the meeting at 4:55 p.m.
- g) 48 Route 239 Re: Withdrawing previous application for a residential garage and re-applying for the garage under his company Vokey Bros. Contracting. Nov 17/20 - Wilson Vokey was present to represent the applicant. A discussion took place and **Motion 2020-12-83:** was made by Deputy Mayor Kane to approved Vokey Bros. Contracting to build a garage 30 x 50, it was seconded by Councillor Toope. Four in favor, Councillor Huys against, motion carried. Wilson Vokey left the meeting at 5:00 p.m.
  - h) Fort Point Lions Club Re: Donation for the parade. Nov 17/20 – Donate \$50.00
  - i) Peter Julian, MP New Westminster-Burnaby Re: A formal endorsement of Bill C-213. Nov 26/20 – Sent the email to Council for review.
  - j) Ralph Tapper (former Mayor of Torbay) RE: Loud vehicle noise. Nov 26/20 - File
  - k) 15A Hannah Hiscock's Hill Re: Requesting approval to build a house. Nov 26/20 – A discussion took place and **Motion 2020-12-84:** was made by Councillor Marlow to approve the house plans, it was seconded by Deputy Mayor Kane. Five in favor, motion carried.
  - l) 16 & 18 Cooksley's Road Re: Requesting the road be plowed up to the property. Nov 28/20 – Town Clerk/Manager to review with the snow clearing operator.
  - m) Dept of Municipal Affairs Re: Municipal Infrastructure Website Relocation. Dec 1/20 - File
  - n) Elizabeth Burry Re: Using the space on the second floor of the Town building as a physical fitness room. Dec 7/20 – A discussion took place and Council agreed that they would like to discuss this proposal with Ms. Burry in further detail.
  - o) Freeman Barnes - JCP Re: Return unused funds. Dec 10/20 – Town Clerk/Manager to issue a cheque for the unused funds.

### Outgoing Correspondence

- Letter to 19 High Street with approval to build with the condition the door, block and tackle be removed and replaced with a window to match the west side.
- Letter to 6 Ash's Lane with approval to operate as a vacation home providing approval from Service NL and Fire and Life Safety.
- Letter to 60 Main Road with approval to operate as a vacation home providing approval from Service NL and Fire and Life Safety.

Invoices for Operating Account from November 3<sup>rd</sup> to Dec 10<sup>th</sup>, 2020, \$25,118.23

A discussion took place and **Motion 2020-12-85:** was made by Councillor Marlow to approve the invoices in the operating account, it was seconded by Councillor Huys. Five in favor, motion carried.

Income for Operating Account from Nov 2<sup>nd</sup> to Dec 10<sup>th</sup>, 2020, \$21,664.09

<b>Operating Account</b>	<b>\$138,676.58</b>
<b>Recreation Account</b>	<b>\$7,584.08</b>
<b>Playground Account</b>	<b>\$11,724.85</b>
<b>Trinity Festival Account</b>	<b>\$1,129.60</b>

<b>JCP</b>	<b>\$ 11,881.13</b>
Supplies	9,354.08
Overpayment	<b>\$ 2,527.05</b>

A discussion took place and **Motion 2020-12-86:** was made by Deputy Mayor Kane to approve the finances as presented, it was seconded by Councillor Marlow. Five in favor, motion carried.

### New Business

Town Clerk/Manager presented the 2021 Budget based on recommendations from the finance meeting and **Resolution 2020-12-87:** was made by Councillor Huys to approve the 2021 Budget in the amount of \$399,462.89 with everything remaining as 2020 expect not-for-profits are exempt due to the significant impact of their finances in 2020 with COVID-19 and it's expected to be much the same in 2021, it was seconded by Councillor Toope. Five in favor, resolution carried.

Town Clerk/Manager informed Council that Hunts Loop road has a hole in the culvert and she had Bayview Equipment get a price quote and it came in at \$2,600.00 plus HST. A discussion took place and **Motion 2020-12-88:** was made by Councillor Huys to have Bayview Equipment replace the culvert and fix the road at the quoted price of \$2,600.00 plus HST, it was seconded by Deputy Mayor Kane. Five in favor, motion carried.

Mayor Miller informed Council that we have the COVID-19 Stimulus Program application filed for with most of the proposal being geared towards an extension to the fire hall and some upgrades to the Gun Hill trail as per our discussions at the finance meeting.

**Motion 2020-12-89:** was made by Councillor Huys to adjourn the meeting at 5:30 p.m., it was seconded by Councillor Marlow. Five in favor, motion carried.

The next regular meeting of Council will be at 4:00 p.m., on February 1, 2021.

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Mayor

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Town Clerk/Manager