

A regular meeting of Council was held on Monday May 6<sup>th</sup>, at 7:00 p.m., at the Bonaventure English Harbour Development Association building.

**Members Present:** Mayor Miller  
Deputy Mayor Joan Kane  
Councillor Thomas Toope  
Councillor Dawne Marlow  
Councillor Karen Huys  
Town Clerk/Manager Linda Sweet  
Water & Sewer Operator Glen Vokey

**Delegate:** Fire Chief Hayter

**Visitors:** Helen Gareau, Scott Goldsworthy

**Motion 2019-05-38:** was made by Councillor Marlow to adopt the minutes of April 8<sup>th</sup>, it was seconded by Councillor Toope. All in agreement, motion carried.

**Motion 2019-05-39:** was made by Deputy Mayor Kane to adopt the posted agenda, it was seconded by Councillor Huys. All in agreement, motion carried.

### **Business Arising from Minutes**

Mayor Miller informed Council that we had John Burgess from Control Survey do a presentation on GIS Mapping. He explained that for approximately \$10,000.00 we could get the town mapped and the maintenance fee for the first year covered and after that the monthly fee would be \$325.00 per month. A discussion took place and Council agreed that the cost was too expensive and we would not move forward with this project.

Town Clerk/Manager suggested checking with CBCL to get a price quote and bring back to the next meeting.

Councilor Huys asked if any decision was made on defining the terms of small businesses. Mayor Miller informed that the Town Clerk/Manager was looking into it and we would get together to discuss.

### **Water & Sewer Operator**

Water & Sewer Operator informed Council that he would be flushing the lines after the May 24<sup>th</sup> weekend. A notice would be put on Facebook, Trinity Anchor and Post Office informing residents.

### **Fire Department**

Fire Chief Hayter informed Council that every two years we have a company from New Brunswick do an inspection on the Pumper Truck. He explained that they have run into

some issues with the pump cooler and it needs to be replaced. Travis Hiscock has been in contact with a company from Bishop Falls, Thomas Coffey Technical Service and they have provided a quote to replace the part and do the annual inspection on the truck and the cost is \$2,527.98 including taxes. A discussion took place and **Motion 2019-05-40:** was made by Councillor Huys to approve having the necessary work done on the Pumper Truck, it was seconded by Counillor Toope. All in agreement, motion carried.

Fire Chief Hayter noted that he has been on the list for months to have Valmin's Fire Protection to recharge the SCBA tanks but to date they have had no success. He went on to explain that he found a place in St. John's, Martin's Fire Safety and can do the work immediately. Town Clerk/Manager to set up an account and have the tanks sent in and recharged.

### **Heritage Committee**

Mayor Miller informed Council that we have a request to subdivide 9 Gallavan's Lane into three lots. A discussion took place and **Motion 2019-05-41:** was made by Councillor Marlow to advertise the subdivision of 9 Gallavan's Lane for 30 days to receive any feedback, it was seconded by Deputy Mayor Kane. All in agreement, motion carried.

Mayor Miller informed Council that 35 High Street has submitted a survey but still have not answered any questions for Council therefore agreed to defer the application pending more information.

Mayor Miller informed Council that the Heritage Committee met and reviewed 22 High Streets application and recommended changes to the roof line, dormers, windows and doors. He went on to explain that the application has been posted for 30 days with no objections and the applicant made the necessary changes. Council reviewed the changes and a discussion took place and **Motion 2019-05-42:** was made by Deputy Mayor Kane to approve 22 High Streets building application as presented, it was seconded by Councillor Marlow. All in agreement, motion carried.

Mayor Miller informed Council that the Heritage Committee met and reviewed 36 High Streets application and required further information therefore the application will be deferred pending more information.

### **Incoming Correspondence**

a) Dept of Municipal Affairs Re: Town of Trinity Municipal Plan Amendment 2, 2019 & Development Regulations Amendment 3, 2019. April 12, 2019 – A discussion took place and **Resolution 2019-05-43:** was made by Councillor Huys that be it so resolved that Municipal Plan Amendment No. 2 and Regulations Amendment No. 3, 2019 be adopted, and furthermore, that a date be set for a Public Hearing to hear representations or objections to the amendment, it was seconded by Councillor Toope. All in agreement, resolution carried.

- b) Wendy Mepham Re: Donation of 40 pins. April 16, 2019 – A discussion took place and Council agreed that they would not be making a practice of sending pins to individual companies but the Town Clerk/Manager write Ms. Mepham and advise that the pins will be available for purchase in the Craft stores.
- c) Wooden Boat Museum Re: Newsletter. April 16, 2019 - File
- d) Trinity Historical Society Re: Donation for Regional Heritage Fair. April 24, 2019 0 A discussion took place and **Motion 2019-44:** was made by Deputy Mayor Kane to donate \$50.00, it was seconded by Councillor Marlow. All in agreement, motion carried.
- e) College of the North Atlantic Re: Invitation to attend the Graduation Ceremony on May 16<sup>th</sup>. April 29, 2019 - File
- f) Dept. of Municipal Affairs Re: Community Sustainability Partnership Accountability Measures and Exemptions. May 1, 2019 – Town Clerk/Manager to prepare the documents.
- i) Newfoundland Aquaculture Industry Association Re: Seeking support. A discussion took place and Council agreed not to respond.
- j) 1 Station Road Re: A request to build a 12 x 12 shed. A discussion took place and **Motion 2019-05-45:** was made by Councillor Huys to approve the building permit, it was seconded by Councillor Toope. All in agreement, motion carried.

### **Outgoing Correspondence.**

- Letter of approval to 7 Water Street
- Thank you letter to Elizabeth Burry

Invoices for Operating Account from April 5<sup>th</sup> to May 2<sup>nd</sup>, 2019, \$26,514.14. A discussion took place and **Motion 2019-05-46:** was made by Councillor Huys to pay the invoices in the operating account, it was seconded by Councillor Marlow. All in agreement, motion carried.

Income for Operating Account April 5<sup>th</sup> to May 2<sup>nd</sup>, 2019, \$35,956.43.

### **Finances:**

<b>Operating Account</b>	<b>\$166,690.09</b>
<b>Recreation Account</b>	<b>\$2,699.87</b>
<b>Trinity Festival Account</b>	<b>\$7,065.88</b>

A discussion took place and **Motion 2019-05-47:** was made by Deputy Mayor Kane to accept the finances as presented, it was seconded by Councillor Huys. All in agreement, motion carried.

### **New Business**

Mayor Miller informed Council that we needed to appoint a Commissioner for the Public Hearing and informed that Jeff Green was our Commissioner for the assessment appeal and was willing to be Commissioner for the Public Hearing. **Resolution 2019-05-48:** was made by Councillor Huys to appoint Jeff Green as Commissioner for the Public Hearing on May 28<sup>th</sup>, 2019, it was seconded by Councillor Marlow. All in agreement, resolution carried.

Mayor Miller informed Council that the canteen is closed at Bishop White School and the parent teacher board would like to restock the kitchen with cooking supplies as groups and organizations sometime go in and cater lunch to the students. He went on to explain that they need approximately \$1,000.00 to restock the kitchen supplies and suggested that maybe both Towns (Trinity and Port Rexton) could contribute \$500.00 each. A discussion took place and **Motion 2019-05-49:** by Councillor Marlow to donate \$500.00 to Bishop White School for kitchen supplies, it was seconded by Deputy Mayor Kane. All in agreement, motion carried.

The Town Clerk/Manager informed Council that last year we decided to get a new town sign made and asked if we could put out a call for people to send in some scenic photos of Trinity to see if we can come up with a design to go on the sign. A discussion took place and Council asked the Town Clerk/Manager to put a notice on Facebook and Trinity Anchor for people to send in photos.

The Town Clerk/Manager informed Council that we will soon need our roads graded. A discussion took place and Council agreed for the Town Clerk/Manager to check with Keith Piercey to get a price quote to grade the roads and bring back to the next meeting.

The Town Clerk/Manager informed Council that the center area of Trinity including the parking lot and the brick path that leads to the playground needs some lighting and she suggested purchasing some solar lights to put up in certain areas. A discussion took place and Council agreed for the Town Clerk/Manager to purchase some solar lights.

**Motion 2019-05-50:** was made by Councillor Huys to adjourn the meeting at 7:40 p.m., it was seconded by Councillor Marlow. All in agreement, motion carried.

The next regular meeting of Council will be at 7:00 p.m., on Monday, June 3<sup>rd</sup>, 2019 at the Bonaventure English Harbour Development Association.

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Mayor

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Town Clerk/Manager