

A regular meeting of Council was held on Monday July 2<sup>nd</sup>, at 7:00 p.m., at the Bonaventure English Harbour Development Association building.

**Members Present:** Mayor Jim Miller  
Deputy Mayor Joan Kane  
Councillor Thomas Toope  
Councillor Dawne Marlow  
Councillor Karen Huys  
Town Clerk/Manager Linda Sweet  
Water & Sewer Operator Glen Vokey

**Delegate:** Fire Chief Hayter

**Visitors:** Helene Gareau, Scott Goldsworthy, Michele DuRand, Tony Huys, Benjamin Coleridge.

**Motion 2019-07-62:** was made by Councillor Marlow to adopt the minutes of June 3<sup>rd</sup>, it was seconded by Deputy Mayor Kane. All in agreement, motion carried.

**Motion 2019-06-63:** was made by Councillor Huys to adopt the posted agenda with a change from 24 Water Street to 2 Dandy Lane, it was seconded by Councillor Toope. All in agreement, motion carried.

### **Business Arising from Minutes**

Mayor Miller informed Council they received a grant from the Collaborative Initiative Fund for \$694.00 to go towards the GIS mapping. A discussion took place and **Motion 2019-07-64:** by Deputy Mayor Kane to have Geo-Matics Services Ltd. proceed with the GIS mapping information system and property data layer at a cost of \$21.00 plus HST per mapped parcel and start with the Heritage Area, it was seconded by Councillor Marlow. All in agreement, motion carried.

Mayor Miller informed Council that G.B. Signs can do the sign for the Town but we would need to tender the work to construct a frame for the sign including a flower box from pressure treated lumber and clean up the current site.

Mayor Miller informed Council that after an onsite visit of 42 High Street's request to have the Town construct a retaining wall all agreed that this is the property owner's responsibility.

Councillor Huys addressed concerns regarding new construction and landscaping of the site. She went on to say that we should have had something in place where the applicant has to show grading, backfilling and removal of material prior to any approval. A discussion took place and Council agreed that for all future applications that this grading, backfilling, removal of material and overall landscaping plans be added to the Check List that the applicant has to fill out.

### **Water & Sewer Operator**

Water & Sewer Operator informed Council that the pumps in the lift stations have been serviced and Alfonso Group have all the lift stations pumped out and suggested this be done every Spring when we have our pumps inspected.

Town Clerk/Manager informed Council that she has contacted Bartlett's Electrical to let us know what size of a Generac Generator we will need to service the lift station and the cost to install but is still waiting on a price quote.

Town Clerk/Manager informed Council that Afonso Group is scheduled to come out on July 9<sup>th</sup> or 10<sup>th</sup> to look at out intake water system.

### **Fire Department**

Fire Chief Hayter informed Council that he priced the tires for the tanker and can get 6 for \$2,500.00. A discussion took place and **Motion 2019-07-65:** was made by Councillor Marlow to purchase the tires at a cost of \$2,500.00, it was seconded by Councillor Toope. All in agreement, motion carried.

Fire Chief Hayter informed Council that Thomas Coffey Technical Services did the work on the Tanker Truck and did an inspection and will get us a quote for the remaining work in a few weeks.

### **Heritage Committee**

Mayor Miller informed Council that we had a request from 2 Dandy Lane to build an extension 35 ½ x 35 ½ for a bistro/pub and the Heritage Committee reviewed but had some concerns that the building would not meet the setback requirement. Councillor Huys noted that we have a 10% variance in the Town Regulations but even with the 10% variance the applicant would not meet the requirements therefore, she suggested going back to the applicant and asking for the new application that meets the setback requirements and Council agreed.

Mayor Miller informed Council that 29 High Street has requested to build an extension to the existing house and the Heritage Committee reviewed and are making a recommendation to Council that it be approved if they add drip caps, sills and single hung windows. A discussion took place and **Motion 2019-07-66:** was made by Councillor Huys to approve the extension providing the applicant add drip caps, sills and single hung windows, it was seconded by Deputy Mayor Kane. All in agreement, motion carried.

Mayor Miller informed Council that 19 West Street has submitted an application but did not include a survey therefore the Heritage Committee did not review the application. Town Clerk/Manager to inform 19 West Street they must provide a survey prior to review of the application.

### **Incoming Correspondence**

- a) Memorial University Re: Thank you for our donation towards the 2019 Eastern Stream-Academic and Wellness Resident Workshop. June 10/19 - File
- b) BioMaxx Re: Standing Agreement - Flow Monitoring/Sampling/WW Reporting. June 10/19 - File
- c) Access to Information and Protection on Privacy Act (ATIPPA) Re: Correcting personal information. June 10/19 - File
- d) 25 Main Road Re: Request to operate a B & B. June 10/19 – A discussion took place and **Motion 2019-07-67**: was made by Councillor Marlow to approve the request to operate 25 Main Road as a B & B providing all Government regulations are met and Canada Select approval, it was seconded by Councillor Toope. All in agreement, motion carried.
- e) Application for Crown Lands referral Re: 82 Route 239 request to sub-divide. June 13/19 – A discussion took place and **Motion 2019-07-68**: was made by Councillor Huys to approve the sub-division of 82 Route 239, it was seconded by Councillor Toope. All in agreement, motion carried.
- f) Wendy Mepham Re: Thank you for our letter regarding the purchase of Town pins. June 13/19 - File
- g) Marsh Builders & Renovations Ltd. Re: Request to build a 45 ft fishing vessel and build a windbreak and a tarped shelter over the deck of the boat. June 13/19 – A discussion took place and Council agreed they no longer allow temporary structures as well the applicant has no proof of land ownership and has no letter of consent to use the road that leads to the property included with his application. Council agreed that Marsh Builders and Renovations Ltd. needs to provide proof of land ownership and a copy of the letter agreeing to use the road access.
- h) Mary Oley, Director of Local Governance and Land Use Planning Re: Trinity Municipal Plan Amendment No. 2, 2019, Development Regulations Amendment No. 3, 2019 has been registered. June 17, 2019 - File
- i) Copy of a letter from Service NL Re: Fire & Life Safety for the proposed new building at 22 High Street. June 24/19 - File
- j) Dept. of Municipal Affairs Re: Ultimate Recipient Gas Tax Amendment. June 24/19 – A discussion took place and **Resolution 2019-07-69**: was made by Councillor Huys to accept the Ultimate Recipient Gas Tax Agreement for the Town of Trinity 2019-2024 in the amount of \$93,066.00, it was seconded by Counillor Marlow. All in agreement, resolution carried.
- k) Municipal Assessment Agency Re: Approval for the Collaborative Initiative Fund. June 25/19 - File
- l) Geoff Dawe, Member of the Heritage Committee Re: Heritage Guidelines. June 26/19 – A discussion took place and Council agreed that we do need someone to do inspections on new buildings to make sure the setback requirements are met the grading and landscaping is what has been approved, etc. Council agreed to have the Town Clerk/Manager check with other town' to see what they are doing and to write an RFP to be reviewed at the next meeting to determine cost in order to find out if this would be possible when doing the 2020 budget.

### **Outgoing Correspondence.**

- Letter to Municipal Assessment Agency RE: GIS mapping.
- Letter to 9 Gallivan's Lane with approval to sub-divide into three lots.
- Letter to 7 Stoneman's Lane with approval to move the shed.
- Letter to 10 Hannah Hiscock's Hill with approval to get a septic design prepared.

- Letter to 2 Dock Lane was approval to operate as a rental providing all Government regulations are met.  
- Letter to ATIPPA Re: No request received for personal information.  
Invoices for Operating Account from June 3<sup>rd</sup>, to 28<sup>th</sup>, 2019 \$28,563.50. A discussion took place and **Motion 2019-07-70:** was made by Councillor Huys to pay the invoices in the operating account, it was seconded by Councillor Marlow. All in agreement, motion carried.  
Income for Operating Account June 4<sup>th</sup> to 27<sup>th</sup>, 2019 \$12,361.43

**Finances:**

<b>Operating Account</b>	<b>\$172,063.03</b>
<b>Recreation Account</b>	<b>\$2,699.87</b>
<b>Trinity Festival Account</b>	<b>\$7,065.88</b>

A discussion took place and **Motion 2017-07-71:** was made by Counillor Huys to accept the finances as presented, it was seconded by Councillor Toope. All in agreement, motion carried.

**New Business**

2018 Audit will be deferred until the next meeting.

Tax Recovery Plan will be deferred until the next meeting.

Town Clerk/Manager informed Council that she has received complaints of dumping on Loop Road. A discussion took place and Council agreed that the Town Clerk/Manager contact Environment to see if they can do anything.

**Motion 2019-0-72:** was made by Councillor Huys to adjourn the meeting at 7:45p.m., it was seconded by Councillor Toope. All in agreement, motion carried.

The next regular meeting of Council will be at 7:00 p.m., on Monday, August 5<sup>th</sup>, 2019 at the Bonaventure English Harbour Development Association.

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Mayor

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Town Clerk/Manager