

A regular meeting of Council was held on Monday August 5th, at 7:00 p.m., at the Bonaventure English Harbour Development Association building.

Members Present: Mayor Jim Miller
Deputy Mayor Joan Kane
Councillor Thomas Toope
Councillor Dawne Marlow
Councillor Karen Huys
Town Clerk/Manager Linda Sweet
Water & Sewer Operator Glen Vokey

Delegate: Fire Chief Hayter, Helene Gareau

Visitors: Michele DuRand, Geoff Dawe, Rick Peddle, Mr. Peddle

Motion 2019-08-73: was made by Deputy Mayor Kane to adopt the minutes of July 2nd, it was seconded by Councillor Marlow. All in favor, motion carried.

Motion 2019-08-74: was made by Councillor Huys to adopt the posted agenda, it was seconded by Councillor Marlow. All in favor, motion carried.

Business Arising from Minutes

Town Clerk/Manager informed Council that she had Eric Coleridge look at what Trinity Bay North had done around the sign they have and the estimated cost was approximately \$5,500.00. Council agreed that this was not necessary and to get a quote for a much smaller construction with pressure treated lumber.

Town Clerk/Manager informed Council that she has been in contact with our Town Planner, Mary Bishop regarding the RFP for a building inspector.

Mayor Miller informed Council that the Bishop will be in Trinity on September 5th and the purchase of the Parish Hall will be discussed then.

Water & Sewer Operator

Water & Sewer Operator informed Council that Alfonso Group has been out and serviced the intake for the water system.

Fire Department

Fire Chief Hayter informed Council that he is still waiting on a quote from Thomas Coffey Technical Services to do the remainder of work on the Tanker Truck.

Fire Chief Hayter informed Council that he and Dave Marlow have been trained for Jaws of Life.

Heritage Committee

Mayor Miller informed Council that 2 Dandy Lane has submitted a new survey indicating where the proposed building will be on the land and has asked Council for a 10% variance. Council has agreed to consider the 10% variance and will give written notice of the proposed variance from development standards to all persons whose land is in the immediate vicinity of the land that is subject of the variance.

Councillor Huys also noted that 2 Dandy Lane be notified that should this development get approved they must be able to provide three off street parking lots on the property for the three suites.

Incoming Correspondence

- a) Dept. of Municipal Affairs Re: Denying our request for financial assistance to install new doors at the fire hall. July 03, 2019 – A discussion took place and Council agreed that the doors need to be replaced. Town Clerk/Manager asked if she could get another quote from Craig's Locksmithing before proceeding with the work. Council agreed and also agreed that any proceeds from the Trinity Festival would go towards the new doors.
- b) Tony Rose, Fire Protection Officer Re: Fireworks permit for 2019. July 04, 2019 - File
- c) Dept. of Municipal Affairs Re: 2020 Budget and Municipal Taxation. July 09, 2019 – Mayor Miller read the letter and expressed that *Section 130 of the Municipalities Act* states A council of a municipality served by a water system, sewage system or a water and sewage system shall impose upon the owner of real property located inside or outside the municipality that is connected or is capable of being serviced by that system, a tax, to be known as the water and sewage tax. He went on to explain that vacant land has to be charged water tax or water and sewer tax at the full amount and this would be addressed as part of Budget 2020.
- d) Derek Simmons, Director of Fire Services/Fire Commissioner Re: Permit for the Fire Chief to install a Red Light and Siren on his private vehicle. July 15, 2019 - File
- e) Fisheries and Land Resources RE: Renewal Application for the Hiking Trail. July 15, 2019 – Signed and sent back for registration.
- f) Wooden Boat Museum Re: 12th Annual Conference. July 23, 2019 - File
- g) Letter from 5 Bugden's Lane Re: Implementing a noise by-law. July 25, 2019 – Mayor Miller informed Council that he and the Town Clerk/Manager has reviewed several towns' policies and by-laws and they all have the same noise by-law policy from 7:00 a.m. to 11:00 p.m. Council agreed that we would consider reviewing this policy along with the signage policy prior to 2020 and Town Clerk/Manager would follow-up with Mary Bishop, Town Planner in both regards.
- h) Minister of Fisheries and Lands Resources - Responding to our letter regarding Trinity Loop. July 25, 2019 – Mayor Miller read the letter from Minister Byrne advising that our letter concerning illegal dumping at Trinity Loop falls under the Department of Municipal Affairs and Environment and has been forwarded on to that department. A discussion took place and Mayor Miller indicated that in the letter we also addressed concerns of the dangers of the railway bridge and the site itself. He went on to say that

he will be addressing this with Minister Byrne again as the Loop property is Crown land and that is his department.

i) Ed Burry Re: Installing a fence on Clinch's Lane from Dock Road past the Dock Marina parking lot. July 28, 2019 – A discussion took place and Council agreed to have the fence replaced.

j) Service NL Re: Septic approval for 10 Hannah Hiscock's Hill. August 01, 2019 – Mayor Miller informed Council that the plans were also sent in and after a review it was determined that more information was needed.

Outgoing Correspondence.

- Letter to 2 Dandy Lane - Requesting a new application.
- Letter to 29 High Street - Approval to build a sunroom.
- Letter to 19 West Street - Requesting a copy of the land survey.
- Letter to 25 Main Road - Approval to operate as a B & B providing all Government regulations are met and Canada Select approval.
- Letter to Marsh Builders & Renovations Ltd. - Requesting proof of land ownership.
- Gas Tax Agreement signed and sent back.
- Letter to the Minister of Fisheries and Lands Resources - Regarding Trinity Loop.
- Letter to 26 Main Road - Requesting written permission to operate as a business.

Invoices for the Operating Account from July 3rd, to August 1st, 2019 \$33,112.30. A discussion took place and **Motion 2019-08-75:** was made by Councillor Huys to pay the invoices in the operating account, it was seconded by Councillor Toope. All in favor, motion carried.

Income for the Operating Account from July 3rd, to August 1st, 2019 \$24,846.97

Finances:

Operating Account	\$162,668.54
Recreation Account	\$2,699.87
Festival Account	\$7,065.88
2 BBQ's	371.96
Festival Account	\$6,693.92

A discussion took place and **Motion 2019-08-76:** was made by Deputy Mayor Kane to approve the finances as presented, it was seconded by Councillor Marlow. All in favor, motion carried.

New Business:

Mayor Miller informed Council that a copy of the 2018 Draft Audit was sent out a few weeks ago via email for review. A discussion took place and **Resolution 2019-08-77:** was made by Councillor Huys to approve the 2018 Draft Audit, it was seconded by Councillor Toope. All in favor, resolution carried.

Town Clerk/Manager passed the adjusting journal entries for Council to review and **Resolution 2019-08-78:** was made by Deputy Mayor Kane to accept the adjusting

journal entries as presented, it was seconded by Councillor Huys. All in favor, resolution carried.

Mayor Miller circulated the Town of Trinity's Tax Recover Plan for the year end December 31, 2018. A discussion took place and **Motion 20109-08-79:** was made by Councillor Marlow that The Town of Trinity resolved to accept the Tax Recovery Plan, including associated amendments, for the year 2018, it was seconded by Councillor Toope. All in favor, motion carried.

Mayor Miller informed Council that the number of signs that businesses are putting up is getting out of control and something needs to be done. A discussion took place and Council agreed that some additional standards for signs needed to be added to the policy and should be done when considering the noise by-law. Council asked the Town Clerk/Manager to send a letter to all the businesses along with a copy of the current sign policy and ask them to review the sign policy and remove any signs that do not adhere to the policy. As well let them know that by 2020 a new sign policy would be put in place and any business that does not meet the new sign regulations their signs will be removed.

Mayor Miller informed Council that we would need to advertise for our snow clearing as our contract ended in April 2019. A discussion took place and Council agreed to advertise for two years starting November 17, 2019 to May 9, 2020 and from November 15, 2020 to May 11, 2021.

Motion 2019-08-80: was made by Councillor Marlow to adjourn the meeting at 7:40 p.m., it was seconded by Councillor Toope. All in favor, motion carried.

The next regular meeting of Council will be at 7:00 p.m., on Monday, September 9th, 2019 at the Bonaventure English Harbour Development Association.

Mayor

Town Clerk/Manager