

A regular meeting of Council was held on Monday, November 5<sup>th</sup>, at 4:00 p.m., at the Bonaventure English Harbour Development Association building.

**Members Present:** Mayor Jim Miller  
Deputy Mayor Joan Kane  
Councillor Thomas Toope  
Councillor Dawne Marlow  
Councillor Karen Huys  
Town Clerk/Manager Linda Sweet

**Regrets:** Water & Sewer Operator Glen Vokey

**Visitors:** Helene Gareau, Michele DuRand

Mayor Miller informed Council that the minutes of September 10<sup>th</sup> had to be adopted again as Councillor Huys should have been sworn in before the minutes got adopted.

**Motion 2018-11-66:** was made by Deputy Mayor Kane to adopt the minutes of September 10<sup>th</sup>, it was seconded by Councillor Toope. All in agreement, motion carried.

**Motion 2018-11-67:** was made by Councillor Huys to adopt the minutes of October 1<sup>st</sup>, it was seconded by Councillor Toope. All in agreement, motion carried.

**Motion 2018-11-68:** was made by Councillor Huys to adopt the posted agenda, it was seconded by Councillor Marlow. All in agreement, motion carried.

### **Business Arising from Minutes**

Councillor Marlow informed Council that the Fort to Forge Run/Walk was very successful with 31 participants and raising \$3,290.00 for Young Adult Cancer Canada.

Mayor Miller informed Council that we had a request from 15 Water Street to demolish the house and advertised for 30 days for any objections/concerns and we received two letter of concern regarding allowing the demolition and both letters were read. Mayor Miller went on to say that Council and the Heritage Committee are in the process of changing applications for building and renovations in the Heritage Area as well we have scheduled a meeting with Jerry Dick with the Heritage Foundation of NL to discuss Municipal Heritage District Status. He went on to say the meeting would be on November 14<sup>th</sup> at 1:00 p.m., for Council and the Heritage Committee. A discussion took place regarding the fact that the request didn't have an application to rebuild/new build and given the fact some changes may be made to the heritage area **Motion 2018-11-69:** was made by Deputy Mayor Kane to deny the request at this time, it was seconded by Councillor Marlow. All in agreement, resolution carried.

## Heritage Committee

Mayor Miller informed Council that 7 Water Street has been deferred pending further information requested by the Heritage Committee.

Mayor Miller informed Council that 53 High Street's application is still posted for the 30 day period and will be considered at the next meeting of Council.

Mayor Miller informed Council that we received a letter from 5 Bugden's Lane stating the intended use of the structure would be for storage but Council felt they needed more information on the exterior of the building and advised the Town Clerk/Manager to forward a copy of the Trinity Heritage Application – Check list for Renovations and have the applicant complete.

## Fire Department

Mayor Miller informed Council that we received approval from the Department of Municipal Affairs for an 80/20 grant to purchase 2 SCBA's for the department. Town Clerk/Manager to make arrangements to have the SCBA's ordered.

- a) Trinity Historical Society Re: Development approvals. Sept. 10/18 – Mayor Miller read a letter from the President of the THS regarding some decisions that the Town has recently made with the increased encroachment of non-historic elements into the exterior of newly constructed buildings, and with the alteration of the landscape of Trinity as a consequence of new construction. File
- b) Ronald McDonald House Re: Donation Sept. 18/18 **Motion 2018-11-70:** was made by Councillor Huys to donate \$25.00, it was seconded by Councillor Marlow. All in agreement, motion carried.
- c) Dept. of Municipal Affairs Re: Municipal Review - Comments and Recommendations. Oct 20/18 - File
- d) 1 High Street Re: Request to open the Public Road/Main Road that connects to 5 and 7 High Street. Oct 22/18 – A discussion took place regarding opening the foot path and Council asked the Town Clerk/Manager to check with the Town Planner Mary Bishop and bring back her recommendations to the next meeting.
- e) Fire Services Division Re: Firefighter Training. Oct 22/18 – Forwarded to the Fire Department.
- f) Town of Port Rexton Re: Cost sharing Maintenance Person for the dump. Oct. 25/18 – Mayor Miller explained that we had a request from the Town of Port Rexton to cost share a maintenance person for the Waste Site. A discussion took place and it was noted that the dump is not locked on Friday and Saturday for local residents to use. Council agreed that we would consider paying for one day per week and asked the Town Clerk/Manager to put this in the budget for review and consideration.
- g) 20 Jenkins Road Re: Providing snow clearing service. Oct 26/18 – A discussion took place and it was undetermined if this was a Town road or the old rail bed. Town Clerk/Manager to check the old maps and bring back to the next meeting for discussion.
- h) Dept of Municipal Affairs Re: Asphalt Deadline. Oct. 26/18 - File

- i) Dept. of Municipal Affairs Re: Clarification on rejections letters for 2018-19 Municipal Capital Works Applications. Oct 26/18 - File
- j) Request to have Bayley's Hill snow cleared. Oct. 30/18 – A discussion took place and it was determined that this road was always cleared but Town Clerk/Manager to check the contract to make sure it was still included.

**Outgoing Correspondence.**

- Approval letter to 80 Main Road to build a shed. - File
- Request for more information to 5 Bugden's Lane. File

Invoices for Operating Account from October 1<sup>st</sup>, to November 1<sup>st</sup>, 2018, \$27,494.73. A discussion took place and **Motion 2018-11-71:** was made by Councillor Huys to pay the invoices in the operating account, it was seconded by Councillor Marlow. All in agreement, motion carried.

Income for Operating Account October 1, to November 1, 2018, \$12,147.59

**Finances:**

<b>Operating Account</b>	<b>\$123,372.75</b>
<b>Recreation Account</b>	<b>\$2,764.62</b>
<b>Trinity Festival Account 2017</b>	<b>\$2,391.67</b>

A discussion took place and **Motion 2018-11-72:** was made by Councillor Toope to accept the finances as presented, it was seconded by Deputy Mayor Goldsworthy. All in agreement motion carried.

**New Business**

Mayor Miller informed Council that we would arrange for a budget meeting and all agreed to have the meeting on November 14<sup>th</sup> after the meeting with Jerry Dick.

Mayor Miller informed Council that the Trinity Heritage Application - Check List to Build/Renovate was circulated for review and all agreed that this would be used moving forward and would be posted on the Town's website as well as sent out with the 2019 Notice to Resident regarding taxes.

**Motion 2018-11-73:** was made by Councillor Huys to adjourn the meeting at 4:45, it was seconded by Councillor Marlow. All in agreement, motion carried.

The next regular meeting of Council will be at 4:00 p.m., Monday, December 3<sup>rd</sup>, at the Bonaventure English Harbour Development Association.

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Mayor

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Town Clerk/Manager