

A regular meeting of Council was held on Monday, November 6<sup>th</sup>, at 4:00 p.m., at the Bonaventure English Harbour Development Association building.

**Members Present:** Mayor Jim Miller  
Deputy Mayor Joan Kane  
Councillor Dawne Marlow  
Councillor Karen Huys  
Councillor Thomas Toope  
Town Clerk/Manager Linda Sweet  
Water & Sewer Operator Glen Vokey

**Visitors:** Helene Gareau, Wayne White, Scott Goldsworthy

**Resolution 2017-11-74:** was made by Councillor Huys to adopt the minutes of October 02, it was seconded by Councillor Marlow. All in agreement, resolution carried.

**Business Arising from Minutes:**

Mayor Miller informed Council that St. Paul's Select Vestry met with the Bishop to discuss the possibility of the Town purchasing the Parish Hall. A letter has been drafted and is ready to send to the diocese asking permission to purchase the Parish Hall to transform into the new Town Building. A letter will also be sent to the Minister of Municipal and Environmental Affairs asking to reallocate the funds for a new Town Building to the purchase and repairs of the Parish Hall if our request is granted.

Mayor Miller informed Council that at our last meeting it was noted that we would get together in the coming weeks to review our Town Plan but suggested we wait until mid January 2018. Council agreed mid January would be a more ideal time.

Councillor Huys asked when we would be meeting to discuss the budget and the Town Clerk/Manager informed Council that it should be ready for discussion within the next two weeks.

**Water & Sewer Operator:**

Glen Vokey informed Council that within the next couple of weeks he would be switching over the sewer system and flushing the lines. As well he will get Xylem out to check the pumps in the lift station.

**Heritage Committee:**

Chairperson Scott Goldsworthy informed Council that he would like to defer 5 Bugden's Lane application until the next meeting when he has had a chance to review the application and setup another Heritage Committee meeting.

**Incoming Correspondence**

- a) 2 Dandy Lane Re: Seeking approval in principle to operate as a bistro pub/ restaurant. A discussion took place and Council agreed that they no longer give approval in principle therefore the Town Clerk/Manager to write 2 Dandy Lane informing that they need to submit plans for any new development/business. As well, inform them that such a business is permissible for this zone however plans would need to adhere to the Heritage Regulations and parking would not be an issue for it to be at the public parking lot but Council must have plans/drawings in order to grant any approvals.
- b) 3 Water Street Re: Consideration in a reduction of taxes. Oct 4, 2017 – Mayor Miller read a letter from 3 Water Street regarding being taxed for a full year on a house and business that was not ready for occupancy until July 1<sup>st</sup>. A discussion took place and **Resolution 2017-11-75:** was made by Deputy Mayor Kane to reduce the taxes by half, it was seconded by Councillor Marlow. All in agreement, resolution carried.
- c) Request to have trees cut back near the power lines on Hannah Hiscock’s Hill. Oct 11, 2017 – Town Clerk/Manager to contact Newfoundland Power as most of the trees are over power lines.
- d) Fortes Bros Re: Notice of proposed 45m Guyed Monopole Communications Tower. Oct 17, 2017 – File
- e) Dept. of Municipal Affairs Re: Call for 2018/2019 Municipal Capital Works Fund Application. Oct 19, 2017 - File
- f) Municipal Assessment Agency Re: Ballot for Eastern Director. Nov 1, 2017  
- Council agreed to vote for Calvin Rolls.

**Outgoing Correspondence**

- Letter to land owner of Clinch’s Lane reminding them they are responsible for the upkeep of the Public Path.

Invoices for Operating Account from October 2 to November 2, 2017, \$22,671.08. A discussion took place and **Resolution 2017-11-76:** was made by Councillor Marlow to pay the invoices in the operation account, it was seconded by Councillor Toope. All in agreement, resolution carried.

Income for Operating Account October 2 to Nov 2, 2017, \$38,306.89

**Finances**

<b>Operating Account</b>	<b>\$79,778.89</b>
<b>Recreation Account</b>	<b>\$5,261.78</b>
Reimbursed for volleyball net	230.40
Fort to Forge Banner	438.00
Water and bananas for Run	40.96
Vardys (Bus for Fort to Forge Run)	208.58
<b>Recreation Account</b>	<b>\$4,804.64</b>
<b>Trinity Festival Account</b>	<b>\$2,793.68</b>

A discussion took place and **Resolution 2017-11-77:** was made by Councillor Huys to approve the finances as presented, it was seconded by Councillor Marlow. All in agreement, resolution carried.

## **New Business**

Mayor Miller informed Council that we have received a draft report of our Water System Study that has been prepared by CBCL Limited but would like to review with the Town Clerk/Manager and Water & Sewer Operator before distributing to Council to make sure the information in the report is correctly recorded. Mayor Miller requested a meeting with both for the next afternoon to review the draft report.

Councillor Huys suggested that we set aside money in the budget to hire a building inspector. She suggested that an inspection be done after the issuing of a building permit in order to determine if the applicant has stuck to the approved plan, and have an inspection during different stages of construction to make sure the proper window, doors, cladding, etc. that has been approved is being used.

The Town Clerk/Manager informed Council that she contacted Port Blandford and Trinity Bay North to see if they were using a building inspector and neither was. She went on to say she contacted Bonavista but the Town Clerk/Manager was in a meeting.

A discussion took place and Mayor Miller asked the Town Clerk/Manager to check with Bonavista as well as Brigus as they both have heritage areas to find out what process they use. He also noted that when we did our joint ICSP with Port Rexton, Trinity Bay North, Little Catalina and Elliston that we did suggest having a regional inspector/planner and suggested this is something that we could look at but would probably not be something that would happen in the near future.

**Resolution 2017-11-78:** was made by Councillor Huys to adjourn the meeting at 4:45 p.m., it was seconded by Councillor Marlow. All in agreement resolution carried.

The next regular meeting of Council will be at 4:00 p.m., Monday, December 4<sup>th</sup>, at the Bonaventure English Harbour Development Association.

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Mayor

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Town Clerk/Manager