

A regular meeting of Council was held on Monday, December 4th, at 4:00 p.m., at the Bonaventure English Harbour Development Association building.

Members Present: Mayor Jim Miller
Deputy Mayor Joan Kane
Councillor Dawne Marlow
Councillor Thomas Toope
Town Clerk/Manager Linda Sweet
Water & Sewer Operator Glen Vokey

Regrets: Councillor Karen Huys

Delegate: Chris Hiscock

Visitor: Helene Gareau

Resolution 2017-12-79: was made by Councillor Marlow to adopt the minutes of November 6th, it was seconded by Councillor Toope. All in agreement, resolution carried.

Business Arising from Minutes:

Mayor Miller informed that Council met and reviewed the budget for 2018 and explained that in order to offset the expenses we would require some increases in taxes. The proposed increases would be mil rate increasing from 4 to 4.25, minimum property tax from \$250.00 to \$275.00, commercial water and sewer from \$30.00 per month to \$45.00, commercial water from \$25.00 per month to \$40.00, residential water and sewer from \$30.00 per month to \$35.00, residential water from \$25.00 per month to \$30.00, minimum business tax for small businesses from \$250.00 to \$275.00, home based businesses \$250.00, building permits from \$0.25 to \$0.35 per sq ft, new stand alone structures from \$0.25 to \$0.30 per sq ft, and add-ons from \$0.25 to \$0.30 per sq ft, and Fire Fees for service to unincorporated communities increase from \$30.00 to \$35.00 per year per property with the 2018 budget being \$385,575.34 A discussion took place and **Resolution 2017-12-80:** was made by Deputy Mayor Kane to approve the 2018 budget in the amount \$385,575.34 it was seconded by Councillor Marlow. All in agreement, resolution carried.

Mayor Miller informed Council that Xplornet Communications has requested approval from the Town of Trinity to construct a 45m guyed monopole communications tower, located off Route 230, west of Lockston. He explained that under the Town of Trinity Development Regulations the property is zoned as Rural, which may accommodate telecommunications use as a Discretionary Use. He went on to say Xplornet Communications posted a public notice in the Evening Telegram and no objections were received. A discussion took place and **Resolution 2017-12-81:** was made by Councillor Marlow to approve the construction of the tower as a Discretionary Use, it was seconded by Deputy Mayor Kane. All in agreement, resolution carried

Mayor Miller informed Council that the request to purchase the Parish Hall had gone to the Central Diocesan Synod and we will wait for a reply.

Water & Sewer Operator:

Glen Vokey informed Council the sewer system has been switched over to the holding tank.

Mayor Miller informed Council that the draft water study that was prepared by CBCL had three solutions but all were extremely overpriced therefore he has requested a meeting with CBCL to find a more reasonable water treatment system.

Heritage Committee:

Mayor Miller informed Council that the Chairperson could not attend the meeting and he report back on what was recommended by the committee.

Mayor Miller informed Council that 5 Bugden's Lane to build a shed 20 x 16 was not recommended by the committee due to insufficient information. A discussion took place and Council agreed to ask 5 Bugden's Lane for a complete survey, a sketch of the proposed shed indicating what will face Bugden's Lane, the placement of windows and doors and a list of materials to be used before the application can be reviewed.

Mayor Miller informed Council that 12 Ash's Lane requested to build a one story extension unto the back of the existing house and the committee is recommending this for approval. A discussion took place and **Resolution 2017-12-82:** was made by Councillor Marlow to approve the extension to the house a 12 Ash's Lane as per the drawings provided, it was seconded by Councillor Toope. All in agreement, resolution carried.

Mayor Miller informed Council that the request from 9 Church Road to build a 98.5 square meter building, including a 5.5 square meter porch and the committee has gone back requesting further information. Town Clerk/Manager informed Council that she has requested the information but has not received a response. Council agreed to defer until the information is provided.

Mayor Miller informed Council that 10 Water Street has requested to build a house and the committee had some concerns and asked for more information. Town Clerk/Manager informed Council that the information was submitted after working hours and she forwarded the information this morning but the committee still had concerns but has not forwarded them. Council agreed to defer this application until the committee has sufficient information.

Fire Department

Mayor Miller informed Council that he met with Tony Rose, Fire Protection Officer with Fire and Emergency Services, the Fire Chief and Deputy Fire Chief at the Fire Hall on

November 22nd, to do an assessment on the Fire Hall as well as the overall department. He reported things went very well and the main point from Mr. Rose was training for members which he is willing to help arrange. He went on to explain that we should receive Mr. Rose's report in January and that the Fire Dept. reported that they would be focusing on training with the Winter/Spring and possibly would be doing so in partnership with Port Rexton Fire Dept.

Mayor Miller informed Council that the Fire Department had their Christmas Dinner on Saturday and Deputy Mayor Kane attended on behalf of Council to bring greetings and thanks for the valuable work that they do and he also noted that Fred Goldsworthy was honored with a 40 year pin as a volunteer fire fighter. Other Fire Dept. members and Firettes were also acknowledged with service pins.

Incoming Correspondence

- a) Fort Point Lions Club Re: Donation for the annual Santa Claus Parade. Nov. 7/17 – Council agreed to donate \$50.00.
- b) Copy of a letter sent to the Town of Port Rexton Re: Waste Disposal Site. Nov 15/15 - File
- c) Gov't of Municipal Affairs Re: Changes to the Municipal Infrastructure Project Guidelines. Nov 15/17 - File
- d) Municipal Assessment Agency Re: Assessment services reduced by \$1.00 per assessment. Nov. 15/17 - File
- e) Municipal Assessment Agency Re: 2018 Assessment fees. Nov. 20/17 – File
- f) WHSCC Re: Rate for 2018. Dec 4/17 - File

Outgoing Correspondence

- Letter to 2 Dandy Lane regarding operating a bistro pub/restaurant.
- Letter to 3 Water Street regarding reduction of taxes.

Invoices for operating account from November 6 to 30, 2017 \$17,055.20. A discussion took place and **Resolution 2017-12-83:** was made by Councillor Marlow to approve the invoices in the operating account, it was seconded by Deputy Mayor Kane. All in agreement, resolution carried.

Income for the operating account from November 6 to 30, 2017 \$4,038.35

Finances	\$65,240.43
Operating Account	\$4,804.64
Trinity Festival Account	\$2,793.68

A discussion took place and **Resolution 2017-12-84:** was made by Deputy Mayor Kane to accept the finances as presented, it was seconded by Councillor Toope. All in agreement, resolution carried.

New Business

Chris Hiscock inquired to Council regarding Sweet Lumber Enterprises Ltd. applying for a quarry permit on the Fort Point Road and why it didn't come to Council for approval. Mayor Miller notified Mr. Hiscock that he had a copy of the letter that Sweet Lumber Enterprises Ltd. received regarding the quarry permit and it went to various government departments but the Town of Trinity was not included. He assured Mr. Hiscock that he would contact Mines and Energy to find out if the Town would be receiving notification.

Town Clerk/Manager asked Council if we would be offering Light Up Christmas this year and it was decided that we would go with 1st, 2nd, and 3rd prizes and to make arrangements for judging and post the date and time on the website, face book, posters.

Mayor Miller informed Council that he would send out some dates for Council and the Heritage Committee to meet mid January to review the Town Plan as part of a five year review.

Mayor Miller wished everyone a Merry Christmas and Happy New Year.

Resolution 2017-12-85: was made by Councillor Marlow to adjourn the meeting at 4:25 p.m., it was seconded by Councillor Toope. All in agreement, resolution carried.

The next regular meeting of Council will be at 4:00 p.m., Monday, February 5th, at the Bonaventure English Harbour Development Association.

Mayor

Town Clerk/Manager