

A regular meeting of Council was held on Monday, February 2, at 7:00 p.m., at the Bonaventure English Harbour Development Association building.

**Members Present:** Mayor Jim Miller  
Deputy Mayor Scott Goldsworthy  
Councillor Joan Kane  
Councillor Dawne Marlow  
Town Clerk/Manager Linda Sweet  
Water & Sewer Operator Glen Vokey

**Regrets:** Councillor Ian White

**Visitors:** Fire Chief Reg Johnson, George Hayter

**Resolution 2015-02-01:** was made by Deputy Mayor Goldsworthy to adopt the minutes of December 2, 2014, it was seconded by Councillor Marlow. All in agreement, resolution carried.

**Business Arising from Minutes:**

Mayor Miller informed Council that 16 Water Street will be deferred until March 2<sup>nd</sup> meeting.

Mayor Miller informed Council that we posted a questionnaire on Survey Monkey in regards to volunteering for future Targa events and 26 people responded with half saying they would volunteer and the other half would not. A discussion took place and it was decided not to sign the three year agreement but host it one year at a time and only be responsible for Trinity/Goose Cove area.

Mayor Miller informed Council that the winners of the Light Up Christmas are as follows; Raymond Bailey, Wayne Marsh, Ed Verge.

Mayor Miller informed Council that our application for the slipway/park area has been submitted to ACOA and has been assigned a file number.

Mayor Miller informed Council that our Capital Works application for the new town hall has been submitted and the Department of Intergovernmental and Municipal Affairs has been in contact with the Town Clerk/Manager regarding a few minor questions on the application.

**Water & Sewer Operator**

Water & Sewer Operator informed Council that we are currently on a boil water advisory and he is having trouble getting chlorine residuals up due to low amount of water being used.

**Fire Department**

Fire Chief Johnson informed Council that we have some water damage at the fire hall due to the roof leaking. He went on to explain that during the last storm some shingles lifted and we have

damage in the bay area. A discussion took place and Council asked the Town Clerk/Manager to check with our insurance to see if the damages would be covered, and in the meantime members of the fire department will see if they can temporarily fix the problem.

Mayor Miller suggested that if our insurance would not cover the problem that we can apply for a Job Creation Partnership project to strip and shingle the roof, install new insulation and repair the inside ceilings. A discussion took place and **Resolution 2015-02-02:** was made by Deputy Mayor Goldsworthy to apply for a JCP project to fix the roof on the fire department if our insurance could not provide coverage, it was seconded by Councillor Kane. All in agreement, resolution carried.

Fire Chief Johnson informed Council that the department are doing joint training every month with the Port Rexton fire department and all is going well. He also explained that the department has purchased a new pump, back board and first aid kits from the festival money.

#### Heritage Committee

Deputy Mayor Goldsworthy asked if the heritage committee could have more time to review applications. He explained that it is difficult to arrange a meeting when he only receives the applications on Thursday afternoon and the meeting is on the following Monday. A discussion took place and Council agreed that more time was needed to review the applications and decided that maybe we go with 30 days for the committee to review new development and major outside renovations. Mayor Miller said he was awaiting some advice from Mary Bishop, Planner with CBCL on this matter and he would report back to Council on her suggestions in this matter.

#### **Incoming Correspondence**

- a) Tom Maybee Re: Request to open the access road that runs from High Street to Trinity Harbour. Nov. 3/14 - Council noted as part of the Town Plan access road and paths will be reviewed during 2012 -2022. A discussion took place and Council agreed that they would review access roads/paths at some point during the current Town Plan however this was a much larger issue then just the one at High Street and would take considerable time so it will be reviewed in the long term.
- b) Gerald Hiscock & Helene Gareau Re: Council decision to change the civic address of 1 Bugden's Lane to Water Street. Dec. 04/14 - A discussion took place and Council agreed that changing the civic address would not change any permits that have been issued.
- c) Derrick R. Drodge Re: Preparing for 2014 audit. Dec. 23/14
- d) Services NL Re: Removal of Boil Water Advisory. Jan. 05/15 - File
- e) Fire and Emergency Services Re: Application Process for Fire Protection Vehicles and Equipment. Jan. 06/15 - File
- f) NL Power Re: Take charge of your town request for proposals. Jan. 13/15 - File
- g) Dept. of Environment & Conservation Re: Operator of the Year Award. Jan. 13/15 - File
- h) ACOA Re: Acknowledge of receipt of our application for financial assistance for a slipway/park area. Jan. 20/15 0 File
- i) Dept. of Environment & Conservation Re: 2015 Clean and Safe Drinking Water Workshop in Gander, March 24 and 25. Jan. 21/15 - Register Water & Sewer Operator.

- j) Dept. of Municipal Affairs Re: Amendment to the Municipalities Act, 1999 - Authority to Sell, Lease or Dispose of Municipal Property. Jan. 23/15 - File
- k) PMA Re: 43<sup>rd</sup> Annual Convention in Corner Brook on April 15-17. Jan. 27/15 - Register the Town Clerk/Manager
- l) Kids Help Phone Re: Donation. Jan. 27/15 - A discussion took place and **Resolution 2015-02-03:** was made by Councillor Marlow to donate \$25.00 to the Kids Help Phone, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.
- m) Trinity Historical Society Re: Donation towards the Trinity Bight Winter Carnival. Jan. 29/15 - A discussion took place and **Resolution 2015-02-04:** was made by Councillor Kane to donate \$50.00 towards the winter carnival, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

### **Outgoing Correspondence**

- Letter of approval for 1 Station Road to add an extension to the current shed.
- Letter to 24 West Street with approval to install/operate a coffee roaster within the existing building.

Invoices for Operating Account from December 1<sup>st</sup>, 2014 to January 29, 2015, \$57,222.36. A discussion took place and **Resolution 2015-02-05:** was made by Deputy Mayor Goldsworthy to pay the outstanding invoices in the operating account except for the Tidy Town 2015 fee of \$172.50 as we would not be entering this year, it was seconded by Councillor Kane. All in agreement, resolution carried.

Income for Operating Account December 1<sup>st</sup>, 2014 to January 29<sup>th</sup>, 2015, \$24,984.01.

### **Finances:**

<b>Operation Account as of January 29, 2015</b>	<b>\$26,214.92</b>
<b>Recreation Funding</b>	<b>\$5,522.04</b>
<b>Gas Tax 2014/15</b>	<b>\$6,571.00</b>

**Resolution 2015-02-06:** was made by Deputy Mayor Goldsworthy to accept the finances as presented, it was seconded by Councillor Kane. All in agreement, resolution carried.

### **General/New Business:**

Town Clerk/Manager informed Council that she has a first aid course booked for February 23<sup>rd</sup>, at the Fire Department. She explained that we can take a maximum of 18 people at a cost of \$80.00 per person and before she would put it out to the general public she wanted to know if any members of the fire department needed the training. Fire Chief Johnson to find out at Thursday nights meeting prior to advertising to the general public.

Town Clerk/Manager informed Council that Red Cross offers a First Responder Emergency Care course for the fire department members that takes 5 days and the cost is \$225.00 with a minimum of 8 people. She went on to explain that the course can be done in three days for members who have first aid training. A discussion took place and Council agreed to pay for the training for members of the department and asked Fire Chief Johnson to make the arrangements.

Town Clerk/Manager asked if she could have the 2014 audit prepared. A discussion took place and **Resolution 2015-02-07:** was made by Deputy Mayor Goldsworthy to have Derrek R. Drodge audit firm prepare the town's 2014 audit, it was seconded by Councillor Kane. All in agreement, resolution carried.

**Resolution 2015-02-08:** was made by Deputy Mayor Goldsworthy to adjourn the meeting at 7:45 p.m., it was seconded by Councillor Marlow. All in agreement, resolution carried.

Next regular meeting will be held March 2<sup>nd</sup>, 2015 at the Bonaventure English Harbour Development Association building at 7:00 p.m.

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Mayor

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Town Clerk/Manager