

A regular meeting of Council was held on Monday, December 02, 2013, at 7:00 p.m., at the Bonaventure English Harbour Development Association building.

Members Present: Mayor Jim Miller
Deputy Mayor Scott Goldsworthy
Councillor Joan Kane
Councillor Ian White
Councillor Dawne Marlow
Town Clerk/Manager Linda Sweet
Water & Sewer Operator Glen Vokey

Delegate: Fire Chief Reg Johnson

Visitors: Bruce Grant, Chris Hiscock, Wayne White

Meeting called to order at 7:00p.m.

Resolution 2013-12-103: was made by Deputy Mayor Goldsworthy to adopt the minutes of November 04, it was seconded by Councillor Marlow. All in agreement, resolution carried.

Business Arising from the Minutes:

Mayor Miller informed Council that the Finance Committee met on November 18th to review the budget for 2014 and the following was recommended in order to meet the expenses of the town. The mill rate would increase from 4.5 to 5, the minimum property tax would increase from \$200.00 to \$225.00, the minimum business tax would increase from \$225.00 to \$250.00 and the poll tax would increase from \$200.00 to \$225.00, with the remaining fees staying the same as 2013. A discussion took place and **Resolution 2013-12-104:** was made by Councillor Kane to accept the increase in the mill rate to 5 mills, accept the increase in minimum property tax to \$225.00, accept the increase in the minimum business tax to \$250.00, accept the increase in poll tax to \$225.00 with the overall budget for 2014 being **\$279,513.00**, it was seconded by Councillor White. All in agreement, resolution carried.

A discussion took place regarding the mess around the generator shed and Council agreed that some of the mess was removed but more work needed to be done in order to remove the remainder. Town Clerk/Manager to write and ask to have the remaining mess removed.

A discussion took place regarding the stock pile of cars Hurdles Welding has been accumulating and Council agreed that nothing has happened since the last meeting and advised the Town Clerk/Manager to write another follow up letter.

Committee Reports:

Water & Sewer Operator

Glen Vokey asked Council to review the time frame for water shutoff. He explained that finding shutoff values while covered in snow and frozen is very difficult. He asked that the deadline for shutoff be November 15th, and the turn back on be April 1st. A discussion took place and Council agreed that most of the seasonal homes are closed by that date and don't return until after April 1st. **Resolution 2013-12-105:** was made by Councillor Marlow to put the deadline for water shutoff at November 15th and turn back on is April 1st, it was seconded by Councillor Kane. All in agreement, resolution carried. Town Clerk/Manager to put this notice in the 2014 budget letter.

Fire Department

Fire Chief Johnson put forth a request to build an 8 x 8 shed behind the Fire Department. Council reviewed the plans and **Resolution 2013-12-106:** was made by Deputy Mayor Goldsworthy to approve the plans for an 8 x 8 shed as presented, it was seconded by Councillor White. All in agreement, resolution carried.

Fire Chief Johnson informed Council that the department only has one pump that works and they are requesting to purchase a new one. He went on to explain that the pump would cost approximately \$1,000.00, and the department would be willing to put in some money toward this purchase.

Mayor Miller asked Fire Chief Johnson to get a quote for the pump and ask the department how much they are willing to cost share and bring back to the Town Clerk/Manager and she will forward the information to Council via email in order to make a decision before the next meeting in February 2014.

Fire Chief Johnson informed Council that they needed some pistol grip nosels replaced for their hoses. A discussion took place and Council agreed to have the Fire Chief bring in a quote and the Town Clerk/Manager would apply for financial assistance.

Heritage Committee

Deputy Mayor Goldsworthy informed Council that the Heritage Committee met on December 1st, to review three heritage applications.

19 Church Road has requested to remove existing 8 x 8 shed and rebuild a new 10 x 10 shed which will have 8 foot walls and 12 on 12 roof pitch and meets the setback requirements and the committee are recommending this project. A discussion took place and **Resolution 2013-12-107:** was made by Deputy Mayor Goldsworthy to approve 19 Church Road application in principle give the public 30 days notice to review for concerns/objections, it was seconded by Councillor White. All in agreement, resolution carried.

2 Dandy Lane has requested to replace one window and add an extra multi pane window and the committee were recommending this application for approval. A discussion took place and **Resolution 2013-12-108:** was made by Deputy Mayor Goldsworthy to approve 2 Dandy Lane's application giving the public 30 days notice for any concerns/objections, it was seconded by Councillor Marlow. All in agreement, resolution carried.

36 High Street has requested to build a 2 car garage 25 x 39 and the committee were recommending that Council reject this application based on the following; the building would be approximately 109 square metres which is above the allowable 70 square metres and the town plan Heritage Area Use Zone section 9.7.3 states the following regarding garages: "Prohibited Uses – Accessory Buildings in the form of domestic garages, carports, ramps, fuel sheds, radio and Television antennae" therefore the construction of the structure is not permitted. A discussion took place and Deputy Mayor Goldsworthy made **Resolution 2013-12-109:** that the application for 36 High Street based on the town plan and development regulations as stated be denied, it was seconded by Councillor Kane. All in agreement, resolution carried.

Incoming Correspondence

a) Lethbridge & Area Local Service District Re: Lock and chain being replaced at the dump. Nov. 06/13 - File

b) Service NL Re: Boil water advisory. Nov. 06/13 - File

c) Hatch Mott MacDonald Re: 2014-2015 Municipal Capital Works Program. Nov. 13/13 - File

d) Canadian Union of Postal Workers Re: The future of Canada Post. Nov 19/13 – A discussion took place and **Resolution 2013-12-110:** was made by Councillor Kane that the Town of Trinity write a letter to the Minister responsible for Canada Post to request that the upcoming review of the Canadian Postal Service Charter be open to public input and that the Charter be improved by ensuring that the moratorium on post office closures in small and rural communities protects the public nature of post offices, eliminating the exceptions to the moratorium, extending the consultation process over possible closure and making the process and moratorium more transparent, establishing an independent Canada Post ombudsperson to report on Canada Post's performance in meeting Charter expectations and establishing a reasonable, uniform and democratic process for making changes to the postal and delivery network (closures, downsizing, removal or rural mailboxes, etc), but only after consultation with the public and other stakeholders, it was seconded by Councillor Marlow. All in agreement, resolution carried.

e) Shana Murphy Re: Canada Summer Jobs for 2014. Nov. 21/13 – Council agreed to apply for a summer student for the library for 2014.

f) David Burton Re: Launch of the funding application process for Canada Day. Nov. 21/13 – Council agreed for the Town Clerk/Manager to apply for funding for Canada Day 2014.

g) Bill Collins, Regional Emergency Management Planning Officer Re: Emergency Management Plan and training in Basic Emergency Management or Emergency Operations Centre Management. Nov. 21/13 – Mayor Miller informed Council that himself and the Town Clerk/Manager met with Bill Collins to review our Emergency Management Plan on November 18th, and made some minor changes which has been made and sent back to Mr. Collins for review. He went on to say that once the changes have been approved by Mr.

Collins the plan will be forwarded to appropriate people. Mayor Miller also informed Council that Mr. Collins offered to come to Trinity and do a table top exercise of our Emergency Management Plan which would consist of bringing in all the required people that are listed in the plan and doing a mock emergency so that everyone would know what their role is. A discussion took place and Council agreed that the Town Clerk/Manager make arrangements to set this up in the New Year. As well Mayor Miller informed Council that Mr. Collins is willing to offer training in Basic Emergency Management or Emergency Operations Centre Management. Council agreed for the Town Clerk/Manager to get the necessary information and find out if we have enough interest to put off the training.

h) Dept. of Environment and Conservation Re: 7 Steps to Assess Climate Change. Nov. 21/13 - File

i) Municipal Assessment Agency Re: A guide to property assessment. Nov. 21/13 - File

j) Fort Point Lions Club Re: Donation for the annual Santa Claus Parade. Nov 27/13 – A discussion took place and Council agreed to give the usual \$50.00 donation.

k) Bishop White School Re: Thank you for the contribution towards “Unite the Bight” project. Nov. 28/13 - File

l) Service NL Re: Boil Water Removal. Nov. 28/13 - File

Outgoing Correspondence

- Hurdles Welding & Auto. Re: Removal of vehicles. - File

- Letter regarding mess around the generator shed.-File

Invoices for the Operating Account from November 8 to 29, 2013, \$190,591.38. **Resolution 2013-12-111:** was made by Deputy Mayor Goldsworthy to pay the outstanding in voices in the Operating account, it was seconded by Councillor Marlow. All in agreement, resolution carried.

Finances:

Operating Account as of November 28, 2013 **\$88,188.92**

Community Recreation as of November 28, 2013 **\$1,504.52**

Wine Quest **\$ 820.00**

Lethbridge Waster Disposal **\$(735.01)**

Resolution 2013-12-112: was made by Councillor White to accept the finances as presented, it was seconded by Councillor White. All in agreement, resolution carried.

General/New Business:

Councillor White asked Council if things got resolved with the business signs as he was not present at the meeting when business signs were addressed. A discussion took place and Mayor Miller said the matter regarding the signs was resolved for now but we would have to look at them again when the tourism season starts in 2014.

Mayor Miller asked Council if they wanted to participate in Light up Christmas this year and all agreed yes we would do the same as previous years. Town Clerk/Manager to make the arrangements.

Councillor Marlow informed Council that she attended the Councillors Orientation workshop in Clarendville on November 16th and found it very beneficial and asked permission to sit with the Town Clerk/Manager for a few hours to review some things so she has a better understanding of the procedures and process of the town. Council agreed as well Mayor Miller offered to take some time and review anything of concern with her if she wanted.

Wayne White had concerns about the snow being cleared at 36 and 37 Water Street and asked Council if they would reconsider. Mr. White explained that he would do it whenever he was available but had concerns about when he is gone. A discussion took place and Council agreed to revisit this issue.

Resolution 2013-11-113: was made by Councillor Kane to adjourn the meeting at 8:05 p.m., it was seconded by Councillor White. All in agreement, resolution carried.

Next regular meeting will be held February 3, 2014, at the Bonaventure English Harbour Development Association building at 7:00 p.m.

Mayor

Town Clerk/Manager