

A regular meeting of Council was held on Monday, July 11, 2011, at 7:00 p.m. at the Bonaventure English Harbour Development Association building.

Members Present: Mayor Jim Miller
Deputy Mayor Scott Goldsworthy
Councillor Joan Kane
Councillor Doug Ballett
Town Clerk/Manager Linda Sweet
Water & Sewer Operator Glen Vokey

Regrets: Councillor Ian White

Delegate: Fire Chief, Reg Johnson, George Hayter, David Short

Meeting called to order at 7:00 p.m.

Resolution 2011-07-51: was made by Deputy Mayor Goldsworthy to adopt the minutes of June 06, 2011, it was seconded by Councillor Kane. All in agreement, resolution carried.

Business Arising from Minutes

Mayor Miller informed Council that he has nothing new to update on the land for the new town building.

A discussion took place regarding the clean up of the shipyard site. It was agreed that the Town Clerk/Manager would contact the contractor and contact Bill Maybee to see if they are going to continue with cleaning up the site.

Town Clerk/Manager informed Council that the wiring is completed at the pump house and the generator is purchased.

Water and Sewer Operator informed Council that he received a price quote today from ITT Flygt regarding changing over the pumps at the lift station behind the Theatre but needed more information from the company. Deferred to the next meeting.

Mayor Miller informed Council that Hatch Mott MacDonald did a site visit last week and looked at the man hole cover on Church Road. He went on to explain that we have not received any report to date but he will be in contact with them this week.

Mayor Miller informed Council that himself, Town Clerk/ Manager, Mayor Piercey and the Town Clerk/Manager of Port Rexton met regarding the Age Friendly grant. He explained that all agreed to move forward and accept the \$10,000.00 grant and start working on the project by mid September.

Mayor Miller informed Council that we raised \$392.00 for the Heart and Stroke Foundation and thanked all who participated.

Committee Reports

Fire Chief Johnson informed Council that the specifications received from Ryan Stacey, Metalfab Ltd., is not what the department are looking for. He explained that the vehicle needs to be accessed from the inside in order to hang and put on bunker gear. As well, he went on to say that the cost is above anything the department would be willing to cost share towards. He went on to ask if Council would consider purchasing a cab and chassis and the department would take the box off the cube van and put on the new vehicle.

A discussion took place and it was decided that the Town Clerk/Manager contact Fred Hollett to inquire if this is possible and bring back to the next meeting.

Fire Chief Johnson asked if Council considered cost sharing the purchase of new jackets for the department. A discussion took place and **Resolution 2011-07-52:** was made by Deputy Mayor Goldsworthy to cover 50% of the cost with Council's share being \$680.40, it was seconded by Councillor Ballett. Councillor Kane was not in agreement as she felt jackets was not a priority, resolution carried.

Fire Chief Johnson and David Short left the meeting at 7:45 p.m.

Deputy Mayor Goldsworthy informed Council that the Heritage Committee met on July 7th, to discuss two requests within the heritage area and were recommending both for approval.

The first request was submitted by Frank Lapointe, on behalf of the property located at 17 Church Road, to add dormer windows to the existing property. Two proposed dormers to be added to the front of the house and a proposed dormer-tee to be added to the back of the house. Council reviewed the plans as submitted and **Resolution 2011-07-53:** was made by Councillor Ballett to approve in principle the plans as submitted giving the public 30 days notice to view before final approval will be granted, it was seconded by Councillor Kane. All in agreement, resolution carried.

A request from Eric Coleridge on behalf of the property located at 20 Church Road, to rebuild a covered porch, remove vinyl siding and replace with wooden clapboard, replace existing back door with a wood sash window and replace front door with a new wood door. Council reviewed the plans as submitted and **Resolution 2011-07-54:** was made by Councillor Goldsworthy to approve in principle the plans as submitted giving the public 30 days notice to view before final approval will be granted, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

Incoming Correspondence

- a) Dept. of Environment & Conservation Re: 2 Day Water Chemistry course in St. John's, September 19 & 20. June 13/11 - Water & Sewer Operator registered for the course.
 - b) Municipal Assessment Agency Re: Clar Simmons Scholarship. June 13/11 - File
 - c) Cabot Loop Regional Games Committee Re: Seeking sponsorship. June 30/11
- Resolution 2011-07-54:** was made by Councillor Kane to donate \$50.00 to the Cabot

Loop Regional Games, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

d) Wooden Boat Museum Re: 4th annual Wooden Boat Conference and Newsletter. July 06/11 - File

e) Dept. of Government Services Re: Self Imposed Boil Water Advisory. July 06/11 - File

f) Trinity Historical Society & Wooden Boat Museum Re: Seeking donations. July 06/11 - A discussion took place and **Resolution 2011-07-55:** was made by Councillor Kane to sponsor one of the coffee breaks, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

g) MNL Re: 2011 MNL Census of Municipalities and the Regional Waste Management Taskforce Report. July 7/11 - Deputy Mayor Goldsworthy and Councillor Kane will review the reports and pass along to the other Councillors. Mayor Miller and Town Clerk/Manager will complete the census report.

h) Dept. of Tourism, Culture and Recreation Re: Community Recreation Development Grant \$2,990.22 upgrades to trail. July 11/11 - Town Clerk/Manager informed Council that the funding is to go towards trail upkeep. Councillor Ballett asked if we could maintain the walking path up behind the late Olive Hiscock's house. Councillor Ballett to walk the trail and report back regarding the amount of work that needs to be completed to reopen the walking path.

i) MNL Re: Torngat Awards. July 11/11 - File

j) Registration of Deeds Re: Road to Fort Point. July 11/11 - Copy and file and deposit the original in the safe deposit box.

Outgoing Correspondence

- Letter to Rick Pippy regarding floating wharf. - File

- Letter to Dept. of Municipal Affairs regarding cost sharing to purchase new hoes for the Fire Dept. - Town Clerk/Manager informed Council that we have not received any response to date.

Invoices for Operating Account from June 06, to July 7, 2011, \$32,070.12

Resolution 2011-07-56: was made by Councillor Kane to pay the outstanding invoices in the operating account, it was seconded by Councillor Ballett. All in agreement, resolution carried.

Finances:

Operation Account July 7, 2011 **\$116,459.52**

Gas Tax July 7, 2011 **\$10,074.48**

Trinity Festival Account June 6, 2011 **\$3,495.05**

Sold 12 Compost Bins **\$360.00**

Whistles and Balls \$53.95

Whipper Snipper \$230.71

MMSB \$1,134.88

Trinity Festival Account July 7, 2011 **\$2,435.51**

Recreation Grant **\$1,000.00**

Resolution 2011-07-57: was made by Deputy Mayor Goldsworthy to approve the finances as presented, it was seconded by Councillor Ballett. All in agreement, resolution carried.

General/New Business:

Town Clerk/Manager informed Council that we have received a request from a potential land buyer to have a conditional approval to build to determine if a septic system can be placed on the land. A discussion took place and Council reviewed the survey provided and **Resolution 2011-07-58:** was made by Councillor Kane to grant a conditional approval to build, but must receive a full set of plans to be reviewed by Council before final approval could be granted, it was seconded by Councillor Ballett. All in agreement, resolution carried.

Mayor Miller informed Council that we will need to advertise our garbage contract for one more year.

Deputy Mayor Goldsworthy said he has been approached by several seasonal residents that they would like to have a fall clean up mid to late September as most are not here in May. A discussion took place and it was agreed that the new tender would state one clean up day in later September and three days in May. Town Clerk/Manager to put the garbage tender in the paper and close on August 8th.

Mayor Miller informed Council that himself and the Town Clerk/Manager met with Paul Peddle of Emergency Measures Office on July 6th, to discuss updating our Emergency Plan. He explained that he attended a meeting that evening in Port Rexton and Mr. Peddle is interested in doing a regional emergency plan that would include the two town's and all the unincorporated communities that make up the Trinity Bight area. Mayor Miller went on to explain that Trinity and Port Rexton would still have their own Emergency Plans for any occurrence within their boundaries but the overall plan would include Port Rexton's plan and representation from each unincorporated community and a command centre that could be used in each community in case of an emergency. He went on to explain that Port Rexton is in the process of preparing an Emergency Plan and are including the unincorporated communities on their side of the bight. Another concern that was brought up was if a disaster happened in an unincorporated community could a state of emergency be called and if so by whom. Mr. Peddle will be checking into this matter and getting back to Mayor Miller. As well, Mr. Peddle will be back in Port Rexton sometime in September to meet with all interested parties to discuss further whether a regional plan will be developed or whether the two towns will continue on their own to complete their own plans. In the meantime Town Clerk/Manager will continue to update our Emergency Plan.

A discussion took place and Council agreed that this would be a good idea considering everyone came together during Igor and with a combined Emergency Plan everything could be more organized and everyone would know their roles and responsibilities.

Town Clerk/Manager informed Council that we approved Elizabeth Burry Studios as a business at our last meeting and we have not set a rate for studio business tax in the 2011 budget, as well we have another studio that is listed with the NL Craft Council but not listed with the town. **Resolution 2011-07-58:** was made by Councillor Kane to charge both studios the minimum business tax of \$225.00 for 2011, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

Town Clerk/Manager informed Council that it's the time of year when collections are necessary before they get to far past due and some will require being sent to credit recovery while others may require water shut off's and she is seeking permission from Council to proceed with collections as necessary. **Resolution 2011-07-59:** was made by Councillor Kane to proceed with financial collections using credit recovery or water shut off's where necessary, it was seconded by Councillor Ballett. All in agreement, resolution carried.

Resolution 2011-07-60: was made by Deputy Mayor Goldsworthy to adjourn the meeting at 8:30 p.m., it was seconded by Councillor Ballett. All in agreement, resolution carried.

Time and place of the next scheduled meeting of Council is Monday, August 1, 2011 at the Bonaventure English Harbour Development Association building 7:00 p.m.

Mayor

Town Clerk/Manager