

A regular meeting of Council was held on Monday, February 07, 2011, at 7:00 p.m. at the Lester-Garland House, Trinity.

Members Present: Mayor Jim Miller
Deputy Mayor Scott Goldsworthy
Councillor Ian White
Councillor Doug Ballett
Town Clerk/Manager Linda Sweet
Water & Sewer Operator Glen Vokey

Regrets: Councillor Joan Kane

Delegates: Fire Chief, Reg Johnson

Visitors: George Hayter, Eric Coleridge

Meeting called to order at 7:00 p.m.

Resolution 2011-02-01: was made by Deputy Mayor Goldsworthy to adopt the minutes of December 06, 2010, it was seconded by Councillor White. All in agreement, resolution carried.

Business Arising from Minutes

Mayor Miller explained that we have not gone to communities to have the Fire Protection Mutual Aid Agreement signed as he would like to make arrangements to have a member/members of the fire department attend the meetings. Fire Chief Johnson asked for clarification on the agreement as he was uncertain. Mayor Miller explained that we are required to have a signed agreement with each community the fire department services and at the present time we do not have agreements with any of the communities our department covers.

Fire Chief Johnson explained that he did not want to get involved with this matter of going to communities to have agreements signed and monies collected for the service provided. He felt the fire department should not have to be involved with collection of monies as this is the responsibility of council. Mayor Miller explained that this agreement would not mean that the fire department members would have to be involved with the collection of any money but that the agreements were merely to be put in place to protect everyone involved - Town of Trinity, Fire Department and members of each community.

Mayor Miller asked Fire Chief Johnson if he could bring this matter back to the next meeting of the fire department and inquire if a fire department member from each community would attend the meeting with him, and if so arrangements will be made to schedule meetings in each community.

Mayor Miller explained that Mary Bishop/CBCL will be in Trinity from March 9th to 11th, to begin the process of our revised Town Plan and to meet with Council and hold an open public

session. He went on to explain that information will be sent out to the general public regarding this session.

Mayor Miller explained that Hatch Mott MacDonald did a cost estimate on repairing the Town Office. The first one being repairing the office to pre Igor state for \$5,000.00 which would not solve any of the problems, the second solution would be to do extensive work to hopefully solve the water from getting into the building at an estimated cost of \$75,000 to \$95,000 but this would not guarantee the problem would be fixed. The third would be apply to Capital Works to find land and build a new Town Office which would take a minimum of two years.

A discussion took place regarding which option would be the best decision and Council agreed that option one would not solve anything, therefore it would not be considered. They went on to discuss option two and three and agreed that applying to capital works to fix the building under the 90/10 agreement could have the office open by possibly mid summer, and in the long term look at purchasing land and building a new structure. Council agreed to consider both options and to get back to the Town Clerk/Manager by next Tuesday.

Mayor Miller informed Council that the JCP we applied for got approved to late in the season last fall and wondered if we should reapply to have work completed on the Gun Hill Trail, and the Town Office if we decided to go with option two in the previous discussion. Council agreed to have the Town Clerk/Manager reapply pending the outcome of the decision on the building but to proceed with the trail work.

Mayor Miller informed Council that the internet that the Town Clerk/Manager is using at the Court House is being signaled from the old Town Office and does not work very well, in fact most days you cannot use the internet. A discussion took place and **Resolution 2011-02-02:** was made by Councillor White to have Eastlink hook up high speed internet at the Court House for the Town Office, it was seconded by Councillor Ballett. All in agreement, resolution carried.

Mayor Miller updated Council on our Waste Water situation and explained that in speaking with representatives from Municipal Affairs they have some slippage monies and we could apply under the 90/10 agreement to have our Tidal Study completed this year and possibly have the waste water problem fixed sooner rather than later. A discussion took place and **Resolution 2011-02-03:** was made by Deputy Mayor Goldsworthy to apply for Phase 1 of our Capital Works program to have the Tidal Study completed under the 90/10 agreement, it was seconded by Councillor Ballett. All in agreement, resolution carried.

Mayor Miller updated Council on the incident regarding the fire that took place at the shipyard on January 29th, and asked for Council's concerns/opinions. He went on to explain that he has been in contact with Mr. Maybee who has agreed to come to Trinity within the next two weeks to look at the situation and try and determine a resolution to the situation and a plan to move forward.

A discussion took place regarding waiting until after Mr. Maybee's visit to Trinity before making any decision and after serious consideration Council agreed that they want our lawyer

contacted to answer and act on the following; a letter written by our lawyer stating no more fires are to be set at the shipyard and that the end of the building that is open to the elements be secured immediately until a solution is found; have the lawyer investigate putting out a call to tender for a company to come in and remove the structures in a proper manner and clean up the site; to investigate what Council's liability would be to the equipment/contents that remain within the buildings, and would it be the responsibility of Council to find safe storage for any such contents; as well as does Council have the legal obligation/responsibility to go in and clean up private property? If so would it be opening itself up for further actions on other such properties within our Municipality; and if Council were to put out a call for tender and have the site cleaned up how would we get reimbursed for the cost and how long would this reimbursement possibly take. Town Clerk/Manager to contact the lawyer for advise and bring the recommendations back to Council for next Tuesday.

Committee Reports

Water & Sewer Operator, Glen Vokey informed Council that we are currently on a boil water advisory. He explained that the Court House building is the last one on the line and gets very little water usage so when tested by Government Services the chlorine reading was too low therefore causing a boil water order. He went on to say that we will keep the water running in the building to avoid this from happening.

Water & Sewer Operator addressed his concerns to Council and the Fire Department regarding the flushing stations being used as fire hydrants. He explained that these flushing stations can only be used in an emergency and he must be notified immediately in order to inform residents that a boil water advisory has taken place. He went on to explain that once the valve is open it flushes the system creating dirt and muddy water and large amounts of chlorine going through the system and this is not safe for drinking. As well, if the chlorine tanks empty this will create problems with the pumps which can be very costly. He went on to say that he is responsible for the safe and clean drinking water of the citizens that use it and the flushing stations can only be used if it deemed an emergency. Both Council and the Fire Department agreed.

Fire Chief Johnson explained that he was looking for clarification regarding the departments use of the flushing stations that has already been addressed and will advise his department.

He went on to explain that his department will be taking part in Defensive Firefighting with the C.P.U.M. Fire Department later this month.

Heritage Committee

Deputy Mayor Goldsworthy explained that a heritage meeting was called for February 2nd, and only one member could attend. He explained that we have a request to put an extension on a shed at 29 West Street. Council asked to have more specific details such as size and slope of roof. Town Clerk/Manager to bring back to next Tuesday's meeting.

Incoming Correspondence

- a) PMA Re: 39th Annual Convention at Hotel Gander on April 6 to 8, 2011. Jan 10/11 - Town Clerk/Manager to register
- b) Canadian Red Cross Re: Thank you for the \$50.00 donation. Jan 10/11 - File
- c) FCM Re: New deadline for completing Infrastructure Stimulus Projects. Jan 10/11 - File
- d) Dept. of Environment Re: Nomination for Operator of the Year Award. Jan 10/11 - File
- e) Dept. of Municipal Affairs Re: Capital Investment Plan for Gas Tax Funding accepted. Jan 10/11 - File
- f) Contessa Small, Heritage Culture and Arts Coordinator Re: 2012 Commemorations Committee inviting Towns that played a significant role in NL's part in the Seven Years War to take part in the regional 2012 celebrations. Jan 10/11 - Mayor Miller explained that the Trinity Historical Society has responded as they had also received this notification.
- g) Dept. of Environment and Conservation Re: 2010 Spring Drinking Water Quality Report. Jan 10/11 - File
- h) Statistics Canada Re: Encourage residents of the importance of completing the census and the NHS. Jan 12/11 - File
- i) Dept. of Municipal Affairs Re: Changes to Prime Agreement between the Client and the Engineer. Jan 17/11 - File
- j) Dept. of Municipal Affairs Re: Deadline for 2010 Audited Annual Expenditure Report is March 31, 2011. Jan 17/11 - File
- k) Municipalities NL Re: 2011 Membership Cards, MNL Source Book. Jan 17/11 - Distributed to members of council.
- l) Dept. of Municipal Affairs Re: Collecting data on commercial water and sewer tax rated charged by municipalities. Jan 17/11 - Filled out and returned
- m) Dept. of Environment & Conservation Re: 2011 Clean and Safe Drinking Water Workshop in Gander on March 22 to 24, 2011. Jan 19/11 - Register Water and Sewer Operator
- n) Baine Johnston Insurance Re: Municipal General Insurance Policy for 2011. Jan 20/11 - A discussion took place regarding increasing the limit of recommended coverage on the Town Hall/Library and the Fire Hall with the overall cost for this year being \$137.00. **Resolution 2011-02-04:** was made by Deputy Mayor Goldsworthy to increase the limit of recommended coverage on the town office/library and fire hall, it was seconded by Councillor White. All in agreement, resolution carried.
- o) Canadian Red Cross Re: February 8th, from 1:00 p.m. to 3:00 p.m. for the exciting launch of the Prepared Capital Campaign at the Sheraton Hotel in St. John's. Jan 31/11 - File
- p) Fire and Emergency Services Re: Training and Emergency Planning schedule. Jan 31/11 - Town Clerk/Manager asked the Fire Department if they knew anything about the training in Port Rexton as she tried to register but did not get any response. Fire Chief Johnson said he has not received any response. Town Clerk/Manager to check on the training.
- q) Dept. of Government Services Re: Boil Water Advisory. Jan 31/11 - File
- r) Dept. of Environment Re: Permit to construct a non-domestic well at Fort Point. Jan 31/11 - File
- s) Copy of a letter Corrie Davis, Manager of Land Use Planning sent to Department and Agencies regarding Trinity, Municipal Plan Review. Jan 31/11 - File
- t) Dept. of Health and Community Services Re: Age-Friendly NL Community Grants. Jan 31/11 Mayor Miller explained that we applied last year and got turned down but wondered if we should reapply this year. A discussion took place and **Resolution 2011-02-05:** was made by Councillor

Goldsworthy to reapply for the Age-Friendly NL Community Grant, it was seconded by Councillor Ballett. All in agreement, resolution carried.

u) PMA Re: Request for a donation towards the Annual General Meeting. Jan 31/11 - Council agreed to give a \$50.00 donation.

v) Bonavista Peninsula Dialysis Committee Re: Seeking support for a kidney dialysis machine at Bonavista hospital. Feb 1/11 - Council agreed to write a letter of support.

w) Copy of a letter from John Kennedy, Resource Planner to Mary Bishop Re: Town of Trinity Municipal Plan Review. Feb 1/11 - File

x) Copy of a letter from Martha Drake, Provincial Archaeologist to Mary Bishop Re: Town of Trinity Municipal Plan Review. Feb 2/11 - File

y) RCMP Re: Survey to be completed. Feb 3/11 - To be completed and returned

z) Service Canada Re: Canada Summer Jobs. Feb 3/11 - Apply for a student to maintain the playground/grass, etc.

Invoices for Operating Account from December 6, 2010 to February 4, 2011 needing approval \$ 36,204.50

Total Invoice Needing Approval from Igor \$2,764.67

Resolution 2011-02-06: was made by Deputy Mayor Goldsworthy to pay the outstanding invoices in the operating account, it was seconded by Councillor White. All in agreement, resolution carried.

Income for Operating Account December 6, 2010, to February 4, 2011, \$ 31,016.60

Finances:	Operation Account Feb 03, 2011	\$56,297.03
	Gas Tax to be carried forward Feb 03, 2011	\$357.88
	Festival Account Feb 03, 2011	\$3,478.44

Resolution 2011-02-07: was made by Deputy Mayor Goldsworthy to accept the finances as presented, it was seconded by Councillor White. All in agreement, resolution carried.

General/New Business:

An application from Crown Land for 15 Hewitts Lane to build a wharf and boathouse. Council reviewed the application and **Resolution 2011-02-08:** was made by Councillor Ballett to approve the application for the wharf but plans for the boathouse would have to be presented to Council for separate approval, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

An application from 24 Hannah Hiscocks Hill to build an extension the house 11 ft. x 22 ft. Council reviewed the plans and **Resolution 2011-02-09:** was made by Deputy Mayor Goldsworthy to approve the plans as presented from 24 Hannah Hiscocks Hill, it was seconded by Councillor Ballett. All in agreement, resolution carried.

A request from Scott Hurdle to apply for Crown Land formerly know as Trinity Bight Trail Rides, next to Trinity Loop, to start a business (Welding Shop/Automotive Paint Shop/Garage)

and construct a building 50 x 32.

Town Clerk/Manager informed Council that she contacted Eric Carter with Crown Land in Clarendville and was told that all the land was turned back over to Crown Land. As well she inquired about the structures and debris that is left behind, would that be the Crowns responsibility. Mr. Carter was uncertain and suggested Council write the Minister for specific clarification before making any decisions.

A discussion took place and Council agreed that before any decisions could be made regarding this application we would need written clarification from the Minister. Town Clerk/Manager to notify Mr. Hurdle that Council will be deferring the application until we have more information.

Eric Coleridge asked Council to have the lane alongside of the council office paved as the current condition of the road makes vehicle and pedestrian traffic up the hill difficult. He explained that he had Costal Paving prepare an estimate for the paving and the cost would be \$2,712.00. A discussion took place and Council agreed that they would not cover the cost to pave the lane. Mr. Coleridge than asked if the residents who use the lane could cover the cost and have it paved. Council said they would consider this but first had to have the Water & Sewer Operator check the drawings to find out what size of water and sewer pipes were going to the properties. This request will be deferred until the next regular meeting of Council.

Mayor Miller informed Council that the Port Rexton Recreation will be hosting a Winter Carnival and wondered if we would be interested in taking part. Council suggested the Town Clerk/Manager take this to the Trinity Festival Committee and see if they would be interested.

Time of the next regular meeting will be March 07, 2011, at 7:00 p.m., place to be determined.

Resolution 2011-02-10: was made by Councillor Ballett to adjourn the meeting at 8:50 p.m., it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

Mayor

Town Clerk/Manager