

A regular meeting of Council was held on Monday, July 5, 2010, at 7:00 p.m. in the Community Centre, Trinity.

Members Present: Mayor Jim Miller  
Deputy Mayor Scott Goldsworthy  
Councillor Joan Kane  
Councillor Ian White  
Town Clerk/Manager Linda Sweet  
Water & Sewer Operator Glen Vokey

Meeting called to order at 7:00 p.m.

**Resolution 2010-07-62:** was made by Deputy Mayor Goldsworthy to adopt the minutes of June 7, 2010, it was seconded by Councillor Kane. All in agreement, resolution carried.

**Resolution 2010-07-63:** was made by Councillor Kane to adopt the minutes of the special meeting of June 29, 2010, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

#### **Business Arising from Minutes:**

Mayor Miller informed Council that he emailed Bill Maybee regarding Council's decision to move forward with a legal opinion if he did not have a positive response and time-lines for site cleanup. He explained that Mr. Maybee responded earlier today via email and stated that some work would be done over the summer and into the fall and next spring but the buildings the moulds are in would be secured and not removed at this time. A discussion took place and

**Resolution 2010-07-64:** was made by Councillor Kane to have the firm McInnes Cooper send a letter to Mr. Maybee requesting the debris from the partly demolished building be removed, the roof section on the wharf be removed, all other scattered debris from the property be removed and the remaining buildings be secured by August 31, 2010 or Council will draft a Terms of Reference to have an environmental assessment and entire site cleanup at Mr. Maybee's expense, it was seconded by Councillor White. All in agreement, resolution carried.

Mayor Miller asked if the Fire Department had submitted the number of households per community in order to determine the fire protection fees. Town Clerk/Manager said she has not received anything to date. Deferred to the next regular meeting

Mayor Miller asked Councillor White if he had any information on the structure of the Heritage Committee. Councillor White explained that he is working on this and did not have anything to report at this time. Deferred to the next meeting.

Mayor Miller asked Council if the Request for Proposals and the Terms of Reference regarding the New Town Plan that was included in their package was ready for review/approval.

**Resolution 2010-07-65:** was made by Deputy Mayor Goldsworthy to approve the RFP and the TOR and post the ad in The Packet, it was seconded by Councillor White. All in agreement,

resolution carried.

Mayor Miller informed Council that the Mayor's March brought in \$360.00.

### **Water & Sewer Operator**

Glen Vokey informed Council that the lift station behind the Theatre has a pump down and he will need some assistance in taking it up to have it sent to St. John's for repairs. Council agreed to ask Councillor Ballett to help.

### **Heritage Committee**

Town Clerk/Manager informed Council that we did not receive any objections to the 12 x 12 addition to the sawmill with a log ramp at 23 Church Road. Council approved the application.

Town Clerk/Manager informed Council that we did not receive any objections to the subdivision of land at 43 High Street. Council approved the application to subdivide the land but the fence would have to meet the Heritage Regulations.

Town Clerk/Manager informed Council that we did not receive any objections to the request to build at 2 Stoneman's Lane and received two plot plans which was reviewed and **Resolution 2010-07-66:** was made by Councillor Kane to accept Schedule A plot plan, it was seconded by Deputy Mayor Goldsworthy. Town Clerk/Manager to let property owner know that an existing pipe belonging to the Town runs through a corner of this property and that an agreement was reached a number of years ago with the property owner's relations in this regard. This pipe would remain on the site as Town property. All in agreement, resolution carried.

16 Clinch's Lane has made a request to subdivide their land. **Resolution 2010-07-67:** was made by Deputy Mayor Goldsworthy to approve in principle the subdivision of land at 16 Clinch's Lane giving the public 30 days notice for any objections, it was seconded by Councillor White. All in agreement, resolution carried.

### **Festival Committee**

Town Clerk/Manager informed Council that the Festival Committee will be meeting with the Fire Department to discuss the festival weekend and make arrangements to share the work load and proceeds from the event. She went on to say the fire works are ordered, and she will apply for the necessary permits.

### **Incoming Correspondence**

- a) Dept. of Environment Re: Study on pH Adjustment Systems in NL. June 08/10 - File
- b) Govt. of NL Re: Poverty Reduction Strategy. June 09/10 - File
- c) Dept. of Municipal Affairs Re: Gas Tax Funding Agreement. June 09/10 - Agreement signed and sent back.
- d) Dept. of Human Resources Re: Approved funding for Level I, II & III Student. June 09/10 -

Rebecca Hayter is our Level Student for the Library.

- e) MIL Re: 2010 MNL Convention Registration Package. June 14/10 - Revisit at the next meeting.
- f) RCMP Re: RCMP Core Survey. June 14/10 - Survey completed and sent back.
- g) Supreme Tank Inc., Brian Young Re: Zoning Clearance Letter for DIVE Ventures. June 23/10 - File
- h) Dept. of Tourism Re: Capital Grant Program. June 28/10 - Council will let the Town Clerk/Manager know if they have an idea that will fit the program.
- i) Dept. of Environment Re: Study on Pathogenic Inactivation in Drinking Water Systems in NL by the Consultant CBCL Ltd. June 28/10 - File
- j) Dept. of Environment Re: Water and Wastewater Collection Courses. June 28/10 - Glen will be doing his second course in the fall.
- k) Eastern Regional Wellness Coalition Re: Ticker Tom Training workshop. June 28/10 - Town Clerk/Manager registered to attend the workshop.
- l) Municipal Assessment Agency Re: Clar Simmons Scholarship Award. June 29/10 - File
- m) Dept. of Environment Re: Study on Identification and Characteristics of Sewer Overflows in NL by the Consultant Hatch Mott MacDonald Ltd. June 29/10 - File
- n) Dept. of Municipal Affairs Re: Changes to process regarding the submissions of Status Reports and Claims for reimbursement of Provincial/Federal shares of Capital Projects. June 30/10 - File

### **Outgoing Correspondence**

- Letter of approval for 65 Route 239 to build a 30 x 50 garage.
- Letter of approval for 13 Gallavan's Lane to erect a palling fence.
- Letter to 2 Stoneman's Lane requesting revised plot plan.
- Letter of approval for 25 Railway Road to use property as a vacation home.
- Letter of approval for 53 High Street to use property as a vacation home.
- Letter of approval in principle to build at 7 Hannah Hiscock's Hill.
- Letter of approval in principle to subdivide land at 43 High Street.
- Letter of approval to erect a post and rail fence at 31 West Street.
- Letter to 25 High Street regarding water/water & sewer connections.
- Letter of approval in principle to allow a 12 x 12 extension to existing sawmill.
- Letter of approval for 5 Ash's Lane to use property as guest apartments.

### **Invoices for Operating Account from June 7, to July 2, 2010      \$20,450.60**

**Resolution 2010-07-68:** was made by made by Councillor Kane to pay the outstanding invoices in the operating account, it was seconded by Councillor White. All in agreement, resolution carried.

### **Income for Operating Account from June 7, to July 2, 2010      \$ 11,989.72**

<b>Finances:</b>	Operation Account., July 2, 2010	<b>\$101,577.05</b>
	Festival Account., July 2, 2010	<b>\$4,085.67</b>
	Gas Tax to be carried forward July 2, 2010	<b>\$3,608.68</b>
	Recreation Grant July 2, 2010	<b>\$10,664.91</b>

**Resolution 2010-07-69:** was made by Deputy Mayor Goldsworthy to accept the finances as presented, it was seconded by Councillor White. All in agreement, resolution carried.

**General/New Business:**

Town Clerk/Manager informed Council that George Squires asked if he could clean up the mess in behind the fire department and take it to the dump. Mayor Miller asked Glen if he would find out what was behind the department that needed to be removed and what should stay and be tidied up. He also asked the Town Clerk/Manager to contact Forestry and seek a permit to burn the wood that is behind the department and have the site cleaned up after.

14 Clinch's Lane has made a request to use the property as a Vacation Home. **Resolution 2010-07-70:** was made by Councillor Kane to approve in principle to use 14 Clinch's Lane as a vacation home providing all Government Services regulations are met and on file at the Council office, it was seconded by Councillor White. All in agreement, resolution carried.

Town Clerk/Manager asked if the Garbage tender that was included with the minutes could be placed in The Packet. Deputy Mayor Goldsworthy asked if it was necessary to state Monday as the day of pickup, he explained that any contractor who may be interested in bidding may not have that day available. Town Clerk/Manager to remove the day of pick up and leave it to the contractor to determine the day and place the ad for one week.

Gerald Hiscock requested to remove the fill that is behind the Clinic and use it to level the land at 1 West Street. Council agreed the fill could be moved and used to level Mr. Hiscock's land but if any is to be used to fill in the water he would have to seek approval from the Department of Environment. Town Clerk/Manager to write and inform Mr. Hiscock.

Artisan Inn - Campbell House request for approval for a Liquor Licence for the Twine Loft was discussed and **Resolution 2010-07-71:** Councillor Kane approved the Liquor Licence for the Twine Loft, it was seconded by Councillor White. All in agreement, resolution carried.

Artisan Inn - Campbell House requested to install a safety railing on the waterside deck was discussed and Councillor White had concerns that the railing was already installed without Council's approval and the owner should be written and advised that they have to follow the same process as everyone else. Town Clerk/Manager to write a letter to the owner and advise of Council's concerns but Council agreed the rope fence could remain as a safety reason.

Councillor White had concern's about people doing things without permits and we should have some type of ticketing system in place to avoid these things from happening in the future. Mayor Miller explained that when we start preparing the new town plan we could find out if this is something Council can do however to put in place such a system would require close monitoring and enforcement which would be costly. Town Clerk/Manager said that the Town of Bonavista did have such a system in place for a short time however found it to be too costly.

Councillor White asked if the fence in front of the basket ball court could be put back up in order

to stop vehicles from driving to the volley ball court and the playground area. Mayor Miller informed that as soon as we get an assistant with Kyle Hurdle the fence will be put up.

Councillor Kane asked if we could have Kyle check and change the community garbage cans on a daily basis rather than weekly. Town Clerk/Manager will inform Kyle.

The next regular meeting of Council will be August 2, 2010 at 7:00 p.m. in the Community Centre.

**Resolution 2010-07-72:** was made by Deputy Mayor Goldsworthy to adjourn the meeting at 8:45 p.m., it was seconded by Councillor White. All in agreement, resolution carried.

---

Mayor

---

Town Clerk/Manager