

1 March 2017

Dear Trinity Town Council:

Since the approval we received from the town last summer to operate 4 Taverner's Path as a vacation rental (Rosewood Suites), we have engaged an architect and are now awaiting final approval of our plans from Service NL. We have also applied for and received designation as a Registered Heritage Structure from the Heritage Foundation of Newfoundland and Labrador. As such, we will be following their heritage requirements for the exterior renovations to the building. At this time, we are also seeking approval from the town for these renovations. Attached are the architect's drawings for the exterior of the building. Our intention is to leave the exterior largely unchanged, with most modifications dictated by fire, life, safety regulations. For example, the small balconies added from two 3rd floor windows (on North and West sides) are required by the province as fire escapes. If there are any questions about the plans, please let us know.

Sincerely,

Handwritten signatures of Michele DuRand and Paul Snelgrove in cursive script.

Michele DuRand and Paul Snelgrove

8 Spray Lane, Torbay, NL A1K 1A7

Cell: 690-1906 (or 437-1906 Torbay)