

A regular meeting of Council was held on Monday, October 05, at 7:00 p.m., at the Bonaventure English Harbour Development Association building.

Members Present: Mayor Jim Miller
Councillor Joan Kane
Councillor Dawne Marlow
Councillor Ian White
Town Clerk / Manager Linda Sweet
Water & Sewer Operator Glen Vokey

Regrets: Deputy Mayor Goldsworthy

Delegates: Chip Tamason, Judy Dupuis, Wayne White arrived at 7:15

Resolution 2015-10-60: was made by Councillor White to adopt the minutes of September 8th, 2015, it was seconded by Councillor Marlow. All in agreement, resolution carried.

Business Arising from Minutes:

Mayor Miller informed Council that the Town Clerk/Manager and the Water & Sewer Operator have been in contact with Municipal Affairs Engineering Department regarding the water situation (low chlorination readings and dirt build up) and they have recommended we start by installing more flushing hydrants at dead-ends. The Town Clerk/Manager explained that she received a quote to install two flushing hydrants, one at the dead end on Jenkins Road and one at the dead end on Clinch's Lane totaling \$14,600.00 plus tax. A discussion took place and **Resolution 2015-10-61:** was made by Councillor Kane to use our Gas Tax funds for the Town of Trinity to submit its Capital Investment Plan to the Department of Municipal and Intergovernmental Affairs for Gas Tax Funding in the amount of \$16,498.00 to install two flushing hydrants at Jenkins Road and Clinch's Lane, it was seconded by Councillor Marlow. All in agreement, resolution carried.

Mayor Miller informed Council that the Town Clerk/Manager received a quote to install two additional flushing hydrants at Dock Road and High Street and suggested that Council apply for Special Assistance under the 90//10 to get two additional flushing hydrants. **Resolution 2015-10-62:** was made by Councillor White to apply for Special Assistance to have two flushing hydrants installed at Dock Road and High Street at a cost of \$14,400.00 plus tax under the 90/10 Special Assistance, it was seconded by Councillor Marlow. All in agreement, resolution carried.

Mayor Miller informed Council that on October 2nd, himself and the Town Clerk/Manager met with Ron Fougere of Fougere Menchenton Architecture and his team to discuss the site for the new Town Office. He went on to explain that we looked at three sites; the lower corner area of the playground, the corner of West Street and Dandy Lane and in by the Fire Hall. He explained that after visiting all three sites it was

determined that the playground area was not suitable due to potential bog issues and the Fire Hall area was not suitable due to the cost of having to put in a sewer system and upgrading the landscape as well as being away from the centre of town. The site on the corner of West Street and Dandy Lane was the most suitable site but would need to get permission from the Province to lease the land in order to proceed. A discussion took place and Council agreed to proceed with beginning the discussion to acquiring a lease from the Province.

Heritage Committee:

Town Clerk/Manager explained that the contractor for 10 Clinch's Lane dropped by the office earlier today and requested to change the size of the shed from 14' x 34' to 14' x 26' this would be a reduction in square footage by 112 sq ft. Council agreed with the reduction in the proposed application.

Mayor Miller informed Council that Deputy Mayor Goldsworthy forwarded his recommendation and concerns from the Heritage Committee and the concerns that came up were the windows have to match the house windows and the current design shows the sideyard setback of 2' but the town plan states a minimum of 3.9' so the shed would have to be moved to fit the requirements.

Town Clerk/Manager asked Council if we do not receive any other objections by October 13th, can she have approval to write 10 Clinch's Lane with the changes that are required in order for the application to meet regulation and prior to sending out the letter she would forward to Council for approval. Council agreed.

Town Clerk/Manager informed Council that she did not receive any objections to the application for 25 High Street but the deadline was not until October 8th. She asked Council for approval to write 25 High Street with approval providing no objections came in by October 8th, and she would send the letter to Council for approval prior to sending it out.

Fire Department:

Mayor Miller informed Council that we received approval under Special Assistance to shingle the Fire Hall and the contractor said he was hoping to start in a few weeks.

Incoming Correspondence

- a) MNL Re: Electing a new Vice President for Municipalities NL (MNL). Sept. 14/15 - File
- b) Dept. of MA Re: Approval to proceed 2015-16 Municipal Capital Works Program, Project No. MCW-16-00046 Town Hall/Community Centre. Sept. 08/15 - File
- c) Service NL Re: Proposed Vacation Home 47 High Street. Sept. 18/15 - File
- d) Dept. of MA Re: Approval of Special Assistance Grant for cost share 90/10 to shingle the fire hall. Sept. 18/15 - File

e) Request to open road in the Hog's Nose area. Sept. 21/15 – Mayor Miller read a request from 1 High Street to have the footpath/road opened to 7 High Street because 1 High Street is considering building a wharf off the Hogs Nose point.

Mayor Miller spoke on this matter and recommended that as per the Town Plan and as discussed before the matter of Right of Ways/Paths will need to be reviewed, however sooner rather than later and we should seek advice from our Town Planner as to the next steps that would be required. He assumed it would be to identify all of these areas and determine their accessibility.

He went on to explain that at this time no request to build a building or a wharf has been submitted for this area only an enquiry regarding access has been submitted.

Opening a new road would be a potential concern as before it was a foot path/horse cart path. If it was to be a drivable road for property owners in the area they would have to agree to cover costs, as the Town had previously declined putting in a road to other areas of the Town when new development was taking place. In addition the Town would not be responsible for any upkeep or snow clearing. It was decided that the first step is contacting the Town Planner for advice.

13 High Street then read a letter expressing concerns regarding why the foot path/road should remain as is.

A discussion took place and Council agreed with Mayor Miller's recommendation to seek advice from our Town Planner regarding this matter as no request to build has been submitted at this time.

f) Dept. of MA Re: Proposed 2016/17 Municipal Capital Works Program. Sept. 24/15 – Council agreed to apply for MCW for 2016/17 to find a solution to our water problem. Mayor Miller said he would prepare something for review for the next Council meeting.

g) CBDC Re: Invitation to the Annual Stakeholders Meeting on October 20th at the Clarendville Inn from 2:30 - 4:00 p.m. Sept. 30/15 - File

h) Dept. of MA Re: 2016 Budget Form. Oct. 1/15 – Town Clerk/Manager to prepare a draft budget for 2016 and the Finance Committee will meet mid November.

i) Dept. of MA Re: Municipal Crown Lands Reserves. Oct. 1/15 – File

j) Dept. of MA Re: 2015 Training Circular. Oct. 1/15 - File

k) 7 West Street Re: Request to operate 7 West Street as a summer Vacation Home. Oct. 1/15 – A discussion took place and **Resolution 2015-10-63:** was made by Councillor White approved 7 West Street to operate at a Vacation Home providing they received approval from Services NL, the Fire Department and had adequate off street parking, it was seconded by Councillor Kane. All in agreement, resolution carried.

l) NL Public Libraries Re: Electronic books or Books-by-Mail service. Oct. 1/15 – File and put up flyers.

m) Kids Help Phone Re: Donation. Oct. 1/15 – **Resolution 2015-10-64:** was made by Councillor Kane to donate \$25.00, it was seconded by Councillor Marlow. All in agreement, resolution carried.

Outgoing Correspondence

- Letter to Ron Fougere, Fougere Menchenton Architecture RE: Acceptance of work to proceed to prepare the Prime Consultant Agreement for the Town Hall/Community Centre. - File
- Letter to 5 Bugden's Lane regarding flushing station. - File

Invoices for Operating Account from September 4th, 2015, \$15,443.33

Resolution 2015-10-65: was made by Councillor Marlow to pay the outstanding invoices in the operating account, it was seconded by Councillor White. All in agreement, resolution carried.

Income for Operating Account September 4th, to October 3rd, 2015, \$16,570.30

Finances:

Operation Account as of October 3rd, 2015 **\$52,196.02**

Recreation Funding **\$4,258.62**

Sweet Lumber (Lumber for Festival) 214.26

Amount Remaining **\$4,044.36**

Gas Tax 2014/15 **\$10,067.39**

Central Park, Floating Docks & Slipway

Revenue \$158,192.28

Expenses 15,438.59

Account Balance \$142,753.69

Trinity Festival

Income \$18,581.02

Expenses 8,387.70

Account Balance \$10,193.32

A discussion took place and **Resolution 2015-10-66:** was made by Councillor White to accept the finances as presented, it was seconded by Councillor Kane. All in agreement, resolution carried.

New Business:

10 Clinch's Lane has requested permission to operate as a B & B for the upcoming season 2016. A discussion took place and **Resolution 2015-10-67:** was made by Councillor Kane to operate 10 Clinch's Lane as a B & B providing approval from Services NL, the Fire Department and they must provide 15m sq parking place for each room that will be rented, it was seconded by Councillor Marlow. All in agreement, resolution carried.

Resolution 2015-10-68: was made by Councillor White to adjourn the meeting at 8:10 p.m., it was seconded by Councillor Marlow. All in agreement, resolution carried.

The next regular meeting of Council will be November 02, at 7:00 p.m., at the Bonaventure English Harbour Development Association.

Mayor

Town Clerk/Manager