

A regular meeting of Council was held on Monday, February 1st, at 7:00 p.m., at the Bonaventure English Harbour Development Association building.

Members Present: Mayor Miller
Deputy Mayor Goldsworthy
Councillor Joan Kane
Councillor Dawne Marlow
Town Clerk / Manager Linda Sweet

Regrets: Councillor Ian White
Water & Sewer Operator Glen Vokey

Visitors: Helene Gareau

Resolution 2016-02-01: was made by Councillor Marlow to adopt the minutes of December 7th, 2015, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

Business Arising from Minutes:

Mayor Miller informed Council that he has written a letter to Minister Judy Foote regarding Canada Post and has forwarded it through Canada Post and emailed. To date he has not received any response.

Mayor Miller informed Council that on December 29th, some test pits were dug between the Visitor Centre and Ada Nemec's to test the soil for a new Town Hall and all was good. He went on to explain that the next step was to have the property surveyed and Fougere Menchenton Architecture was in the process of doing a new set of drawings.

Mayor Miller suggested that we start the process of selling the former town building and land. A discussion took place regarding what process to use either private sale or a Real Estate Agency and it was suggested that the Town Clerk/Manager try and get a Real Estate Agency to market it if she can make a deal with 2.5% as a rate. **Resolution 2016-02-02:** was made by Councillor Marlow to sell the former town building, it was seconded by Councillor Kane. All in agreement, resolution carried.

Deputy Mayor Goldsworthy informed Council that we still have issues with snow clearing and salt and sand. He went on to explain that most of the intersections are not cleared only a cut put through and cleared later in the day, as well salt and sand are not on a timely basis.

Mayor Miller commented that the snow clearing has been adequate and the operator put a cut through so everyone can get out on a timely basis and then cleans up the roads once they are all open. Mayor Miller explained that we did have a delay in salt and sand one day but that was due to not having a person at the Highways camp to load the truck and it would be later in the day before this person would be there to load the trucks and we

could then get some. If Council was to have the contractor called in to load the truck it would cost the town more money and the same would apply should we request Highways to do our roads. The Town Clerk/Manager also said that our operator could not leave the salt/sand on his pick-up truck over night so if he loads it has to go off the same day. Mayor Miller asked the Town Clerk/Manager to contact the operator and make sure they kept checking on the road conditions for salt and sand purposes.

Mayor Miller informed Council that we received a request from 47Fort Point Road to do one of two options for the property. Option one would be to conform to current zoning and develop the site into an RV park or option two have the land rezoned so that the site can be subdivided into large $\frac{3}{4}$ to 1 acre lots to sell to clients who desire seasonal dwellings in the Trinity area. They explain that option two is the preferred option and they are aware the town does not service the site with road upkeep, snow clearing, garbage collection or fire protection.

Mayor Miller went on to say that he contacted Mary Bishop regarding this matter and she came back with three suggestions;

1. Redesignate and Rezone the property in question to some other Zone that would accommodate it and our existing zones for Mixed Development would do this.
2. Remove the limitation on residential/seasonal residential development in the Rural designation/use zone to the Trinity Loop area thus, opening up the Rural zone to seasonal residents to all areas within the Rural Zone.
3. Create a new land use designation and use zone.

Mary suggested to the town that we look at option number three. A discussion took place and **Resolution 2016-02-03:** was made by Councillor Kane, to create a new land use designation and use zone at the clients cost, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried. Town Clerk/Manager to notify the property owner of the decision and to determine if they were interested in proceeding.

Heritage Committee:

Deputy Mayor Goldsworthy informed Council that the heritage committee did not have any objections to the application from 5 Water Street to add a sun porch 9 ft x 16 ft to the existing house. **Resolution 2016-02-04:** was made by Deputy Mayor Goldsworthy to approve 5 Water Street request to add a sun porch 9 ft x 16 ft as per the drawings provided, it was seconded by Councillor Marlow. All in agreement, resolution carried.

Incoming Correspondence

- a) Dept of Environment & Conservation Re; Operator of the Year Award 2016. Dec 10/15 - File
- b) Canadian Wireless Telecommunications Association Re: Recycle My Cell in NL. Dec 10/15 - File
- c) Services NL Re: Approval for a septic system for 72 Main Road. Dec 10/15 - File

- d) William Mugford Re: Public Lanes. Dec 13/15 – Mayor Miller read a letter from Mr. Mugford regarding opening the public lane on High Street and a discussion took place. Council agreed that they recognize this is a public lane but to date we have not had an application for development in that area therefore Council saw no need to remove the trees/bushes and open this lane. It was also noted again that should the Town have to begin reviewing public lanes that they would all need to be completed and it would be quite costly for the Town to hire a Planner and someone to research these and have them mapped. The Town has identified this work in its Town Plan (2012-2022) however funds would need to be found for its completion. Town Clerk/Manager to write the applicant and explain.
- e) Dept. of Environment & Conservation Re: 2015 Spring Drinking Water Quality Report. Dec 13/15 - File
- f) Derrick R. Drodge Re: Preparation for 2015 audit. Jan 5/16 – A discussion took place and **Resolution 2016-02-05:** was made by Deputy Mayor Goldsworthy to have Derrick R. Drodge prepare the town's 2015 audit, it was seconded by Councillor Kane. All in agreement, resolution carried.
- g) Great War Living History Committee Re: Participation in Time Capsule and Assistance. Jan 5/16 – Mayor Miller read the letter requesting the town submit a letter for the time capsule and requesting a donation. A discussion took place and Council agreed to write a letter but did not agree with a donation.
- h) Dept. of Environment & Conservation Re: 2016 Clean & Safe Drinking Water Workshop in Gander March 22 to 24. Jan 5/16 – Register water and sewer operator.
- i) Heritage Foundation NL Re: Heritage Day Proclamation 2016. Jan 12/16 – Council agreed to designate February 15th as Heritage Day and have Mayor Miller sign the proclamation.
- j) Fire & Emergency Services Re: Fire and Emergency Training School. Jan 12/16 - File
- k) PMA Re: 44th Annual Convention in St. John's April 20 to 22. Jan 14/16 – Town Clerk/Manager to register.
- l) Cal Legrow Re: 2016 Insurance Policy and invoice. Jan 14/16 – A discussion took place and **Resolution 2016-02-06:** was made by Councillor Kane to approve the insurance policy and pay the invoice, it was seconded by Councillor Marlow. All in agreement, resolution carried.
- m) Dept. of Municipal Affairs Re: Year End Claims. Jan 19/16 - File
- n) Dept. of Municipal Affairs Re: 2015 Ultimate Recipient Audited Annual Expenditure Report for Gas Tax. Jan 21/16 – Report to be completed and filed prior to the deadline March 31st.
- o) Tony Vokey Re: Register a construction and carpentry business in Trinity. Jan 27/16 – A discussion took place and **Resolution 2016-02-07:** was made by Deputy Mayor Goldsworthy to register Vokey Construction at 75 Main Road, it was seconded by Councillor Marlow. All in agreement, resolution carried.
- p) Trinity Historical Society Re: Requesting a donation for the Trinity Bight Winter Carnival. Jan 27/16 – A discussion took place and **Resolution 2016-02-08:** was made by Councillor Kane to donate \$50.00, it was seconded by Councillor Marlow. All in agreement, resolution carried.

q) MNL Re: Eastern meeting in Clarenville March 18-19. Jan 27/16 – Mayor Miller asked Council to consider taking part and contact the Town Clerk/Manager if interested in attending.

r) 74 Main Road requesting to repair the shed and operate a Seasonal Craft Shop at that location. A discussion took place and **Resolution 2016-02-09:** was made by Deputy Mayor Goldsworthy to operate a seasonal craft shop from the shed at 74 Main Road, it was seconded by Councillor Kane. All in agreement, resolution carried.

Outgoing Correspondence

- 2016 Taxes
- Eastern Regional Wellness Coalition Community Grant applied.
- Canada Day Grant applied.
- T4's completed.
- WHSCC employer payroll statement 2015 completed.
- Drinking Water System Report Form for 2015 completed.
- Minister of Health & Community Services Re: Approval for the Fire Dept. to purchase a defibrillator.
- Fire Dept. - Approval to carry oxygen on the Fire Truck.

Finances:

Invoices for Operating Account from December 7th, 2015 to January 28th, 2016, **\$43,790.42**

Resolution 2016-02-10: was made by Deputy Mayor Goldsworthy to pay the invoices in the operating account, it was seconded by Councillor Marlow, all in agreement, resolution carried.

Income for Operating Account December 7th, 2015 to January 28th, 2016, **\$39,326.08**

Operating Account: \$14,442.29

Recreation Funding \$4,044.36
S. Locke (Fire Works License) 100.00
Recreation Funding \$3,944.36

Trinity Festival Funding \$1,871.57

Gas Tax 2014/15 \$1,404.19

A discussion took place and **Resolution 2016-02-11:** was made by Councillor Marlow to accept the finances as presented, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

General/New Business:

Town Clerk/Manager informed Council that she had some outstanding accounts that needed some decisions of Council;

The first request was from a senior asking to remove \$181.84 in interest that has been charged to the account. A discussion took place and **Resolution 2016-02-12:** was made by Councillor Kane that under the Municipalities Act *Section 111* that \$181.84 be removed from the account, it was seconded by Councillor Marlow. All in agreement, resolution carried.

The second request was from a person that inherited property but was a minor and the estate neglected to pay the taxes on the property since 2009. The Town Clerk/Manager suggested removing the previous taxes of \$2,810.00 and charge \$30.00 per year from 2009 to 2015 which would cover the cost of assessment fees and postage for that period and start charging regular taxes starting this current year. A discussion took place and **Resolution 2016-02-13:** was made by Councillor Marlow that under the Municipalities Act *Section 111* to remove the \$2,810.00 in taxes and charge \$450.00 to cover assessment fees and postage for the period of 2009 to 2015, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

The third was a person who has property vacated and has not paid any taxes since 2010. The Town Clerk/Manager went on to say that she has done due diligence by writing letters sending reminders and putting the client in Credit Recovery but still has not received any response. A lengthy discussion took place and **Resolution 2016-02-14:** was made by Councillor Marlow that under the Municipalities Act *Section 111* have the Town Clerk/Manager prepare the necessary documents to proceed to sell the real property for taxes owing plus interest, it was seconded by Councillor Kane. All in agreement, resolution carried.

Town Clerk/Manager informed Council that she has three other pieces of property that were in arrears for more than six years but requested some time to see if she could find surveys of adjacent properties to confirm that these people actually owned the property. Council agreed to defer this until the next meeting of Council.

Helene Gareau asked Council if they knew that Bell Aliant was bringing high speed internet to Trouty and up to the Bonaventures and Trinity would not be getting it.

Mayor Miller informed Ms. Gareau that he was aware that Bell Aliant had an agreement with the Provincial and Federal government to do this work. He explained that they have a similar agreement as we had when we had Eastlink install high speed internet to Trinity.

A discussion took place and Council felt that if they were going to give Trouty and Bonaventures this service then they should give Trinity/Goose Cove/Dunfield the same service so at least customers would have a second choice. Mayor Miller agreed to contact Bell Aliant to see if they had any plans to bring their service to Trinity.

Mayor Miller asked if we were interested in doing Targa this year and if not we should contact them to let them know. A discussion took place and all agreed that they were not interested in having Targa come to Trinity due to lack of volunteers.

Councillor Marlow informed Council that she has been in contact with the Running Room to gather information on our 1st 10 k run. She explained that we have a date set for September 25th and the run would start at the Fort and end at the Forge in Trinity. As well she asked for suggestions as to what organization the funds from the run should be donated to. The Town Clerk/Manager suggested donating it to the Children's Wish Foundation - Patrick Goldsworthy Memorial Fund and Council agreed.

Councillor Marlow and the Town Clerk/Manager to work on a community grant to help offset the cost of running the event.

Resolution 2016-02-15: was made by Deputy Mayor Goldsworthy to adjourn the meeting at 8:35 p.m., it was seconded by Councillor Marlow. All in agreement, resolution carried.

The next regular meeting of Council will be March 7th, 2016, at 7:00 p.m., at the Bonaventure English Harbour Development Association.

Mayor

Town Clerk/Manager