

A regular meeting of Council was held on Monday, December 5 at 4:00 p.m., at the Bonaventure English Harbour Development Association building.

Members Present: Mayor Jim Miller
Deputy Mayor Scott Goldsworthy
Councillor Dawne Marlow
Town Clerk / Manager Linda Sweet
Water & Sewer Operator Glen Vokey

Regrets: Councillor Ian White
Councillor Joan Kane

Visitors: Helene Gareau

Resolution 2016-12-101: was made by Deputy Mayor Goldsworthy to adopt the minutes of October 3rd, it was seconded by Councillor Marlow. All in agreement, resolution carried.

Business Arising from Minutes:

Mayor Miller informed Council that the proposed budget for 2017 was reviewed and it was agreed to increase the minimum property tax from \$225.00 to \$250.00 and charge the not-for-profit organizations a service fee of \$125.00 to assist with waste collection and all other taxes would remain the same as 2016. A discussion took place and **Resolution 2016-12-102:** was made by Councillor Marlow to approve 2017 budget of \$375,490.54 it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

Town Clerk/Manager informed Council that the Town of Port Rexton came back with a reasonable offer for the use of the dump starting January 1st at \$250.00 per month. She also explained that the dump has been cleared and don't expect that it would need another clearing until June and then the fee would be split three ways. A discussion took place and **Resolution 2016-12-103:** was made by Deputy Mayor Goldsworthy to accept the offer at \$250.00 per month for the use of Port Rexton dump, it was seconded by Councillor Marlow. All in agreement, resolution carried. Town Clerk/Manager to write the Lethbridge & Area Local Service District informing them of our decision.

Deputy Mayor Goldsworthy informed Council that 1 High Street approached him earlier today to find out if his request to open the public path would be on today's agenda. He explained to 1 High Street that it was addressed at last month's meeting. Town Clerk/Manager informed Council that the letter was scanned and sent to his email address on November 9th. She went on to say the reason she didn't put it in the mail was the address that she has on file for the client is for the US and since the request came in via email she assumed it was okay to respond via email, but will put the letter in the mail tomorrow.

Deputy Mayor Goldsworthy said 1 High Street has intentions to put a wharf on his property at 5 High Street but would need access via the public path/road and wondered if Council would consider putting some type of markers to indicate exactly where the path is so he could clear it in order to get material to the site. Council said they would look at it in the spring/summer.

Water & Sewer Operator:

Water and Sewer Operator informed Council that we are still on a Boil Water Advisory until Service NL can come down to test the water and they indicated that it would be December 13 or 14.

Water and Sewer Operator informed Council that the sewer system has been switched over and we have a pump down in the main lift station that will need to be fixed in the spring before we open the sewer system to Fort Point.

Heritage Committee:

Deputy Mayor Goldsworthy informed Council that 37 High Street submitted a copy of his survey Thursday afternoon but the Heritage Committee did not get the opportunity to meet but would do so before the next meeting.

Fire Department:

Deputy Mayor Goldsworthy asked if we could cancel our contract with Western Petroleum and switch to Ultramar. A discussion took place and Mayor Miller asked the Town Clerk/Manager to find out if Ultramar carried the same insurance coverage for servicing the furnace before canceling. He went on to say that if we can't get the same coverage on the furnace then we would stay with Western Petroleum.

Incoming Correspondence

- a) Wooden Boat Museum Re: Notice of Annual General Meeting. Nov. 9/16 - File
- b) Dept. of Environment and Climate Change Re: Discharge restriction on public wastewater collection and treatment systems. Nov. 9/16 - File
- c) Dept. of Environment and Climate Change Re: Proposed undertaking for Crown Zone 2 five year operating plan 2017-2021. Nov 16/16 – File
- d) Fort Point Lions Club Re: Donation for the Annual Christmas Parade. Nov 18/16 – A discussion took place and it was agreed to give the same donation as we did in 2016.

Outgoing Correspondence

- Letter to 37 High Street - File
- Letter to Fewer's Ambulance Service - File
- Letter to Revenue Canada informing them to add the Town Clerk/Manager to the incorporation certificate. – Town Clerk/Manager informed Council that we received our HST rebate in the mail today.
- Letter to the Town of Port Rexton - File
- Letter to 1 High Street. – Send letter in the mail.

Invoices for Operating Account from November 7th, to December 1st, 2016, \$31,946.46.

A discussion took place and **Resolution 2016-12-104:** was made by Deputy Mayor Goldsworthy to pay the invoices in the operating account, it was seconded by Councillor Marlow. All in agreement, resolution carried.

Income for Operating Account November 7th, to December 1st, 2016, \$7,806.22.

Finances

Operating Account	\$99,566.49
Recreation Funding	\$5,394.31

A discussion took place and **Resolution 2016-12-105:** was made by Councilor Marlow to accept the finances as presented, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

New Business

Town Clerk/Manager informed Council that our current contractor for salt and sand is not core certified which means we can't get salt and sand from the Department of Works, Services and Transpiration. She explained that she contacted Bayview Equipment and Chris said he was working on getting core certified and asked Council how they wanted to handle the situation. A discussion took place and all agreed that it was a necessity to have a core certified operator as soon as possible and the Town Clerk/Manager to contact Bayview Equipment and give them until the end of this week to have their paper filed for core certification and if they are not willing to do this then the contract would be cancelled and to contact Ervin Locke and Sons to see if they would be willing to do the salt and sand for Trinity.

Town Clerk/Manager asked if we would be do "Light Up Christmas" this year and Council agreed to do the same as previous years and for the Town Clerk/Manager to make the arrangements.

Resolution 2016-12-106: was made by Councillor Marlow to adjourn the meeting at 4:30 p.m., it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

The next regular meeting of Council will be at 4:00 p.m., Monday, February 6th, at the Bonaventure English Harbour Development Association.

Mayor

Town Clerk/Manager