

A regular meeting of Council was held on Monday, November 04, at 7:00 p.m., at the Bonaventure English Harbour Development Association building.

Members Present: Mayor Jim Miller
Deputy Mayor Scott Goldsworthy
Councillor Joan Kane
Councillor Ian White
Councillor Dawne Marlow
Town Clerk/Manager Linda Sweet
Water & Sewer Operator Glen Vokey

Delegate: Gerald Hiscock

Visitors: Bruce Grant, Chris Hiscock, Helene Gereau

Meeting called to order at 7:00p.m.

Resolution 2013-11-94: was made by Deputy Mayor Goldsworthy to adopt the minutes of October 7, it was seconded by Councillor Marlow. All in agreement, resolution carried.

Business Arising from the Minutes:

Mayor Miller gave an update on 47 Fort Point Road and explained that Council met earlier in the month and on the advice of our lawyer and auctioneer it was decided to delay selling 47 Fort Point Road until the summer of 2014. A discussion took place and **Resolution 2013-11-95:** was made by Councillor White to delay selling 47 Fort Point Road until the summer of 2014, it was seconded by Councillor Kane. All in agreement, resolution carried.

Mayor Miller informed Council that we have received two tenders to install a flushing hydrant at 5 Bugden's Lane. Mayor Miller opened the tenders and the one from Bayview Equipment Rentals Ltd., was \$3,899.00 plus HST and the other was from Sweetland's Aggregate Ltd., was \$4,250.00 plus HST. A discussion took place and **Resolution 2013-11-96:** was made by Councillor Kane to accept the lowest tender from Bayview Equipment Rentals Ltd., it was seconded by Councillor White. All in agreement, resolution carried.

A discussion took place regarding the time of year to install the flushing hydrant with cutting the pavement and not getting it replaced until next summer that the project wait until spring 2014. Mayor Miller asked the contractor Chris Hiscock with Bayview Equipment Rentals Ltd., if this would be a problem. Mr. Hiscock agreed to do the work in the spring of 2014 for the tendered price.

Committee Reports:

Water & Sewer Operator

Glen Vokey explained that we were placed on a boil water advisory due to some work to install new valves and should be removed as soon as Government Services took two good samples.

Fire Department

Mayor Miller informed Council that members of the Fire Department did two day training with member of the Trinity Bay North Fire Department and will receive certification for the training.

Mayor Miller explained that we have received a financial assistant grant to purchase three new bunker suits and two pairs of boots. He went on to explain that the department is close to getting all new suits to replace the dated ones.

Heritage Committee

Deputy Mayor Goldsworthy informed Council that 19 Church Road has made a request to remove the existing shed and rebuild a new one on the same footprint (8 x 8) changing the roof to match the roof of the house. Town Clerk/Manager informed Council that the contractor who will be doing the work called earlier today and requested the shed be enlarged to 10 x 10. A discussion took place and all agreed that a new application had to be submitted. Deferred to the next meeting pending submission of a new application.

Incoming Correspondence

- a) Municipal Assessment Agency Re: Returned Assessment Notices. Oct. 08/13 - File
- b) Ronald McDonald House Re: Donation. Oct 14/13 – A discussion took place and **Resolution 2013-11-97**: was made by Councillor White to donate \$25.00, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.
- c) Dept. of Municipal Affairs Re: Launch of Municipal Support Information System. Oct 14/13 – Town Clerk/Manager has the account form submitted.
- d) Dept. of Municipal Affairs Re: 2014 Municipal Budget Submission Forms. Oct 15/13 – Town Clerk/Manager to prepare.
- e) Dept. of Municipal Affairs Re: Municipal Directory File Update. Oct 22/13 - Updated
- f) Federation of Canadian Municipalities Re: Overview 2013-2014. Oct. 22/13 - File
- g) Municipal Assessment Agency Re: 2014 Assessment Service Fee. Oct 22/13 – File with the budget.
- h) Dept. of Municipal Affairs Re: Fire Protection Financial Assistance Grant. Oct 24/13 – Fire Chief to get the suit sizes to the Town Clerk/Manager so she can order the suits.
- i) Dept. of Municipal Affairs Re: Change Order Approval for Lift Station Overflow. Oct 28/13 – Sweetland's Aggregate Ltd., has this work already completed.
- j) Dept. of Municipal Affairs Re: 2014 Municipal Operating Grant Allocation. Nov. 4/13. A discussion took place and Town Clerk/Manager expressed her concerns that our MOG has

stayed the same as previous years and the department still did not consider the amount of infrastructure the town has but has based us on 2011 census report. Mayor Miller agreed that we need to lobby to get our MOG increased based on these reasons.

Outgoing Correspondence

- Letter to 15 Hewitt's Lane requesting the owner to install a pipe at the end of the driveway.
- Letter to Doug Ballett thanking him for his term served as Councillor.
- Letter to 15 Clinch's Lane with approval in principle to build a linnay.

Invoices for Operating Account from October 7, to November 4, 2013, \$19,930.14.

Resolution 2013-11-98: was made by Deputy Mayor Goldsworthy to pay the outstanding invoices in the operating account, it was seconded by Councillor Marlow. All in agreement, resolution carried.

Finances:

Operation Account as of October 31, 2013 **\$95,956.06**

Community Recreation as of October 31, 2013 **\$4,467.91**

Wine Quest **\$ 820.00**

Lethbridge Waster Disposal **\$(735.01)**

Resolution 2013-11-99: was made by Councillor Kane to accept the finances as presented, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

New Business

Mayor Miller informed Council that it is time for us to start preparing for our 2014 budget and made a few suggestions of things that are priority for 2014. The first priority is to do the necessary work on the town office in order to reopen and went on to explain that we have a capital grant approved to do the necessary work and hopes to get started this later this fall or early spring. The other thing that has been coming up for quite some time is a slipway but Mayor Miller explained that he has tried to get government funding for this work but has had no luck as they will not approve any funding for slipways. He went on to say we could put the word out and maybe get some help from individuals that would help with the cost of the slipway if the town were willing to put in some of the funds.

A discussion took place and it was decided to call a finance committee meeting within the next two weeks to look at 2014 budget. Town Clerk/Manager to send out an email to the committee to set a date prior to the next regular meeting.

Mayor Miller informed Council that we have received a request to have the snow cleared at 36 and 37 Water Street. A discussion took place and Council agreed that this is not a town road but private driveways and decided that the snow would not be cleared by the town.

Mayor Miller informed Council that we have been receiving complaints regarding the mess in front of and around the town's generator shed. A discussion took place and Council agreed to have the Town Clerk/Manager write the adjacent property owner and let him know this is town property and is to be kept cleared and cleaned up at all times.

Mayor Miller informed Council that we have been receiving complaints about the junk car collection that Hurdles Welding has stock piled. A discussion took place and Mayor Miller informed Council that the business owner agreed prior to being given approval to operate the business that he would not create a junk storage lot/lots. Council agreed to have the Town Clerk/Manager write Hurdles Welding and have him clean up the stock pile of cars that have been accumulating in several places.

Mayor Miller informed Council that we have some funding left in our Gas Tax in the amount of \$3,434.00, he went on to explain that our gravel roads needed upgrading and this would be a good opportunity to have these roads upgraded. A discussion took place and **Resolution 2013-11-100:** was made by Councillor Kane to use the Gas Tax money in the amount of \$3,434.00 to upgrade our gravel roads, it was seconded by Councillor White. All in agreement, resolution carried.

Mayor Miller informed Council that we can close out our bank account that we have been saving in the amount of \$10,139.43, to help offset the cost of the town's share of our wastewater and overflow projects. He went on to explain that the money was set aside to recertify the problem and it was time to use the money for that purpose. **Resolution 2013-11-101:** was made by Councillor White to close out the bank account we were saving in the amount of \$10,139.43, to help offset the town's cost share on both projects, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

Gerald Hiscock expressed his concerns regarding the heritage committee as he felt most of the people on the committee were in a conflict of interest and thought he was being treated unfair. A discussion took place and Council requested Mr. Hiscock resubmit his application to build a shed and the committee would review the new application and make a recommendation to Council.

Resolution 2013-11-102: was made by Councillor White to adjourn the meeting at 7:50 p.m., it was seconded by Councillor Kane. All in agreement, resolution carried.

Next regular meeting will be held December 2, 2013, at the Bonaventure English Harbour Development Association building at 7:00 p.m.

Mayor

Town Clerk/Manager