

A regular meeting of Council was held on Monday, March 04, at 7:00 p.m., at the Bonaventure English Harbour Development Association building.

Members Present: Mayor Jim Miller
Deputy Mayor Scott Goldsworthy
Councillor Ian White
Councillor Joan Kane
Town Clerk/Manager Linda Sweet
Water & Sewer Operator Glen Vokey

Regrets: Councillor Doug Ballett
Delegates: Fire Chief Reg Johnson
Visitors: Chris Hiscock

Meeting called to order at 7:00p.m.

Resolution 2013-03-09: was made by Deputy Mayor Goldsworthy to adopt the minutes of February 04, 2013, it was seconded by Councillor White. All in agreement, resolution carried.

Business Arising from the Minutes:

Town Clerk/Manager informed Council that she contacted the Municipal Assessment Agency regarding the land at 16 Railway Road just to clarify where it was and how they determined the value of the land. The land size was estimated at 200,000 sq. ft. and that was all they had on file for the property. A discussion took place and Council agreed to have the Town Clerk/Manager do more research with other municipalities on selling vacant land before we proceed any further. As well, the Town Clerk/Manager was asked to forward a list of all vacant land to Council before the next meeting.

Mayor Miller informed Council that the Records Retention Policy was circulated via email and asked if anyone had anything to add or delete. **Resolution 2013-03-10:** was made by Councillor Kane to accept the Records Retention Policy as presented, it was seconded by Councillor White. All in agreement, resolution carried. Mayor Miller signed and dated the document.

Mayor Miller asked Chris Hiscock with Bayview Equipment if he had a price quote to fix the ice build up on Water Street. Mr. Hiscock explained that he did not because it was very difficult to fix the problem with the driveway and rock wall close to the road. He explained that he would have to remove the rock wall in order to do the necessary ditching in order to put in a culvert. A discussion took place and Council agreed to that they would not be digging up a driveway and removing the rock wall and would put on more salt and sand to take care of the problem.

Mayor Miller informed Council that he is working with Provincial Historic Sites on the possibility of installing a slipway near the Court House and was waiting details from them before bringing back to Council.

Committee Reports:

Fire Chief Johnson informed Council that we have two more members join the department Zachary Barnes and Nathan Locke.

Fire Chief Johnson asked Mayor Miller if he had a response from the request to purchase the new bunker suits. Mayor Miller informed that he has a call put in with our MHA Ross Wiseman but has not received a response.

Fire Chief Johnson informed Council that the Fire Department and the Firettes were going to purchase one suit each and asked if Council would agree to purchase one. A discussion took place and **Resolution 2013-03-11:** was made by Councillor White to purchase one bunker suit at a cost of approximately \$1500.00, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

Mayor Miller informed Council that we received a price quote from Bartlett's Electrical to supply and install a device which hooks into the meter socket so a generator cord carrying measuring 30 ft., 120/240 volts can plug into it at the Fire Department and the total cost was \$1490.75. A discussion took place and Councillor White asked the Fire Chief if the department and the Firettes would consider doing a 1/3. Fire Chief said he would bring it back to the department and the Firettes and let Council know.

Mayor Miller informed the Fire Chief that Bishop White School will be receiving a National Award on March 6th, at 7:00 p.m. at the school. He went on to say that the Port Rexton and Area Volunteer Fire Department would be attending in uniform and asked if he would get the Trinity & Area Volunteer Fire Department to attend in uniform as well. Fire Chief Johnson said he would contact the members.

Fire Chief Johnson informed Council that the department would be holding the annual election of officers on Thursday night and thanked the members of Council for all the support the Town had given the department during the past year. Mayor Miller thanked Fire Chief Johnson as well for his year as being Fire Chief.

Incoming Correspondence

a) Dept. of Municipal Affairs Re: 2012 Municipal Capital Works Program, Project No. 11002 Waste Water Monitoring Study overrun. Feb 07/13 – Mayor Miller informed Council that our 2012 Municipal Capital Works Program, project number 11002 for the Waste Water Monitoring Study went over budget and the Department of Municipal Affairs has agreed to cost share the \$3,120.00 under the 90/10 Provincial/Municipal ratio. A discussion took place and **Resolution 2013-03-12:** was made by Councillor Kane to accept the authorized funding for the overrun on Project No. 11002 in the amount of \$3,120.00, with the town's share being \$298.00, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

b) Dept. of Municipal Affairs Re: 2013 Municipal Budget approved. Feb 07/13 - File

c) RCMP Re: Annual Policing Plan. Feb 11/13 – File

Fire Chief Johnson left the meeting at 7:20 p.m.

- d) Dept. of Environment & Conservation Re: Burial of Wastes Originating from the Construction or Demolition of Residential or Related Structures. Feb 12/13 - File
- e) NL Advanced Education and Skills Re: 6 week Job Connections program related to Tourism. Feb 14/13 - File
- f) Ability Employment Corporation Re: Seeking a donation to help support the Annual Supported Employment NL Convention at the Terra Nova Park Lodge in Port Blandford on April 24th and 25th. Feb 18/13 – A discussion took place and **Resolution 2013-03-13:** was made by Deputy Mayor Goldsworthy to donate \$75.00, it was seconded by Councillor White. All in agreement, resolution carried.
- g) Service NL Re: Boil Water Advisory. Feb 19/13 - File
- h) Dept. of Municipal Affairs Re: Training and Professional Development Opportunities - 2013. Feb 19/13 - File
- i) Cst. Thomas Dunderdale Re: Community issues or concerns that need to be addressed. Feb 20/13 - File
- j) Dept. of Municipal Affairs Re: 2012 PSAB Financial Statement Template. Feb 20/13 - File
- k) Dept. of Municipal Affairs Re: Approval for a \$400.00 subsidy for the 2013 Clean and Safe Drinking Water Workshop. Feb 27/13 - File
- l) Dept. of Environment Re: Agenda for the Clean and Safe Drinking Water Workshop. Feb 27/13 - File
- m) Dept. of Municipal Affairs Re: Year End Claims for Municipal Infrastructure Programs. Feb 27/13 - File
- n) Atlantic Canada Water & Wastewater Association Re: Workshop in St. John's on May 15, 2013. Feb 27/13 - File

Outgoing Correspondence

- Letter to the Department of Municipal Affairs requesting subsidy for Clean and Safe Drinking Water Workshop.
- 2013 Canada Summer Jobs application
- Application for Funding for Health and Wellness Grant Programs 2012/2013

Invoices for Operating Account from February 1 to 28, 2013, \$21,416.82, needing approval. **Resolution 2013-03-14:** was made by Deputy Mayor Goldsworthy to hold the invoice for CBCL until we received funding from the Province and to hold the MMSB invoice until further notice and pay the remaining invoices in the operating account, it was seconded by Councillor White. All in agreement, resolution carried.

Finances:

Operation Account as of February 28, 2013	\$116,355.47
Gas Tax Funding for 2012	\$4,805.54
Community Recreation	\$1,899.85
Yoga Instructor	100.00
Zumba DVD	68.80
Rent	50.00
Community Recreation	\$1,681.05
Age Friendly Balance as of November 30, 2012	\$234.30
Wine Quest	\$820.00

Resolution 2013-03-15: was made by Deputy Mayor Goldsworthy to accept the finances as presented, it was seconded by Councillor White. All in agreement, resolution carried.

General/New Business:

Town Clerk/Manager requested to have Percy and Drodge prepare the 2012 audit. **Resolution 2013-03-16:** was made by Councillor Kane to have Percy and Drodge prepare the 2012 audit, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

Mayor Miller informed Council that the GEO Park meeting will be March 12th, at 7:00 p.m. at the Lester Garland building.

Town Clerk/Manager informed Council that a business tax payer has brought to her attention that the tenant's portion of the building they are renting from has increased by double. They explained that nothing has changed to the space they are renting from and requested a reduction in the business tax mill rate. Town Clerk/Manager informed Council that this is a very high increase. A discussion took place and while Council felt most all taxes have increased this was exceedingly high and **Resolution 2013-03-17:** was made by Councillor Kane to reduce the Business mill rate from 200 mills to 175 mills, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

Councillor White brought up the parking issue on West Street and asked Council if they would consider having someone from the Department of Works, Services and Transportation look at putting up some no parking signs on one side of the street for the summer. A discussion took place and Council agreed to have the Town Clerk/Manager set up a meeting with Luke Edwards or Paul Goodman regarding this matter and others that have been identified by the Town and have not been addressed.

Resolution 2013-03-18: was made by Councillor Kane to adjourn the meeting at 8:00 p.m., it was seconded by Councillor White. All in agreement, resolution carried.

Next regular meeting will be held April 1, 2013 at the Bonaventure English Harbour Development Association building at 7:00 p.m.

Mayor

Town Clerk/Manager