

A regular meeting of Council was held on Monday, February 04, at 7:00 p.m., at the Bonaventure English Harbour Development Association building.

Members Present: Mayor Jim Miller
Deputy Mayor Scott Goldsworthy
Councillor Ian White
Councillor Doug Ballett
Town Clerk/Manager Linda Sweet
Assistant Town Clerk Lisa Mouland
Water & Sewer Operator Glen Vokey

Regrets: Councillor Joan Kane
Delegates: Fire Chief Reg Johnson
Visitors: Chris Hiscock, Karen Miller

Meeting called to order at 7:00p.m.

Resolution 2013-02-01: was made by Deputy Mayor Goldsworthy to adopt the minutes of December 3, 2012, it was seconded by Councillor White. All in agreement, resolution carried.

Business Arising from the Minutes:

Mayor Miller informed Council that the request for financial assistance to upgrade the old road known as the Bonavista Peninsula Highway was denied. It was agreed that the town will look at other means of possibly funding to upgrade a portion of the highway.

Mayor Miller informed Council that there are several pieces of unclaimed land in the Trinity area. A discussion took place and it was decided that we would look into selling one piece of property. It was determined to start the process with 16 Railway Road. **Resolution 2013-02-02:** was made by Councillor White to begin the process to sell 16 Railway Road, it was seconded by Councillor Ballett. All in agreement, resolution carried. Town Clerk/Manager to begin the process.

Committee Reports:

Mayor Miller informed Council that he will try to schedule a meeting with NL Power to discuss the possibility of rotating power during a power outage in order that the lift stations can be pumped down.

Mayor Miller informed Council that a mutual aid agreement has been signed between Trinity & Area Volunteer Fire Department and Port Rexton & Area Volunteer Fire Department.

Fire Chief Johnson informed Council both departments will be doing joint training.

Fire Chief Johnson asked Town Clerk/Manager to obtain a price quote for the power hook up for the generator for the Fire Hall.

Incoming Correspondence

- a) Dept. of Advanced Education and Skills Re: NL Wage Subsidy Number. Dec. 11, 2012 – Mayor Miller informed Council that our application was denied however we have hired Lisa Mouland as part time Clerk and welcomed her aboard. She will be working during times when the Town Clerk/Manager is out of the office for holidays, meetings etc.
- b) Dept. of Municipal Affairs Re: Audited 2012 Annual Expenditure report for Gas Tax. Dec. 13, 2012 - File
- c) Hospitality NL Re: 2013 Conference and Trade Show at The Delta, St. John's from Feb. 20 to 22, 2013. Dec. 17, 2012 - File
- d) Canadian Heritage Re: Received our application for Canada Day Funding. Jan. 02, 2013 - File
- e) Dept. of Environment Re: Operator of the year award 2013. Jan. 08, 2013 - File
- f) Professional Municipal Administrators Re: 41st Annual Convention and Trade Show in St. John's from April 17 to 19, 2013. Jan. 08, 2013 – Town Clerk/Manager registered.
- g) Heritage Day Foundation Re: Heritage Day Proclamation 2013. Jan. 08, 2013 – Mayor Miller signed the proclamation.
- h) Baine Johnson Ins. Re: Municipal Insurance Policy. Jan. 14, 2013 - File
- i) Wooden Boat Museum Re: Thanking us for our support over the past year with brochures included. Jan. 14, 2013 – File
- j) ACOA Re: Acceptance Letter of Offer for Trail Project. Jan. 17, 2013 – Approved and start date for the project will be April 2013 weather depending.
- k) Service Canada Re: Canada Summer Jobs 2013 Bulletin. Jan. 17, 2013 – A discussion to submit an application was discussed and **Resolution 2013-02-03:** was made by Deputy Mayor Goldsworthy to apply for one student for the Library, it was seconded by Councillor White. All in agreement, resolution carried.
- l) Dept. of Environment Re: 2013 Clean and Safe Drinking Water Workshop from March 25 to March 28, 2013. Jan. 21, 2013 – Water & Sewer Operator is registered.
- m) Fire and Emergency Services Re: Request for funding for bunker suits denied. Jan. 28, 2013 – Mayor Miller informed Council that he is going to contact Minister Wiseman regarding this matter.
- n) Diamond Jubilee Re: Mayor Jim has been selected to receive a Queen Elizabeth 11 Diamond Jubilee Medal from the Federation of Canadian Municipalities. Jan. 30, 2013 – Deputy Mayor Goldsworthy read the letter and Council congratulated Mayor Miller on receiving the Queen Elizabeth 11 Diamond Jubilee Medal.
- o) Dept. of Environment Re: workshop registration confirmation for Glen Vokey to attend the Clean and Safe Drinking Water Workshop in Gander. Jan. 31, 2013
- p) Dept. of Environment Re: Licence for occupancy of crown land for Gun Hill hiking trail. Jan. 31, 2013 -File
- q) Dept. of Municipal Affairs Re: Training and Professional Development Opportunities 2013. Jan. 31, 2013 – File
- r) PMA President, Derrick Bragg Re: Sending the Town Clerk/Manager to the PMA annual convention. Jan 31, 2013 – Town Clerk/Manager is registered.
- s) Gary Goobie, Mayor, Town of Holyrood Re: Donation in support of the Atlantic Burn Camp. **Resolution 2013-02-04:** was made by Councillor Ballett to donate \$25.00 to the

Atlantic Burn Camp, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

Invoices for the Operating Account from December 1, 2013 to February 1, 2013, \$\$63,403.26 needing approval. **Resolution 2013-02-05:** was made by Deputy Mayor Goldsworthy to pay outstanding invoices in operating account, it was seconded by Councillor Ballett. All in agreement, resolution carried.

Fire Chief Johnson left the meeting at 7:25 p.m.

Finances:

Operation Account as of February 1, 2013	\$97,201.05
Gas Tax Funding for 2012	\$4,805.54
Community Recreation	\$1,899.85
Age Friendly Balance as of November 30, 2012	\$234.30
Wine Quest	\$820.00

Resolution 2013-02-06: was made by Deputy Mayor Goldsworthy to accept the finances as presented, it was seconded by Councillor White. All in agreement, resolution carried.

General New Business:

Mayor Miller put forth a discussion regarding putting a slipway in the water front dock area. Council agreed that this is something the community would use and it is needed. Mayor Miller said he would contact the Provincial Historic Sites as to what will be acceptable for a slipway and then we can explore the cost.

Town Clerk/Manager asked Council if we can contact our lawyer to draft a general letter for the employers to supply the town with a list of employees. This list would enable the town to retrieve poll tax. **Resolution 2012-02-07:** was made by Councilor White to contact the lawyer for this letter, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

A request was brought forward to allow Town Clerk/Manager to develop a Records Retention Policy and circulate to Council before the next meeting for approval at March 04, 2013 meeting.

Deputy Mayor Goldsworthy informed Council that George Hayter has brought to his attention of the ice build up on Water Street in front of his property. A discussion took place and Bayview Equipment was asked for a price quote to fix the culvert.

The next regular meeting of Council will be March 4, 2013 at 7:00 p.m., at the Bonaventure English Harbour Development Association building.

Resolution 2013-02-08: was made by Councillor Ballett to adjourn the meeting at 7:45 p.m., it was seconded by Councillor White. All in agreement, resolution carried,

Mayor

Town Clerk/Manager