

A regular meeting of Council was held on Monday, March 5, 2012, at 7:00 p.m., at the Bonaventure English Harbour Development Association building.

Member Present: Mayor Jim Miller  
Deputy Mayor Scott Goldsworthy  
Councillor Doug Ballett  
Councillor Joan Kane  
Councillor Ian White  
Town Clerk/Manager Linda Sweet  
Water & Sewer Operator Glen Vokey

Delegates: Fire Chief Reg Johnson, George Hayter

Meeting called to order at 7:00 p.m.

**Resolution 2012-03-13:** was made by Deputy Mayor Goldsworthy to adopt the minutes of February 6, 2012, it was seconded by Councillor Ballett. All in agreement, resolution carried.

#### **Business Arising from Minutes:**

Mayor Miller informed Council that himself and the Town Clerk/Manager checked the safe deposit box at the bank and we have a legal survey of the property for the former town office. A discussion took place and Council agreed to put the building and land up on tenders with the conditions outlined in December 6, 2011, resolution.

Mayor Miller asked if Council had considered setting up a public works committee. A discussion took place and all agreed that if any of the residents had concerns regarding water and sewer or road conditions and the town office was closed they would contact one of the members of Council therefore it was decided there was no need to set up a public works committee.

#### **Committee Reports:**

Water & Sewer Operator informed Council that we had a malfunction in the lift station behind the Theatre over the weekend which caused water to back up in the building. He explained that float #1 went down which caused the pumps to continue running but the system is designed for the pumps to run for a short period of time then they will cut out so as not to burn them up. Once the pumps cut out and the lift station was filled to capacity no water in the Theatre could get into the lift station and the water flowing in the building in the washroom urinals backed up into the building. Glen recommended some suggestions to Council for consideration 1) to have the emergency light that is located in the lift station building behind the Theatre placed in front of the Theatre building so it is more visible 2) ask for approval from the Department of Environment and Conservation to put an overflow on the lift station for emergency purposes only and 3) find out if the drain that is in the Theatre's washrooms can be directed outside so that if this situation occurs again it would divert the water outside.

Mayor Miller read an email from Donna Butt regarding the water damage to the building and a discussion took place. Council agreed for the Town Clerk/Manager to contact Bartlett's Electrical and find out if the emergency light can be moved and the cost and find out if the drain in the Theatre can be diverted to run outside of the building and write the Department of Environment and Conservation and request an overflow on the lift station.

Council also agreed for Mayor Miller and the Town Clerk/Manager to meet with Ms. Butt to discuss damages and any cost associated and bring back to the full Council.

Fire Chief Johnson informed Council that the department held its annual election of officers and the department are recommending that he remain as fire chief for this year. **Resolution 2012-03-14:** was made by Councillor Ballett to appoint Reg Johnson as fire chief, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

Fire Chief Johnson informed Council that the department will do a new listing to mail to the communities with the new changes.

He also explained that training is going very well with the department having 110 man hours in since January 2012.

Mayor Miller asked if they have considered a time and date to schedule a meeting with Council regarding the departments 35<sup>th</sup> Anniversary plans. It was decided that Mayor Miller would make arrangements for the meeting and let Council and the department know.

Fire Chief Johnson thanked Council for their time and left the meeting at 7:20 p.m.

Deputy Mayor Goldsworthy informed Council that the heritage committee met on March 2<sup>nd</sup>, to discuss three requests for the heritage area.

Deputy Mayor Goldsworthy informed Council that the heritage committee reviewed the windows at the request to build on 18 Clinch's Lane and felt they met with other homes in the heritage area therefore the committee were recommending the application be approved. **Resolution 2012-03-15:** was made by Deputy Mayor Goldsworthy to approve the plans as presented in principle giving the public 30 days notice for any written objections/concerns prior to final approval, it was seconded by Councillor Ballett. All in agreement, resolution carried.

Deputy Mayor Goldsworthy informed Council that 5 West Street has requested to remove the chimney, remove the current porch which is 6' x 12' and replace with a new porch 6' x 15' and add a new window all in keeping with the heritage guidelines. **Resolution 2012-03-16:** was made by Deputy Mayor Goldsworthy to approve the plans as presented in principle and give the public 30 days notice for any written objections/concerns prior to

final approval, it was seconded by Councillor Ballett. All in agreement, resolution carried.

Deputy Mayor Goldsworthy informed Council that 1 Bugden's Lane is requesting to replace the roof on the existing shed to a 12-on-12 and install new doors and clapboard. **Resolution 2012-03-17:** was made by Councillor Ballett to approve the application as presented in principle and give the public 30 days notice for any written objections/concerns prior to final approval, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

### **Incoming Correspondence**

- a) Fire and Emergency Services Re: Training School. Feb 15/12 - File
- b) Discovery Regional Development Board and MNL Re: 5<sup>th</sup> Annual Discovery Municipal Symposium and MNL Easter Regional Meeting on March 28 and 29 in Port Blandford. Feb 28/12 - Council to contact Town Clerk/Manager if interested in attending.
- c) Easter Seals of NL Re: Thanking us for our donation. Mar 1/12 - File
- d) PMA Re: Reminder to register Town Administrator for the 40<sup>th</sup> Annual PMA Convention in Corner Brook on April 18-20. Mar 1/12 - Town Clerk/Manager to register
- e) College of the North Atlantic Re: Expression of interest form for work term placement. Mar 1/12 - Town Clerk/Manager to contact the CONA for potential work term placement.
- f) Fort Point Lions Club Re: Invitation for Mayor Miller to attend the Charter Night on March 10<sup>th</sup>. Mar 1/12 - Councillor Ballett will bring greetings on behalf of the Town.

### **Outgoing Correspondence**

- Letter to 15 Clinch's Lane with approval in principle of application. - File
- Letter to 6 Dock Lane with approval in principle of application. - File
- Letter to 5 Bugden's Lane requesting more information on application. - File
- Letter to Bonavista Peninsula Regional Waste Management informing them that Mayor Miller will represent Trinity/Goose Cove on the Discovery Regional Services Waste Management Committee. - File
- Age Friendly NL Grants Program midterm report sent. - File

### **Invoices for Operating Account from February 6 to March 2, 2012, \$32,225.36**

**Resolution 2012-03-18:** was made by Councillor Kane to pay the outstanding invoices in the operating account, it was seconded by Councillor White. All in agreement, resolution carried.

### **Income for Operating Account February 6 to March 1, 2012, \$48,308.33**

**Finances:**  
Operation Account as of March 1, 2012, **\$77,088.55**  
Trinity Festival Account for recreation March 1, 2012 **\$2,395.37**  
Age Friendly Grant March 1, 2012 **\$6,703.73**  
Wine Quest **\$820.00**

**Resolution 2012-03-19:** was made by Councillor White to accept the finances as presented, it was seconded by Councillor Kane. All in agreement, resolution carried.

## **General/New Business:**

Mayor Miller informed Council that the remaining work from Igor should go to tenders within the next few weeks and the work consists of repairs to Fort Point road, paving a section of the Loop road, some repairs to Hannah Hiscock's Hill and the cemetery road. He went on to say that if all goes according to plan the work should be completed by mid May or early June. He also explained that before we can do any work to the trail behind the Lions Club to the Loop we will have to apply for a Licence to Occupy (LTO) from Crown Lands first. Once we receive the LTO we can tender that work to have a new trail from the Lions Club in Goose Cove to the Loop. **Resolution 2012-03-20:** was made by Councillor Kane to apply for a licence to occupy land from Crown Lands to put a new walking trail behind the Lions Club in Goose Cove to the Loop, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

Mayor Miller informed Council that we have received a request from clients to open a business in Trinity from 7 Dock Lane. The business "Aunt Sarah's Chocolates" will sell chocolate and chocolate related gifts. A discussion took place and Councillor Ballett had concerns about parking and all agreed that the parking lot in the centre of Trinity has sufficient parking for that area however we would check with the Department of Transportation and Works regarding the erection of a no parking sign at the turn around area near this property. **Resolution 2012-03-21:** was made by Councillor Kane to approve the business in principle providing they had approval from Service NL (formerly the Dept. of Government Services), it was seconded by Councillor Ballett. All in agreement, resolution carried.

Mayor Miller informed Council that we have received the Trinity Municipal Plan and Development Regulations 2012-2022, with the changes made that was requested at our meeting in December 2012. He went on to explain that the next step for Council was to make a notice of motion to adopt the Plan and Regulations at our next meeting of Council and schedule a Public Hearing to view any written objection or concerns.

He also explained that we would need to hire a commissioner and asked Council for any suggestions. Council made several recommendations and asked the Town Clerk/Manager to contact them and find out if they would be available and the cost and bring back for the next meeting in order for Council to select a commissioner.

**Resolution 2012-03-22:** was made by Councillor Kane to make notice that at the next regular meeting of Council the Trinity Municipal Plan and Development Regulations 2012-2022 would be adopted, it was seconded by Councillor White. All in agreement, resolution carried.

Mayor Miller informed Council that he has contacted Sherry Appleby regarding our Gas Tax funding and the road work we are requesting would be considered under the guidelines. He explained that we would need to issue a tender for quotes to do the necessary work to open the old road at the Loop as an emergency only access road. Council would also need verification that the Town owns the road.

A discussion took place and Council agreed for the Town Clerk/Manager to seek tenders for the work after checking with the Department of Transportation and Works to determine ownership of the road and pending this information to make an application to the Gas Tax Funds. **Resolution 2012-03-23:** was made by Councillor Ballett to apply for Gas Tax funding 2012-2013 to open our emergency access road, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

Time and place of the next regular meeting of Council will be April 2, 2012, at 7:00 p.m., at the Bonaventure English Harbour Development Association building.

**Resolution 2012-03-24:** was made by Deputy Mayor Goldsworthy to adjourn the meeting at 8:15 p.m., it was seconded by Councillor White. All in agreement, resolution carried.

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Mayor

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Town Clerk/Manager