

A regular meeting of Council was held on Monday, March 07, 2011, at 7:00 p.m. at the Lester-Garland House, Trinity.

Members Present: Mayor Jim Miller  
Deputy Mayor Scott Goldsworthy  
Councillor Ian White  
Councillor Joan Kane  
Councillor Doug Ballett  
Town Clerk/Manager Linda Sweet  
Water & Sewer Operator Glen Vokey

Delegates: Fire Chief, Reg Johnson

Visitors: George Hayter

Meeting called to order at 7:00 p.m.

**Resolution 2011-03-15:** was made by Councillor Ballett to adopt the minutes of February 07, 2011, it was seconded by Councillor White. All in agreement, resolution carried.

**Resolution 2011-03-16:** was made by Councillor Kane to adopt the minutes of February 15, 2011, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

### **Business Arising from Minutes**

Mayor Miller reminded Council that we will be having our first public meeting with CBCL on March 10<sup>th</sup>, at 7:00 p.m., in the Lester-Garland. He also informed Council that CBCL would like to meet with Council prior to the public meeting to ensure everything is in order. Council agreed to meet on March 9<sup>th</sup>, at 3:00 p.m. at the Lester-Garland House.

Mayor Miller informed Council that the Town Office would have to move from the space it is currently renting by mid May and asked for suggestions as to where we could rent space for possibly the next two years. Council agreed to ask for tenders from all available space and bring back to the next regular meeting.

Mayor Miller informed Council that he researched the properties at the waterfront and if we replicated the old Salt Store it would be sufficient for the Town Office/Library and space for rental on the second floor. He passed out photo's of the old building and a mock design of the space inside with the building being 34 x 40 for Council to review.

Mayor Miller asked if we would move forward with applying for the land from the Province and having Frank Lapointe do drawings for the outside of the building and seeking price quotes to have an engineering firm to do a cost analysis of the building.

Councillor Ballett inquired about the cost to purchase land from the Province, and if the cost was

going to be too much we should consider putting the building in by the Fire Department as the Town own's that property. As well, Councillor Ballett had concerns regarding the cost to have Mr. Lapointe do exterior drawings and have engineer drawings as well.

A discussion took place and Mayor Miller felt confident that the cost to lease the land from the Province would be minimal, but he would pursue it further. As well, Councillor White had concerns that engineers would not design the outside of the building to meet the heritage area and suggested getting a price quote from Mr. Lapointe to do the outside design work.

Mayor Miller explained that he received a list of engineering firms from Municipal Affairs but the list did not have individual names only companies. He explained that Professional Engineers and Geoscientists of NL (PEGNL) has a list of individual firms and will check to see if he can obtain a copy before getting price quotes to do a cost analysis of the building.

Councillor Ballett also had concerns regarding the cost if an archaeologist had to be on site. Mayor Miller said he would check into it but was confident that if an archaeologist was required the Provincial Archaeologist Office would do this without cost.

Mayor Miller updated Council on the status of the shipyard. He explained that on February 26<sup>th</sup>, the building that was damaged during the fire of January 29<sup>th</sup>, received extensive damage resulting from the high winds. The debris from the building caused damage to several properties and as a result he had to contact Bayview Equipment to have the remainder of the building knocked down. He went on to explain that our lawyer has written SMP Ventures/Bill Maybee and informed him that all debris be removed from the site and all buildings be secured by March 15<sup>th</sup>. Mayor Miller explained that Mr. Maybee contacted him today via telephone and assured him that the debris from the building would be removed from the site within a week and when the snow is gone the debris from the fire remains would be removed and he will have the building that is close to Pat Ryan's removed before this summer.

Councillor Ballett noted that in the minutes of February 7<sup>th</sup>, the use of the flushing stations being used by the Fire Department can be costly if the chlorine tanks are emptied causing problems with the pumps. He went on to say that this cost should be incurred by any person/persons who intentionally set the fire.

A discussion took place and Council agreed to investigate with the Fire Commissioner's Office and our Insurance Company as this would be a delicate situation.

### **Committee Reports**

Water & Sewer Operator explained that he is checking into having a pumping station placed before the Pumphouse in order that the Fire Department can use in case of an emergency or for training purposes and this will not affect the town's chlorinated water. He explained that the cost is approximately \$5000.00.

Mayor Miller said he would check with Municipal Affairs to see if they have any funding

available. Councillor Ballett said that we may be able to seek funding from the Federal government as well. Town Clerk/Manager to contact the Fire Commissioners office to find out where we can seek funding.

Mayor Miller informed Council that the Fire Department held their AGM last Thursday and Reg Johnson was reelected as Fire Chief. **Resolution 2011-03-17:** was made by Councillor Ballett to approve Reg Johnson as Fire Chief, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

Mayor Miller explained that the Fire Department were requesting to seek price quotes on new jackets for the members and wondered if Council would consider paying something towards them. Council agreed to have the Fire Department explore costs and bring back to Council to review before making any decision.

Mayor Miller read a letter received from Fire and Emergency Services regarding the Protection of the Privacy Act in giving out Fire Department names and telephone numbers. He explained that the members must give consent or this list can no longer be given out. Fire Chief Johnson will bring this up at Thursday night's meeting and get back to the Town Clerk/Manager. Fire Chief Johnson left the meeting.

Deputy Mayor Goldsworthy informed Council that we had a request from 45 High Street to add a window and the documentation was included in our packages. He explained that the window would be within the same style as the remainder of the windows. **Resolution 2011-03-18:** was made by Councillor Kane to approve the application from 45 High Street as presented, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

Mayor Miller thanked Linda, Glen and Lori Short (Trinity Historical Society) for arranging for the sliding party on Sunday at Breakheart Hill. It was reported that around twenty people were in attendance.

### **Incoming Correspondence**

- a) Gov't Services Re: Boil water advisory removed. Feb. 14/11 - File
- b) Copy of a letter from McInnes Cooper to SMP Ventures/Bill Maybee. Feb 21/11 - File
- c) Dept. of Municipal Affairs Re: 1<sup>st</sup> installment of Gas Tax funding for Year 5 allocation. Feb 21/11 - deposited
- d) MNL Re: Municipal Symposium in Gander from May 5<sup>th</sup> to 7<sup>th</sup>. Feb 21/11 - Any Councillor wishing to attend contact the Town Office.
- e) Hughes & Brannan Re: Audit of the Financial Statements. Feb 21/11 - File
- f) Dept. of Municipal Affairs Re: Training and Professional Development Opportunities for 2011. Feb. 28/11 - File
- g) Dept. of Health and Community Services Re: Call for Nominations for the 2011 Seniors of Distinction Awards. Feb. 28/11 - Any Councillor wishing to nominate a senior contact the Town Office.
- h) Copy of a letter to Mary Bishop, CBCL from Dept. of Environment & Conservation Re: Town of Trinity Municipal Plan Review. Feb. 28/11 - File
- i) Dept. of Municipal Affairs Re: PSAB Compliant Consolidated Financial Statements. Feb

28/11 - Town Clerk/Manager informed Council that our Audit will take place on March 15<sup>th</sup>.

j) Dept. of Municipal Affairs Re: Update on the damages needing repairs for 2011 from Hurricane Igor. Feb. 28/11 - Town Clerk/Manager has the update sent back.

k) Fire & Emergency Services Re: Fire Department Call List. Mar 3/11 - Fire Chief Johnson will check with his department.

l) MNL Re: Eastern Regional Meeting on March 30 & 31 at Terra Nova Park Lodge. Mar 03/11 - Any Councillor wishing to attend should contact the Town Office before March 28<sup>th</sup>.

#### **Outgoing Correspondence**

- Letter to 29 West Street with approval in principal to extend shed. File

- Letter to Fort Point Enterprises Ltd. with approval for Crown Land application. File

- Letter to McInnes Cooper regarding 35 High Street. - File

- Letters to Dunfield, Trouty and New Bonaventure Fire Fee Committee. - File

#### **Invoices for Operating Account from February 7 to March 4, 2011 Needing Approval \$ 27,295.65**

**Total Invoice Needing Approval from Igor \$587.60**

**Total Invoices Needing Approval \$27,883.25**

**Resolution 2011-03-19:** was made by Deputy Mayor Goldsworthy to pay the outstanding invoices in the operating account, it was seconded by Councillor Ballett. All in agreement, resolution carried.

**Income for Operating Account February 7 to March 4, 2011, \$ 31,938.97**

**Finances:**

Operation Account March 4, 2011	<b>\$58,957.75</b>
Gas Tax March 4, 2011	<b>\$15,733.15</b>
Festival Account March 4, 2011	<b>\$3,478.44</b>

**Resolution 2011-03-20:** was made by Deputy Mayor Goldsworthy to accept the finances a presented, it was seconded by Councillor White. All in agreement, resolution carried.

#### **General/New Business:**

A request from Chris King to move a shed 18 x 20 from Trouty to his property at Jenkins Road. Council reviewed the attached survey and location of the shed. **Resolution 2011-03-21:** was made by Deputy Mayor Goldsworthy to move the shed as presented on the survey, it was seconded by Councillor Ballett. All in agreement, resolution carried.

Mayor Miller informed Council that we received an invitation to attend the annual Charter Night at the Lions Club on March 19<sup>th</sup> and asked if any member of Council would be interest in going and bringing greetings on behalf of the Town. Deputy Mayor Goldsworthy or Councillor Ballett will attend.

Councillor White declared a conflict of interest for the next item on the agenda and excused himself from the meeting room at 7:50 p.m.

A request from 6 Ash's Lane to operate as a Vacation Home. A discussion took place and **Resolution 2011-03-22:** was made by Councillor Kane to approve in principle for 6 Ash's Lane

to operate as a Vacation Home providing all necessary Government Services requirements were met, it was seconded by Councillor Ballett. All in agreement, resolution carried.

Councillor White was asked to return to the meeting at 7:55 p.m.

Time of the next regular meeting will be April 4, 2011, at 7:00 p.m., at the Lester-Garland House.

**Resolution 2011-03-21:** was made by Deputy Mayor Goldsworthy to adjourn the meeting at 8:00 p.m., it was seconded by Councillor Ballett. All in agreement, resolution carried.

**Time and Place of Next Regular Meeting.**

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Mayor

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Town Clerk/Manager