

A regular meeting of Council was held on Monday, December 06, 2010, at 7:00 p.m. at the Court House Building, Trinity.

Members Present: Mayor Jim Miller  
Deputy Mayor Scott Goldsworthy  
Councillor Joan Kane  
  
Town Clerk/Manager Linda Sweet  
Water & Sewer Operator Glen Vokey

Regrets: Councillor Doug Ballett  
Councillor Ian White

Visitors: George Hayter

Meeting called to order at 7:00 p.m.

**Resolution 2010–12-106:** was made by Councillor Kane to adopt the minutes of November 01, 2010, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

**Business Arising from Minutes:**

Mayor Miller informed Council that we received a Special Assistance Grant under the 90/10 agreement to purchase two new bunker suits and two SCBA for the Fire Department. He went on to explain that in order to receive the funding the department must provide a SCBA training plan to Fire and Emergency Services for their approval prior to purchasing the equipment.

Town Clerk/Manager explained that she has written the Fire Chief and notified him of the requirements necessary before the equipment could be purchased.

Mayor Miller informed Council that included in the monthly package we received a copy of a Fire Protection Mutual Aid Agreement and asked Council if they had a chance to review and make recommendations. A discussion took place and Council agreed that the date to receive fire fees should be extended to the end of our fiscal year December 31, as it was felt that most communities have seasonal residents and collecting can be difficult when the time frame is March 31.

Mayor Miller agreed to schedule a meeting with the individual communities, a representative from the Fire Department and representation from Council in the new year.

Mayor Miller informed Council that our Capital Investment Plan for 2010/2011 of our Gas Tax funding has been approved. He explained that he has contacted CBCL and work will begin on our new town plan in February 2011.

Mayor Miller informed Council that we received a letter from our insurance company declining

our claim for damages to the Town Office as well we received an inspection report from Government Services regarding what is needed to be repaired/replaced in order to reopen the building. He went on to explain that Hatch Mott MacDonald will be preparing a cost estimate to put the office back to pre-Igor conditions and a cost estimate to fix the water problem and repairs to the building in order to determine where we will seek funding.

### **Water & Sewer**

Glen Vokey informed Council that he attended the three day training workshops in St. John's and will be writing part two of the exam during the winter.

He also informed Council that the water lines have been flushed in the pumps in all lift stations and they are working.

### **Fire Department**

Mayor Miller informed Council that three members of the Fire Department took part in training that was held at the Trinity Bay North Fire Department.

Town Clerk/Manager informed Council that a stove has been donated to the Fire Department and on behalf of the Trinity Festival Committee we would like to have the proper electrical work done by Bartlett's Electrical and the committee will pay from their funds. Council agreed.

### **Festival & Events Committee**

Town Clerk/Manager inquired if we would be having "Light Up Christmas" this year. Council agreed and Deputy Mayor Goldsworthy would get Sherry Locke to help do the judging on December 22<sup>nd</sup>, at 7:00 p.m. Town Clerk/Manager to put up flyers to notify residents.

### **Heritage Committee**

Town Clerk/Manager informed Council that we have not received any objections to the proposed stage application for Clinch's Lane and the edge of Doctor's Cove. Application approved as per the drawings presented to Council.

Deputy Mayor Goldsworthy informed Council that the Heritage Committee met to review two applications.

31 West Street has requested a permit to remove the modern window at the front of the house and install a heritage window. Approved.

Deputy Mayor Goldsworthy informed Council that 15 Taverner's Path has made an application to remove and relocate the utility shed; the removal and replacement of an existing extension and replace with a larger extension that will incorporate windows on the west and south sides plus a set of French doors; removal of double patio door and replace with a window; install two

windows on the north facing exterior wall and install a single entrance door. **Resolution 2010-12-107:** was made by Councillor Kane to approve the application to do renovation work at 15 Taverner's Path in principle giving the public 30 days notice to address any concerns/objections, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

### **Incoming Correspondence**

- a) Volunteer and Non-Profit Secretariat Re: "Who Cares" marketing campaign. Nov. 08/10 - File
- b) Dept. of Municipal Affairs Re: DMA Tendering Procedures for Municipal Infrastructure - IGOR Restoration. Nov 08/10 - File
- c) John MacIntyre, MacIntyre Purcell Publishing Inc. Re: NL Book of Musts. Nov. 08/10 - File
- d) McInnes Cooper Re: Copy of a letter sent to SMP Ventures Ltd. for site cleanup at 35 High Street on the town's behalf. Nov. 21/10 - To date we have not received any response.
- e) Fort Point Lions Club Re: Request for a donation for the Santa Parade. Nov. 21/10 - **Resolution 2010-12-108:** was made by Deputy Mayor Goldsworthy to donate \$50.00, it was seconded by Councillor Kane. All in agreement, resolution carried.
- f) Women's Policy Office Re: Provincial Purple Ribbon Campaign. Nov. 21/10 - File
- g) Dept. of Municipal Affairs Re: Special Assistance Grant approved to purchase requested equipment for the fire department. Nov. 21/10 - File
- h) Fire & Emergency Services Re: Priority Access for Dialing Program update. Nov. 24/10 - File
- i) David Boone, Cunningham & Lindsey Re: Adjusters response to Town Office claim. Nov. 24/10 - File
- j) Dept. of Government Services Re: Certificate of Approval for Carson Noel. Dec. 01/10 - File
- k) Heart & Stroke Re: Express gratitude for the involvement in the 2010 Mayor's March. Dec. 03/10 - File

### **Outgoing Correspondence**

- Letter to Clinch's Lane regarding approval in principle to build - File
- Letter to 15 Hewitts Lane regarding approval in principle to build. - File
- Letter to the Fire Department requesting SCBA training plan. - File

Invoices for Operating Account from November 1, to December 3, 2010 needing approval \$26,768.38. **Resolution 2010-12-108:** was made by Councillor Kane to pay the outstanding invoices in the operating account, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

Total Invoices Needing Approval from Igor \$23,217.24. **Resolution 2010-12-109:** was made by Deputy Mayor Goldsworthy to pay the outstanding invoices due to Igor, it was seconded by Councillor Kane. All in agreement, resolution carried.

Income for Operating Account from November 1, to December 3, 2010 \$ 6,534.52

<b>Finances:</b>	Operation Account., Dec 3, 2010	<b>\$65,996.99</b>
	Gas Tax to be carried forward Dec. 03, 2010	<b>\$357.88</b>

Trinity Festival Committee Dec 03, 2010	\$4,030.56
Community Recreation Grant Dec. 03, 2010	\$733.99

**Resolution 2010–12-110:** was made by Councillor Kane to pay the outstanding invoices in the Community Recreation Grant and accept the finances as presented, it was seconded by Councillor Goldsworthy. All in agreement, resolution carried.

**General/New Business:**

Mayor Miller informed Council that the Finance Committee met on November 9<sup>th</sup>, and these are the recommendations that are being brought forward. The mill rate would increase by ½% to 5 mills, General Repair Permits would increase by \$5.00 (\$20.00), building permits would be based on \$0.25 per overall square footage, new stand alone structures and add-ons would be \$0.25 per square footage and everything else would remain as the previous year. He also explained that the Town Clerk/Managers hours will be reduced to four days per week instead of five days per week. A discussion took place and Council agreed with everything being brought forward but felt if the need arose to have the Town Clerk/Manager work five days per week they would revisit the budget to find the necessary funding. **Resolution 2010–12-111:** was made by Councillor Kane to accept the 2011 budget at \$352,263.88 with the recommended changes, it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

Town Clerk/Manager asked Council to appoint a Commissioner for review hearings for any appeals to the Municipal Assessment Agency. Council agreed to ask Jeff Green if he would be the Commissioner for 2011.

Town Clerk/Manager informed Council that she has received many calls regarding the cleanup of brooks, streams, rail bed, etc, caused by Igor. A discussion took place and all agreed that the cleanup would probably not occur this winter but Council agreed to write Fire and Emergency Services to inquire if things would be cleaned up by next summer. It was noted that the brook in Goose Cove has been cleaned up by the contractor that is fixing the road.

Councillor Kane had some concerns regarding the floating wharfs at God’s Cove and suggested writing the owner to have them removed. Council agreed to write and have the site cleaned up.

Deputy Mayor Goldsworthy suggested writing the Department of Works, Services and Transportation to request they not block the fire hydrant at the corner of Church Road and Dandy Lane this winter with snow. Council agreed to write the department in Port Rexton and copy it to Luke Edwards.

Time and place of the next regular meeting will be February 7, 2011, at 7:00 p.m., in the Court House building.

Mayor Miller wished all a very Merry Christmas and a Happy New Year!

**Resolution 2010–12-111:** was made by Councillor Kane to adjourn the meeting at 7:45 p.m., it was seconded by Deputy Mayor Goldsworthy. All in agreement, resolution carried.

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Mayor

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Town Clerk/Manager