

A regular meeting of Council was held on Monday, June 02, 2008, 7:00 p.m. at the Community Centre, Trinity.

Members Present: Mayor Jim Miller  
Deputy Mayor Eric Coleridge  
Councillor Tineke Gow  
Councillor Scott Goldsworthy  
Councillor Sherry Locke  
Councillor George Hayter  
Councillor Joan Kane  
Town Clerk Linda Sweet  
Water & Sewer Operator Glen Vokey

Meeting called to order at 7:00 p.m.

**Motion 2008-06-20:** was made by Councillor Kane to adopt the minutes of May 07, 2008, it was seconded by Councillor Goldsworthy. All in agreement, motion carried.

#### **Business Arising from Minutes:**

Mayor Miller informed Council that himself, Councillor Hayter, Town Clerk and Water & Sewer Operator met with Frank Huxter of Municipal Affairs and Ron Goulding of the Department of Environment on May 7<sup>th</sup>, to discuss the force main freeze up and what decision can be made so this does not happen again. Mayor Miller went on to explain that it was decided to try and bring the outfall system back to where it was originally supposed to be located and expected to have some news to bring to the next meeting.

Mayor Miller explained that we have some price quotes on a new loader, backhoe and 3/4 ton pickup truck with a blade and salt and sand spreader with the total cost including taxes \$331,938.00. He went on to explain that with the reduction in HST and the cost share agreement of 90/10 the town's share would be approximately \$31,725.00 if the request was approved.

Council discussed the cost to run the equipment including wages, insurance and repairs and decided if we could get the equipment under the 90/10 agreement it would be cheaper for the town to have their own equipment rather than contracting out snow clearing, salt and sand, road repairs, spring cleanup, etc. **Motion 2008-06-21:** was made by Councillor Kane to apply for the Capital Works Program under the 90/10 agreement to purchase a new loader, backhoe, and 3/4 ton pickup truck with blade and salt and sand spreader, it was seconded by Councillor Gow. All in agreement, motion carried.

#### **Fire Department**

Town Clerk explained that she applied for a new pump under the Capital Works Program 90/10 agreement and if accepted will cost approximately \$600.00. She went on to explain that to date there has been no response.

Town Clerk explained that the Cube Van has been fixed and is being used by the department and the old van is condemned and will be used for training.

## **Water & Sewer**

Mayor Miller explained that our Water & Sewer Operator was contacted by Bartlett's Electrical informing him that a client whom is connected to the town's water and sewer and using a private well did not have a back flow prevention device which could cause cross contamination within the town's water supply.

Water & Sewer Operator explained that these things can be changed after they were installed and felt that all residents and businesses should have an annual inspection. He explained that for the first inspection the town should have a certified plumber do the inspection with him. After some discussion **Motion 2008-06-22:** was made by Councillor Goldsworthy to hire a certified plumber to do this year's annual inspection with our Water & Sewer Operator, it was seconded by Councillor Locke. All in agreement, motion carried. Town Clerk to write residents and businesses to inform them of the annual inspection and set up time and date of inspection.

## **Sub Committee Report**

### **Heritage Report:**

Deputy Mayor Coleridge informed Council that the heritage committee met at 4:00 p.m. this afternoon to discuss two requests. He explained that the first request was an approval in principle to build a heritage style home on property located at 2 Fleet Street. He explained that a survey was attached and the land had adequate room to build and the committee recommended approval. **Motion 2008-06-23:** was made by Deputy Mayor Coleridge to approve in principle a building permit once drawings have been submitted and approval of Council was given, it was seconded by Councillor Gow. All in agreement, motion carried.

Deputy Mayor Coleridge informed Council that the second request was land discrepancy clarification at 2 Stoneman's Lane as well as a building request. He explained that the a survey was attached but the land in question did not meet the required lot size. He went on to say that the committee made a decision to refer this to Council as it did not meet the heritage guidelines in lot requirements.

Council had a serious discussion as the client has a water and sewer connection brought to the land and Deputy Mayor Coleridge discussed the fact that houses once stood on the land. **Motion 2008-06-24:** was made by Deputy Mayor Coleridge to approve the building permit at 2 Stoneman's Lane. The motion was defeated as the remainder of Council did not agree with building on a lot size that was 201.7 metres square short of the guidelines. Town Clerk to write and explain.

### **Festival/Events Committee:**

Town Clerk explained that the asphalt was down near the Fire Department. Councillor Hayter suggested putting a rope fence around it and buying four solar lights to put on posts to light up the area and Council agreed.

## Correspondence Received

- a) Alliance for the control of tobacco (ACT) Re: Smoke free policy for all outdoor recreation and sport area events. May 12/08 - Town Clerk explained that she will place posters when doing outdoor events.
- b) Canadian/NL Business Service Network (CNLBSN) Re: Services offered. May 16/08 - File
- c) Copy of a letter sent to the Fire Dept. from Muscular Dystrophy Canada Re: Contribution of \$100.00. May 16/08 - File
- d) Dept. of Municipal Affairs Re: Training for Tangible Capital Assets in Clarenville on June 5. May 20/08 - Town Clerk and the Mayor are registered to attend.
- e) Dept. of Tourism, Culture & Recreation Re: Community Capital Grant Program. May 20/08 - Town Clerk to apply.
- f) Dept of Municipal Affairs Re: Gas Tax funding record keeping, audit and reporting requirements. May 20/08 - File
- g) Peter Fenwick, President of the Bed and Breakfast Association Re: Background information when assessing business tax to B & B's. May 20/08 - File
- h) DTTA Re: General membership meeting on June 11<sup>th</sup>, 2:00 p.m. at St. Jude Hotel. May 21/08 - Mayor Miller, Councillor Kane and Councillor Gow will be attending.
- i) ACT Re: Smoke free outdoor recreation. May 21/08
- j) NLAMA Re: Eastern Regional Meeting and Training Session on June 13, in Clarenville. May 23/08 - Town Clerk to attend.
- k) George & Janet Squires Re: Cleanup behind the Fire Dept. May 23/08 - Fire Department will tidy up the area and remove any debris.
- l) Service Canada Re: Summer Job contract. May 26/08 - Town Clerk to advertise.
- m) Carrie Toope Re: Improvement tax. May 29/08 - Mayor Miller read the correspondence and Council asked to have a copy of the surveyed land in order to determine whether or not the water and sewer lines crossed the property in question. Deferred to the next meeting.
- n) Municipalities NL Re: 58<sup>th</sup> Annual Convention in Corner Brook on October 8 -11. May 29/08 - Mayor Miller to attend.
- o) Municipalities NL Re: LADR Workshop in Trinity on June 13 & 14. May 29/08 - Councillor Gow and Councillor Kane will attend.
- p) Graham Letto, President of MNL Re: Crown Lands. May 30/08 - Town Clerk and Mayor Miller to complete the survey.
- q) Darren Hunt Re: Concerns regarding a building permit issued at 45 High Street. May 30/08 - Mayor Miller read the letter of concern regarding development occurring that effects the property owner without them being notified. Mayor Miller suggested that we should make a motion that any new development/expansions should be posted for thirty days allowing the public time to view prior to any approvals being granted. **Motion 2008-06-27:** was made by Councillor Goldsworthy to post and notify nearby residents/general public of any new development/expansion prior to approvals being granted. If there should be any objections they are to be in writing to Council and they will be undertaken as part of the review process. Should the need arise there will be a public meeting where all sides can make their case before Council makes its decision. This was seconded by Councillor Gow. All in agreement, motion carried.

## Outgoing Correspondence

- Letter to the Minister of Municipal Affairs and copied to the Fire Commissioner's Office Re: Request to purchase a new pump for the Fire Dept. on a cost share basis of 90/10.
- Letter of approval to renovate the exterior of 38 High Street.
- Letter of rejection regarding the sub division of land located on 2 Fleet Street.
- Letter of approval in principle to build a heritage home at 14 Clinch's Lane.

- Letter to Mrs. Vokey regarding water fees.

**Total invoices needing approval in Operating Acct.                   \$ 15,010.69**

**Motion 2008-06-28:** was made by Councillor Kane to pay the outstanding invoices in the operating account, it was seconded by Councillor Goldsworthy. All in agreement, motion carried.

**Total Income for Operating Account   \$15,559.64**

**Invoices for the Capital Account West Street \$4,616.19**

**Finances:**

Status of bank account:	Operating Acct. May30, 2008	<b>\$105,529.11</b>
	Recreation Grant May 30, 2008	<b>\$1,880.00</b>
	Capital Acct. May 30, 2008	<b>\$111,965.40</b>
	Trinity Day Festival May 30, 2008	<b>\$3,902.07</b>

**Motion 2008-06-29:** was made by Councillor Kane to pay the outstanding invoices in the Capital Account and accept all account balances, it was seconded by Councillor Locke. All in agreement, motion carried.

**General/New Business**

The 2007 Audit for the Library, Fire Department and Town was presented to Council for review and **Motion 2008-06-30:** was made by Councillor Hayter to accept the 2007 audit as presented, it was seconded by Deputy Mayor Coleridge. All in agreement, motion carried.

The Rising Tide Theatre made a request for the Town of Trinity to take out an ad in this years program. Council agreed to take out 1/8 page ad.

Mayor Miller and Council had concerns regarding the shipyard as to when it will be cleaned up and if any new development will be occurring. Town Clerk to write and inquire.

**Motion 2008-06-31:** was made by Councillor Goldsworthy to adjourn the meeting at 8:20 p.m., it was seconded by Councillor Locke. All in agreement, motion carried.

The next regular meeting will be held on July 7, 2008 at 7:00 p.m., in the Community Centre, Trinity.

---

Mayor

---

Town Clerk